



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Wastewater Commission

President Robert Lui, Vice President Brian Anderson, Secretary Kathy DeMatthew, Mayor Gary Becker, Alderman Thomas Friedel, Alderman Ronald D. Hart, Michael Staeck, Robert Pucely, Ronald Keland, Jeff Pellegrum, Mike Andreasen, Daryl Lynaugh, John Hewitt, John Engel, James Chaplin

Tuesday, June 24, 2008

4:30 PM

City Hall Annex - Room 227

1. Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, R. Pace, R. Gilbreath, A. Wheeler, N. Erlandson, Ald. Mozol, W. Povkovich

PRESENT: 10 - Thomas Friedel, John Engel, Ronald D. Hart, Michael Staeck, Robert Pucely, Ronald Keland, John Hewitt, Brian Anderson, Daryl Lynaugh and Robert Lui

EXCUSED: 5 - Kathy DeMatthew, Jeff Pellegrum, James Chaplin, Gary Becker and Mike Andreasen

2. Approval of Minutes for the May 2008 Meeting

Commissioner Hewitt made a motion, seconded by Commissioner Lynaugh, to approve the minutes of the regular meeting of the Board of Wastewater Commissioners held on Tuesday, May 27, 2008. The motion passed unanimously.

to Approve the Minutes

3. [08-2304](#)

Subject: Budget Expenditures for May 2008 Totaling \$1,084,449.63

Recommendation: Approve

Commissioner Hart made a motion, seconded by Commissioner Staeck, to approve the budget expenditures for May 2008 totaling \$1,084,449.63. The motion passed unanimously.

Approved

4. [08-2305](#)

Subject: Project Reports

- A) Grove Avenue Storage Tank - M. Gitter
- B) Update on Case-New Holland Property Discussions - K. Haas
- C) Review of June Flooding - M. Gitter
- D) Status of Virginia St. & Michigan Blvd. Projects - M. Gitter
- E) WPDES Permit Status

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed

5. [06-2751](#)

Subject: Sewer extension request from Joe Mrazek for Spring Lake

Lots

Recommendation: Receive and File

The General Manager asked that the request for a sewer extension made by Joe Mrazek for Spring Lake Lots be received and filed.

Commissioner Friedel made a motion, seconded by Commissioner Hart, to receive and file. The motion passed unanimously.

Received and Filed

6. [08-2306](#)

Subject: Request from Crispell-Snyder, Inc. for a Sanitary Sewer Extension in the Village of Sturtevant

Recommendation: Approve

The General Manager noted that the Chief Engineer has reviewed the plans for a sanitary sewer extension for the Enterprise Drive and road extension project in the Village of Sturtevant and recommended approval.

Commissioner Hewitt made a motion, seconded by Commissioner Staeck, to approve the sanitary sewer extension request from Crispell-Snyder, Inc. for the Enterprise Drive and road extension project in the Village of Sturtevant. The motion passed unanimously.

Approved

7. [08-2174](#)

Subject: Presentation of the 2007 Audit from Clifton-Gunderson - Rene Messing invited to the meeting

Recommendation: Defer

The General Manager asked that this item be deferred.

Commissioner Hart made a motion, seconded by Commissioner Staeck, to defer this item until a later date. The motion passed unanimously.

Deferred

8. [08-2307](#)

Subject: Request to Fill the Position of Lift Station Mechanic and Any Subsequent Vacancies that May Result

Recommendation: Approve

The General Manager requested to fill the position of Lift Station Mechanic as soon as possible due to the death of an employee.

Commissioner Hart made a motion, seconded by Commissioner Friedel, to approve the request of the General Manager to fill the position of Lift Station Mechanic and any subsequent vacancies that may result. The motion passed unanimously.

Approved

9. [08-2328](#)

Subject: Request to Fill the Position of Lab Technician and Any Subsequent Vacancies that May Result

Recommendation: Approve

The General Manager requested to fill the position of Lab Technician due to an employee resignation.

Commissioner Anderson made a motion, seconded by Commissioner Friedel, to approve the request of the General Manager to fill the position of Lab Technician and any subsequent vacancies that may result. The motion passed unanimously.

Approved

10. [08-2330](#)

Subject: Compliance Maintenance Annual Report (CMAR) for 2007**Recommendation: Approve**

The Wastewater Plant Superintendent submitted the 2007 Annual Report for the Wastewater Utility. He noted that because of the bypass events in 2007, the Utility received a grade of "D" in the category of "Collection Systems". As a result, the Department of Natural Resources (DNR) requires an action response. Therefore, a Compliance Maintenance Resolution has been created for the DNR indicating the Utility's action response plan and implementation schedule, and the General Manager noted that this resolution needed to be approved.

Commissioner Hewitt made a motion, seconded by Commissioner Pucely, to approve the Compliance Maintenance Resolution for 2007 for submittal to the Department of Natural Resources. The motion passed on a 9-0 vote.

Approved

11. [08-2331](#)

Subject: Change Order No. 2 on Contract A-07, Grove Avenue Storage Basin, C. D. Smith Construction Company (contractor)**Recommendation: Approve**

The General Manager submitted Change Order No. 2 on Contract A-07 in the credit amount of \$107,354.00 and recommended approval.

Commissioner Anderson made a motion, seconded by Commissioner Staeck, to approve Change Order No. 2 on Contract A-07, Grove Avenue Storage Basin, C. D. Smith Construction Company (contractor), bringing the total contract amount to \$2,855,676.00. The motion passed unanimously.

Approved

12. Other Business

A) The Lab Director for the Wastewater Utility noted that there was a household hazardous waste collection on June 21. She noted that there were approximately 70 people that showed up, and that a few people had to be turned away.

B) The General Manager distributed the Technical Advisory Committee (TAC) meeting schedule. He noted that he sent out letters to the Municipalities asking for a response as to who they designated to be on the TAC, but no responses have been received to date.

C) The General Manager noted that the Utility is waiting to receive a report from Ruekert-Mielke regarding revenue sharing payments. He noted that once this report

is received, letters will be going out to the Municipalities notifying them of their portion of the revenue sharing payment due for 2009.

13. Adjournment

There being no further business, Commissioner Hewitt made a motion, seconded by Commissioner Pucely, to adjourn the meeting at 5:20 p.m. The motion passed unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.