



City of Racine Meeting Minutes

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Public Works and Services Committee

*Chairman Ronald D. Hart, Alderman Robert Anderson, Alderman Raymond DeHahn,
Alderman Jeff Coe*

Tuesday, January 8, 2008

5:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 5:30 p.m.

Members Present: Ald. Ron Hart, 14th District, Chairman; Ald. Robert Anderson, 2nd District; Ald. Ray DeHahn, 7th District; Ald. Jeff Coe, 1st District; Richard Jones, Commissioner of Public Works; Tom Eeg, Asst. Commissioner of Public Works/Operations; John Rooney, Asst. Commissioner of Public Works/Engineering

Others: Dave Popoff; Dewey and Tresa Johnson; 2 Horlick High government students

Approval of Minutes for the December 11, 2007 Meeting.

On a motion by Coe, seconded by DeHahn, the minutes were approved as printed.

1. [07-1493](#) **Subject:** Communication from a representative of Thoughts for Foods requesting permission to close the 300 block of Hamilton Street on March 1, 2008 for their annual event.

Recommendation: The owner of George's Tavern be granted permission to close Hamilton Street from Main Street to Chatham Street, from 6:00 p.m., Saturday, March 1, 2008 to 2:00 a.m., Sunday, March 2, 2008, in conjunction with the Thoughts for Food Fundraiser, with the following stipulations:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event;
- E. No alcoholic beverages will be sold and/or dispensed within the street right-of-way;
- F. In the event of snow, the sponsor shall remove all barricades from the street.
- G. Sponsor shall be responsible for all detour signage during the event.
- H. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer

and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various city departments, on a regular shift basis, to assist in implementing this event.

Rick read the request and Dave Popoff noted this is the 16th annual event. The closure is for the safety of patrons moving between the two locations. Rick noted this event has been approved 15 times in the past and is subject to the usual stipulations.

On a motion by Coe, seconded by DeHahn, the Committee approved the request.

Recommended For Approval

2. [07-1432](#) **Subject:** Communication from the Joe Friso, 1020 Ostergaard Avenue, requesting a street light in the 1000 block of Ostergaard Avenue.

Recommendation: The communication be received and filed.

Fiscal Note: Not applicable.

John described the lighting in the area and noted it is sufficient for a residential street.

On a motion by Coe, seconded by DeHahn, the Committee received and filed the communication.

Recommended to be Received and Filed

3. [07-1468](#) **Subject:** Communication from the neighbors in the 2000 block of Case Avenue requesting additional street lighting.

Dewey and Tresa Johnson appeared before the Committee and indicated the lighting is insufficient. John explained the lighting pattern and noted the intersections are adequately lit and there are two street lights between the two intersections of 20th and 21st Street. The lighting is also adequate in the alley east of Case Avenue. There was some discussion on increasing the wattage of the mid-block lights and also some additional lighting in the alley west of Case Avenue. Rooney requested the item be deferred to gather more information.

On a motion by Coe, seconded by DeHahn, the Committee deferred the communication.

Deferred

4. [07-1566](#) **Subject:** Request of the Director of Parks, Recreation & Cultural Services for permission to enter into an agreement with Mekus Studios to prepare plans and specifications for Mound Cemetery New Fountain and Crypts.

Recommendation: Refer to the Public Safety and Licensing Committee.

Fiscal Note: Not applicable.

Rick requested this item be referred to the Public Safety and Licensing Committee.

On a motion by Coe, seconded by DeHahn, the Committee referred the item.

Recommended For Further Consideration

5. [07-0404](#) **Subject:** Communication from the Alderman of the 2nd District wishing to discuss the rehabilitation of the brick pavement on College Avenue from DeKoven Avenue to 14th Street.

Rick noted a meeting is set for January 16th in the Mayor's Office with Alderman Anderson and staff to discuss the policy for pavement replacement in certain districts. He requested the item be deferred until after the meeting.

On a motion by Coe, seconded by DeHahn, the Committee deferred the item.

Deferred

6. [07-1550](#) **Subject:** Communication from Police Chief Wahlen, requesting that building permit fees for the construction of the new C.O.P. houses at 1146 Villa Street and 915 Hamilton Street be waived.

Recommendation of the Finance & Personnel Committee on

01-07-08: Item to be received and filed.

Recommendation of the Public Works and Services Committee on

1-8-08: The communication be received and filed.

