



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Public Works and Services Committee

*Vice Chairman Jim Kaplan  
Alderman Sandy Weidner  
Alderman Michael Shields  
Alderman Steve Smetana  
Chairman James Morgenroth*

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Tuesday, May 26, 2015

5:30 PM

City Hall, Room 303

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### Call To Order

*The meeting was called to order at 5:30 P.M.*

**PRESENT:** 5 - Vice Chairman Kaplan, Sandy Weidner, Michael Shields, Steve Smetana and Chairman Morgenroth

Also Present: Mark Yehlen, Tom Eeg, John Rooney, Alderman Perez, Micheal Bannon, Richard Fortier, Bhupendra Bista, Tom Lynch, Larry Miller, Cindy Miller, Tom Hasko, Phay La Khone

### Approval of Minutes for the May 12, 2015 Meeting.

*The minutes of the May 12, 2015 meeting were approved as printed. Passed unanimously.*

1. [15-00435](#)

**Subject:** Communication from Pentecost Lutheran Church requesting permission to close Jerome Boulevard, from Coolidge Avenue to Case Avenue, on Saturday, July 18, 2015, for a church block party.

**Recommendation of the Public Works and Services Committee meeting on 05-26-15:** That the Pentecost Lutheran Church be granted permission to close Jerome Boulevard, from Coolidge Avenue to Case Avenue, for an event on Saturday, July 18, 2015, from 7:00 A.M. until 7:00 P.M., in accordance with their request.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.

- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineers for approval.
- H. Sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Tom Eeg outlined the details of the event.*

*Motion made by Kaplan, seconded by Smetana to approve. Passed unanimously.*

**Recommended For Approval**

2. [15-00472](#)

**Subject:** Request for permission to close the 300 block of Hamilton Street and the 1100 block of Chatham Street from 12:00 P.M. to 7:00 P.M. on Sunday, June 28, 2015 for the 10th Annual Eagle's Club/George's Tavern Classic Car Show.

**Recommendation of the Public Works and Services Committee meeting on 05-26-15:** That the Eagles Club and George's Tavern be granted permission to close Hamilton Street from Main Street to Chatham Street from Hamilton to Dodge Street on Sunday, June 28, 2015, from 12:00 P.M. to 7:00 P.M., in conjunction with the 10th Annual Eagle's Club/George's Tavern Classic Car Show to benefit the Eagle's Charity - Lew Reed Spinal Injury Cord Fund, with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$300.00 special event fee.

- F. No alcoholic beverages will be sold and/or dispensed within the street right-of-way.
- G. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- H. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Tom Eeg outlined the details of the event.*

*Motion made by Kaplan, seconded by Smetana to approve. Passed unanimously.*

**Recommended For Approval**

- 3. [15-00469](#) **Subject:** Request of DeMark, Kolbe and Brodek, S.C., on behalf of Marlo Incorporated of Racine, Wisconsin (2227 South Street), to use City right-of-way to stage construction materials.

**Recommendation of the Public Works and Services Committee meeting on 05-26-15:** Marlo, Incorporated of Racine, Wisconsin be granted permission to use City right-of-way in the center of the cul-de-sac fronting their property at 2227 South Street, with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event - \$1 Million/\$3 Million for general liability.
- C. The company is responsible for cutting the grass/weeds, litter control and restoring the property to its normal condition.
- D. The company is required to clean-up and repair any damage to the public right-of-way areas being utilized for this project.

**Fiscal Note:** N/A

*Tom Eeg outlined the details of the request.*

*Motion made by Kaplan, seconded by Smetana to approve. Passed unanimously.*

**Recommended For Approval**

4. [15-00436](#)

**Subject:** Public Officials Meeting on the Reconstruction of Washington Avenue - Roosevelt Avenue to West Boulevard (STH 20), State Project ID: 2440-09-00.

**Recommendation of the Public Works and Services Committee meeting on 05-26-15:** That the communication be received and filed.