Fiscal Note: Not applicable.

Rick read the request and noted all departments have to pay building fees and asked this item be received and filed.

On a motion by Coe, seconded by DeHahn, the Committee received and filed the communication.

Recommended to be Received and Filed

7. [07-1551](#) **Subject:** Communication from the Commissioner of Public Works/City Engineer requesting authorization to submit a Focus on Energy Grant application to WE Energies for the installation of energy efficient lighting at the Civic Center Parking Ramp.

Recommendation: The communication be received and filed.

Fiscal Note: Not applicable.

Rick noted the size of the improvement for the project does not warrant applying for the grant and requested the item be received and filed.

On a motion by Coe, seconded by DeHahn, the Committee received and filed the communication.

Recommended to be Received and Filed

8. [07-1552](#) **Subject:** Communication from the Commissioner of Public Works/City Engineer requesting authorization to submit a Focus on Energy Grant application to WE Energies for the installation of energy efficient lighting at the Festival Hall.

Recommendation: The communication be received and filed.

Fiscal Note: Not applicable.

Rick noted the facilities at Memorial Hall and Festival Hall are not used enough to have a proper return on investment and requested the item be received and filed.

On a motion by Coe, seconded by DeHahn, the Committee received and filed the communication.

Recommended to be Received and Filed

9. [07-1553](#) **Subject:** Communication from the Commissioner of Public Works/City Engineer requesting to amend Resolution No. 07-0420, of September 18, 2007, relating to the installation of sidewalk along West Boulevard.

Recommendation: Resolution No. 07-0420, of September 18, 2007, which was previously amended under Communication No. 07-1193, be further amended to delete:

SIDEWALK

West Boulevard from 15th Street to Wright Avenue

and, as amended, Resolution 07-0420, of September 18, 2007, be adopted.

Fiscal Note: All costs associated with this project will be assessed to the abutting property owners.

Rick noted there was an error in the office on Resolution No. 07-0420 of September 18, 2007, and the sidewalk between 15th and 16th Street needed to be deleted and asked the resolution be amended.

On a motion by Coe, seconded by DeHahn, the Committee amended the resolution to delete the sidewalk from 15th to 16th Street, and approved the amended resolution.

Recommended For Approval

10. [07-1565](#) **Subject:** Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 22-07 (K7-026), PS - Digital Color Orthophotographs, Aero-Metric, Inc., contractor.

Recommendation: The work of Aero-Metric, Inc., under Contract 22-07

(K7-026), Professional Services - Digital Color Orthophotographs, be accepted and final payment authorized for a total contract amount of \$62,228.05, from funds heretofore appropriated.

Fiscal Note: Contract was authorized under Resolution No. 07-0042 of February 6, 2007.

John explained the contractor has satisfactorily completed the work and is requesting final payment in the amount of \$62,228.05.

On a motion by Coe, seconded by DeHahn, the Committee approved final payment.

Recommended For Approval

11. [07-1543](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations submitting specifications for Janitorial Services for the Building Complex Division.

Recommendation: The Purchasing Agent be authorized and directed to advertise and receive bids for the janitorial services contract for the Building Complex Division.

Fiscal Note: The specifications include requirements for all cleaning products to obtain Green Seal Certification.

Tom Eeg explained the specifications and noted the existing contract expires March 31, 2008. The new specifications include green seal products that are environmentally friendly and requested approval to put the new specifications out for bid.

On a motion by Coe, seconded by DeHahn, the Committee approved the new specifications and authorized the Department of Public Works to use them for bidding purposes.

Recommended For Approval

12. [07-1544](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations requesting that the City Attorney be authorized and directed to take the necessary steps to recover damages caused to the aluminum windows and doors on the east facade of City Hall due to the recent cleaning of the limestone walls.

Recommendation: The City Attorney be authorized and directed to take such action as is deemed necessary for the City of Racine to recover the estimated \$74,500.00 in damages to replace the majority of the windows on the east facade of City Hall damaged during recent cleaning of the exterior limestone.

Fiscal Note: Funds received as damages will be used to purchase replacement windows.

Rick explained the cleaning performed on the east elevation of City Hall damaged the new windows. Doors and windows were either scratched or discolored by the chemical utilized in the cleaning process. It was noted the windows will discolor and rust within the next several years wherever any chemical damage exists. He recommended replacing 20 windows on the east elevation and the estimated cost is \$74,500 and is requesting the City Attorney be authorized to proceed with recovering damages from the contractor, Power Washing Concepts, Inc.