**Fiscal Note:** N/A

*Tom Lynch and Bhupendra Bista outlined the details of this project.*

*Motion made by Kaplan, seconded by Smetana to receive and file. Passed unanimously.*

**Recommended to be Received and Filed**

5. [15-00470](#)

**Subject:** Resolution 15-0212, created May 19, 2015, being a final resolution relating to street improvements on:

**Portland Cement Concrete Paving**

**Biscayne Avenue** - Southwood Drive to Sovereign Drive

**Blaine Avenue** - Pierce Boulevard to Durand Avenue

**Chatham Street** - Melvin Avenue to William Street

**Emstan Hills Road** - Victorian Drive to Dead End

**Fifteenth Street** - Wisconsin Avenue to College Avenue

**Bituminous Concrete Paving**

**Biscayne Avenue** - Southwood Drive to Sovereign Drive

**Emstan Hills Road** - Victorian Drive to Dead End

**Curb & Gutter**

**Biscayne Avenue** - Southwood Drive to Sovereign Drive

**Emstan Hills Road** - Victorian Drive to Dead End

**Sewer & Water Laterals**

**Emstan Hills Road** - Victorian Drive to Dead End

**Fifteenth Street** - Wisconsin Avenue to College Avenue

**Sanitary Sewer**

**Fifteenth Street** - Wisconsin Avenue to College Avenue

**Recommendation of the Public Works and Services Committee on 05-26-15:** That Resolution 15-0212, of May 19, 2015, be amended to delete:

**Portland Cement Concrete Paving**

**Biscayne Avenue** - Southwood Drive to Sovereign Drive

**Emstan Hills Road** - Victorian Drive to Dead End

**Fifteenth Street** - Wisconsin Avenue to College Avenue

**Curb & Gutter**

**Biscayne Avenue** - Southwood Drive to Sovereign Drive

**Emstan Hills Road** - Victorian Drive to Dead End

**Sewer & Water Laterals**

**Fifteenth Street** - Wisconsin Avenue to College Avenue

**Sanitary Sewer**

**Fifteenth Street** - Wisconsin Avenue to College Avenue

And, as amended, Resolution 15-0212, of May 19, 2015, be adopted.

*John Rooney went through the individual streets of the Public Hearing on May 12, 2015.*

*Biscayne Avenue - Southwood Drive to Sovereign Drive  
Motion made by Weidner, seconded by Kaplan to delete PCCP and C&G and approve BCP. Passed unanimously.*

*Blaine Avenue - Pierce Boulevard to Durand Avenue  
Motion made by Weidner, seconded by Shields to approve PCCP. Passed unanimously.*

*Chatham Street - Melvin Avenue to William Street  
Motion made by Weidner, seconded by Shields to approve PCCP. Passed unanimously.*

*Emstan Hills Road - Victorian Drive to Dead End  
Motion made by Weidner, seconded by Smetana to approve BCP and S&W and delete PCCP and C&G. Passed unanimously.*

*Fifteenth Street - Wisconsin Avenue to College Avenue  
Motion made by Kaplan, seconded by Shields to delete PCCP, S&W and SS. Passed unanimously.*

*Motion made by Weidner, seconded by Shields to approve as amended. Passed unanimously.*

**Recommended For Approval**

6. [15-00438](#) **Subject:** Change Order No. 1 for Contract 16-15 (K5-016), Samuel Myers Park Renovation, A.W. Oakes & Son, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 05-26-15:** That Change Order No. 1 on Contract 16-15 (K5-016), Samuel Myers Park Renovation, A.W. Oakes & Son, Inc., contractor, as submitted, be approved in the amount of \$7,500.00.

Further recommends that funding to defray the cost of the change order be appropriated from the following Org-Object 20201-52200, Fund for Lake Michigan.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg outlined the details of the change order.*

*Motion made by Weidner, seconded by Shields to approve. Passed unanimously.*

**Recommended For Approval**

7. [15-00437](#) **Subject:** Request to apply for funds from the WisDOT 2016-2020 CMAQ Program Cycle for the West Bluff portion of the Root River Pathway.

**Recommendation of the Public Works and Services Committee on 05-26-15:** The request to apply for funds from the WisDOT 2016-2020 CMAQ Program Cycle for the West Bluff portion of the Root River Pathway be approved.