On a motion by Coe, seconded by DeHahn, the Committee authorized and directed the City Attorney to take the necessary steps to recover damages.

Recommended For Approval

13. [07-1562](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting assessment rates for the 2009 construction season.

Recommendation: The proposed special assessment rates for public hearings in 2008 (2009 construction) for portland cement concrete paving and curb and gutter be as follows:

Portland Cement Concrete Paving

Residential Paving (7 inch) - 26' Flange to Flange	\$47.00/Front Foot
Residential Paving (7 inch) - 32' Flange to Flange	\$57.00/Front Foot
Commercial Paving (8 inch) - 32' Flange to Flange	\$62.00/Front Foot
Industrial Paving (9 inch) - 32' Flange to Flange	\$67.00/Front Foot
Industrial Paving (9 inch) - 44' Flange to Flange	\$97.00/Front Foot
Industrial Paving (10 inch) - 44' Flange to Flange	\$112.00/Front Foot

Portland Cement Concrete Curb and Gutter (30 inch)

7" Pavement	\$18.00/Front Foot
8" Pavement	\$19.00/Front Foot
9" Pavement	\$20.00/Front Foot
10" Pavement	\$21.00/Front Foot

Sewer and Water Services

\$8,500.00/Each

Further recommend that these special assessment rates become effective upon passage of the Common Council for all preliminary resolutions.

These rates apply to all streets, regardless of width, unless the actual construction cost is less, then the front foot cost shall be reduced accordingly.

Fiscal Note: These rates are established so that the abutting property owner pays 100% of the cost of such street improvements.

John submitted the 2008 assessment rates for the 2009 construction season. These rates have increased to cover the cost of rising materials and fuel costs. He presented a graph to the PW&S Committee showing how the rate for 7" residential paving, 32' flange to flange, has increased over the last six years. The increase has to be approved so the residential property owner pays for the full cost of the assessment. If the approved rate is less than the actual construction cost is, the City has to absorb the cost. The City cannot invoice for more than the approved rate. Rick commented on the chart as well, and noted when public improvements come before public hearing, it may be wise to approve these public hearings, since the rates have increased by nearly 50% over the last six years.

On a motion by Coe, seconded by DeHahn, the Committee approved the 2008 rates for 2009 construction.

Recommended For Approval

14. [07-1103](#)

Subject: Communication from the Alderman of the 9th District wishing to discuss the reconfiguration of the intersection of Grange Avenue, Washington Avenue and Wright Avenue.

Recommendation: The communication be received and filed.

Fiscal Note: Not applicable.

Rick read a proposal from Clark Dietz for the reconfiguration per the Alderman of the 9th District's request. The proposal is three part; the first part is to gather field information and survey and utility data to prepare base plans; the second is to come up with geometric alternatives; and the last part is to prepare plans, specifications and estimates for construction. The total cost for all parts of the proposal is approximately \$70,000 and requested the Committee either find funding if they wished to proceed, or receive and file the item until the new alderman of the district is elected. That alderman could bring up the issue if it is still of concern.

On a motion by Coe, seconded by Anderson, the Committee received and filed the communication.

Recommended to be Received and Filed

15. [07-1589](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting a professional services agreement from Earth Tech, Inc., for the Construction Management of the Sixth Street Sanitary Sewer Construction.

Recommendation: That Amendment No. 2 on Contract 30-06 (K6-031), Professional Services - Sixth Street Sanitary Sewer, Earth Tech, Inc., consultant, as submitted, be approved in the amount of \$118,630.00.

Further recommends that funding to defray the cost of these professional

services be appropriated from the following accounts:

\$ 93,196.00 - Account 987.907.5330, Sanitary Sewer Const., 6th Street
\$ 25,434.00 - Water Utility
\$118,630.00 - Total

Fiscal Note: Funds are available as herein delineated.

John explained the amendment is for construction management services for the Sixth Street Utility construction. The proposal is in the not-to-exceed amount of \$118,630 and funding is available.

On a motion by Coe, seconded by Anderson, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

16. [07-1590](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting a professional services agreement from Earth Tech, Inc., for Construction Management of the DeKoven Avenue Storm Sewer.

Recommendation: That Amendment No. 1 on Contract 49-07 (K7-057), Professional Services - Storm Sewer Design for DeKoven and Hickory Grove Avenues, Earth Tech, Inc., consultant, as submitted, be approved in the amount of \$34,235.00.

Further recommends that funding to defray the cost of these professional services be appropriated from the following accounts:

\$29,675.00 - Account 104.988.5420, Storm Sewer, Misc. Loc.
\$ 4,560.00 - Water Utility
\$34,235.00 - Total

Fiscal Note: Funds are available as herein delineated.

John explained the amendment is for construction management services for the storm sewer and water main construction on DeKoven and Hickory Grove Avenues. It is in the not-to-exceed amount of \$34,235 and funding is available.

On a motion by Coe, seconded by Anderson, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

17. [07-1592](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting Amendment No. 2 to the Three-Party State Contract Project ID: 2440-08-00, Sixth Street Reconstruction from Grand Avenue to Main Street, HNTB, consultant.

Recommendation: That Amendment No. 2 to State Contract ID: 2440-08-00, Sixth Street, Grand Avenue to Main Street, HNTB Corporation, consultant, be approved in the amount of \$52,035.92, with the City's share being \$13,008.98.

Further recommend that funding to defray the cost of the City's share of these professional services be appropriated from the following accounts:

\$ 9,450.00 - Account 987.908.5090, 6th St., Main to Grand
\$ 3,075.00 - Account 987.908.5080, 6th St., Main to Grand
\$ 483.98 - Account 987.907.5330, 6th St., Sanitary Sewer
\$13,008.98 - Total

Fiscal Note: Funds are available as herein delineated.

John explained the amendment is for additional traffic signal design and construction permit coordination. It is in the not-to-exceed amount of \$13,008.98 and funding is available.

On a motion by Coe, seconded by Anderson, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

18. [07-1563](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting Amendment No. 2 to Contract 41-06 (K6-043), PS - Const. Mgmt. Southside Industrial Park Infrastructure, Earth Tech, Inc., consultant.

Recommendation: That Amendment No. 2 on Contract 41-06 (K6-043), Professional Services - Construction Management of Southside Industrial Park Infrastructure, Earth Tech, Inc., consultant, as submitted, be approved in the amount of \$31,500.00.

Further recommends that funding to defray the cost of these professional services are available in Account 970.000.5060, TID #10, Planning.

Fiscal Note: Funds are available as herein delineated.

John explained the amendment is for additional construction inspection due to the discovery removal/disposal of an underground oil tank. The amendment is in the not-to-exceed amount of \$31,500 and funding is available.

On a motion Coe, seconded by DeHahn, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

19. [07-1564](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering, submitting Amendment No. 2

to Contract 42-06 (K6-044), Professional Services - Construction Management Services for Pritchard/Reservoir Parks, Earth Tech, Inc., consultant.

Recommendation: That Amendment No. 2 on Contract 42-06 (K6-044), Professional Services - Construction Management Services for Pritchard/Reservoir Parks, Earth Tech, Inc., consultant, as submitted, be approved in the not-to-exceed amount of \$10,000.00.

Further recommends that funding to defray the cost of these professional services be appropriated from Account 104.988.5420, Storm Sewers, Misc. Loc.

Fiscal Note: Funds are available as herein delineated.

John explained the amendment is for additional construction inspection due to work associated with verifying grass growth and condition of the restoration and extending the end date of construction. The amendment is in the not-to-exceed amount of \$10,000 and funding is available.

On a motion by Coe, seconded by DeHahn, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

20. [07-1583](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting Change Order No. 3 on Contract 11-06 (K6-012), Southside Industrial Park Infrastructure, Phase I, The Wanasek Corporation, contractor.

Recommendation: That Change Order No. 3 on Contract 11-06 (K6-012), Southside Industrial Park Infrastructure, Phase I, The Wanasek Corporation, contractor, as submitted, be approved in the amount of \$29,703.16.

Further recommends that funding to defray the cost of this change order be appropriated from Account 970.012.5810, EDA Grant.

Fiscal Note: Funds are available as herein delineated.

John explained the change order is for additional materials and labor needed during the construction. It is in the amount of \$29,703.16 and funding is available.

On a motion by Coe, seconded by DeHahn, the Committee approved the change order.

Recommended For Approval

21. [07-1584](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting Change Order No. 2 on Contract 10-07 (K7-010), Gaslight Drive Renovations, Cornerstone

Pavers, Inc., contractor.