**Fiscal Note:** N/A

*John Rooney outlined the details of the request.*

*Motion made by Weidner, seconded by Smetana to approve. Passed unanimously.*

**Recommended For Approval**

8. [15-00439](#) **Subject:** Street dedication for Three Mile Road from west of La Salle Street to North Main Street.

**Recommendation of the Public Works and Services Committee on 05-26-15:** That the section of Three Mile Road from west of La Salle Street to North Main Street, and more particularly described as follows, be dedicated for street right-of-way purposes:

That part of the North 1/4 of Section 33, and the South 1/4 of Section 28 Township 4 North, Range 23 East, in the City of Racine, Racine County, Wisconsin, which is bounded and described as follows:

Commence at the Northwest corner of section 33, Township 4 North, Range 23 East; Thence North 88° 42'44" East, along the North line of said section, 959.79 feet; to the POINT OF BEGINNING; thence North 01° 17' 16" West, 50.00 feet; thence North 88° 42' 44" East, 1686.84 feet; thence North 0° 26' 32" West, 5.00 feet; thence North 88° 36' 32" East, 440.88 feet; thence South 0° 29' 2" East, 22.00 feet ; thence North 88° 36'32" East, 686.22 feet; thence North 1° 23' 28" West, 22.00 feet; thence North 88° 36' 32" East, 145.93 feet; thence South 1° 23' 28" East, 55.00 feet; thence North 88° 36' 32" East, 22.88 feet; South 1° 23' 28" East, 55.00 feet; thence South 88° 36' 32" West, 274.00 feet; thence North 0° 25' 58" West, 5.00 feet ; thence South 88° 36'32" West, 1022.61 feet; thence South 88° 42' 44" West, 1603.44 feet; thence North 0° 21' 46" West, 17.00 feet; thence South 88° 42' 44" West, 82.98 feet; thence North 1° 17' 16" West, 33.00 feet to the POINT OF BEGINNING.

Said described tract containing 288,345 square feet more-or-less.

Further recommends that a preliminary resolution be introduced to the Common Council and referred to the City Plan Commission.

**Fiscal Note:** N/A

*John Rooney outlined the details.*

*Motion made by Weidner, seconded by Smetana to approve. Passed unanimously.*

**Recommended For Approval**

9. [15-00479](#)

**Subject:** (Direct Referral) Commissioner of Public Works submitting the 2015 Urban Mass Transit Paratransit Assistance Contract between WisDOT and the City of Racine.

**Recommendation of the Public Works and Services Committee on 05-26-15:** That the Mayor and City Clerk be authorized and directed to enter into the 2015 Urban Mass Transit Paratransit Assistance Contract (Control #00050) between WisDOT and the City of Racine.

**Fiscal Note:** Grant Control #00050. Annual Paratransit Assistance Grant from the State in the amount of \$79,736. The local match is appropriated in the 2015 Transit Budget.

*Mark Yehlen outlined the details of the contract.*

*Motion made by Weidner, seconded by Smetana to approve. Passed unanimously.*

**Recommended For Approval**

10. [15-00480](#)

**Subject:** (Direct Referral) Commissioner of Public Works submitting the 2015 Urban Mass Transit Operating Assistance (Wis. Stats. 85.20) Grant Agreement between WisDOT and the City of Racine.

**Recommendation of the Public Works and Services Committee on 05-26-15:** That the Mayor and City Clerk be authorized and directed to enter into the 2015 Urban Mass Transit Operating Assistance (Wis. Stats.85.20) Grant Agreement (Control #00049) between WisDOT and the City of Racine.

**Fiscal Note:** Grant Control #00030. Annual Operating Assistance Grant from the State in the amount of \$2,074,972. The local match is appropriated in the 2015 Transit Budget.

*Mark Yehlen outlined the details of the contract.*

*Motion made by Weidner, seconded by Smetana to approve. Passed unanimously.*

**Recommended For Approval**

**Public Comment**

**Adjournment**

*The meeting was adjourned at 6:44 P.M.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.**