Recommendation: That Change Order No. 2 on Contract 10-07 (K7-010), Gaslight Drive Renovations, Cornerstone Pavers, Inc., contractor, as submitted, be approved in the amount of \$5,768.09.

Further recommends that funding to defray the cost of this change order be appropriated from Account 973.000.5960, TIF #13, State & Main.

Fiscal Note: Funds are available as herein delineated.

John explained the change order is for removal of contaminated soils and hand-digging tree root balls. It is in the amount of \$5,768.09 and funding is available.

On a motion by Coe, seconded by DeHahn, the Committee approved the change order.

Recommended For Approval

22. [07-1585](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting Change Order No. 2 on Contract 12-07 (K7-012), Asphalt Paving, C.D.B.G., Payne & Dolan, Inc., contractor.

Recommendation: That Change Order No. 2 on Contract 12-07 (K7-012), Asphalt Paving, C.D.B.G., Payne & Dolan, Inc., contractor, as submitted, be approved in the amount of \$4,249.75.

Further recommends that funding to defray the cost of this change order be appropriated from the following accounts:

\$2,449.75 - Account 104.988.5420, Storm Sewers, Misc. Loc.
\$1,800.00 - Account 987.908.5130, Asphalt Resurfacing
\$4,249.75 - Total

Fiscal Note: Funds are available as herein delineated.

John explained the change order is for extra excavating and storm sewer work and reduces liquidated damages. It is in the amount of \$4,249.75 and funding is available.

On a motion by Coe, seconded by DeHahn, the Committee approved the change order.

Recommended For Approval

23. [07-1586](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting Change Order No. 3 on Contract 20-07 (K7-023), Local Road Improvement Program, Cornerstone Pavers, Inc., contractor.

Recommendation: That Change Order No. 3 on Contract 20-07

(K7-023), Local Road Improvement Program, Cornerstone Pavers, Inc, contractor, as submitted, be approved in the amount of \$13,954.21.

Further recommends that funding to defray the cost of this change order be appropriated from the following accounts:

\$ 5,023.45 - Account 987.908.5020, Concrete Pavement, Misc.
\$ 8,930.76 - Account 104.988.5020, Storm Sewer, Misc. Loc.
\$13,954.21 - Total

Fiscal Note: Funds are available as herein delineated.

John explained the change order is for re-mobilization, additional traffic control and storm sewer lead work. It is in the amount of \$13,954.21 and funding is available.

On a motion by Coe, seconded by DeHahn, the Committee approved the change order.

Recommended For Approval

24. [07-1587](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting Change Order No. 1 on Contract 31-07 (K7-035), Transit Center Parking Lot, Black Diamond Group, Inc., contractor.

Recommendation: That Change Order No. 1 on Contract 31-07 (K7-035), Transit Center Parking Lot, Black Diamond Group, Inc., contractor, as submitted, be approved in the amount of \$19,556.00.

Further recommends that funding to defray the cost of this change order be appropriated from the following accounts:

\$15,461.00 - Account 104.988.5420, Storm Sewer, Misc. Loc.
\$ 3,629.72 - Account 987.590.5010, Replace City Circuits
\$ 465.28 - Account 987.908.5020, Concrete Pavement, Misc.
\$19,556.00 - Total

Fiscal Note: Funds are available as herein delineated.

John explained the change order is for additional storm sewer work adjacent to the Transit Center. It is in the amount of \$19,556 and funding is available.

On a motion by Coe, seconded by DeHahn, the Committee approved the change order.

Recommended For Approval

25. [07-1588](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting Change Order No. 1 on Contract 45-07 (K7-053), 2007 Sidewalk Replacement, Phase II, John's Concrete, contractor.

Recommendation: That Change Order No. 1 on Contract 45-07 (K7-053), 2007 Sidewalk Replacement, Phase II, John's Concrete, contractor, as submitted, be approved in the amount of \$150.00.

Further recommends that funding to defray the cost of this change order be appropriated from Account 987.908.5020, Concrete Pavement Replacement, Misc.

Fiscal Note: Funds are available as herein delineated.

John explained the change order adds adjusting utility vault castings and reimburses the contractor for each casting adjustment. It is in the amount of \$150 and funding is available.

On a motion by Coe, seconded by DeHahn, the Committee approved the change order.

Recommended For Approval

Miscellaneous Business

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.