



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Transit and Parking Commission

Wednesday, November 6, 2013

4:30 PM

City Hall, Room 106

Call To Order

The meeting was called to order at 4:31 P.M.

Present: Deborah Ganaway, Alderman Ray DeHahn, John Heckenlively, Mark Kowbel

Excused: Dustan Balkcom

Also Present: Al Stanek, Mark Yehlen, Willie McDonald, John Magee, Tom Karkow

Approval of Minutes for the September 18, 2013 Meeting

The minutes of the September 18, 2013 meeting were approved as printed. Passed unanimously.

Transit System Business

1. [13-9506](#) **Subject:** Commission review of proposed 2014 Transit and Parking Utility Budgets.

Recommendation of the Transit and Parking Commission on 11-06-13: The Common Council approve the 2014 Transit budget as proposed.

Further recommend that the Common Council approve the 2014 Parking Utility budget as proposed.

Fiscal Note: The 2014 Transit budget holds the City of Racine share stagnant at \$1.1 million. The Parking Utility budget is self-supporting and independent of the General Fund.

Motion made by DeHahn, seconded by Heckenlively to approve the Transit budget. Passed unanimously.

Motion made by Kowbel, seconded by DeHahn to approve the Parking Utility budget. Passed unanimously.

Recommended For Approval

2. [13-9507](#) **Subject:** Recommendation that the Mayor and Common Council

consider notifying the Transit Mutual Insurance Corporation of Wisconsin that it may exercise its right to withdraw from the corporation in 2015 subject to an analysis of comparable costs for comparable levels of insurance.

Recommendation of the Transit and Parking Commission on

11-06-13: Request that the Common Council pass a resolution notifying the Transit Mutual Insurance (TMI) Corporation of Wisconsin of the City's potential to terminate physical damage and/or vehicle liability insurance coverage in January 2015 subject to competitive bids for comparable insurance services.

Fiscal Notes: Competitive bids for insurance could produce lower Transit operation costs in 2015.

Motion made by Heckenlively, seconded by Kowbel recommending the Common Council pass a resolution notifying TMI of the City of Racine's potential to terminate insurance coverage on January 1, 2015. Passed unanimously.

Recommended For Approval

3. [13-9155](#)

Subject: Proposal to reduce Physical Damage coverage on buses and BUS support vehicles to 80% of purchase price for vehicles purchased after 2004 and to 50% of purchase price for vehicles purchased in 2004 or before.

Recommendation of Transit and Parking Commission on

07-17-13: Defer

Recommendation of the Transit and Parking Commission on

11-06-13: Receive and file.

Fiscal Note: N/A

Motion made by Kowbel, seconded by Heckenlively to receive and file. Passed unanimously.

Recommended to be Received and Filed

4. [13-9505](#)

Subject: Commission review of requirements of Title VI of the Civil Rights Act and approval of the Belle Urban System (BUS) Title VI Program including adoption of system wide standards for vehicle load factors, vehicle headways, on-time performance, service availability, transit amenities and vehicle assignment policies.

Recommendation of the Transit and Parking Commission on

11-06-13: Request the Common Council pass a resolution adopting the 2014 - 2016 Civil Rights Act Title VI Program reaffirming the City and Belle Urban Transit's commitment to providing services without regard to race, color, and national origin by establishing system

standards, policies and procedures.

Fiscal Note: N/A

The Commission thoroughly reviewed and approved the 2014 - 2016 Title VI Program and recommended a City of Racine resolution in support of the program.

Motion made by DeHahn, seconded by Heckenlively to approve. Passed unanimously.

Recommended For Approval

5. [13-9508](#) **Subject:** Review of the 9 months BUS ridership and revenue report.

Recommendation of the Transit and Parking Commission on 11-06-13: Receive and file.

Fiscal Note: N/A

Motion made by Heckenlively, seconded by DeHahn to receive and file the General Manager's report. Passed unanimously.

Recommended to be Received and Filed

6. [13-9509](#) **Subject:** Recommendation for approval of the Transit Systems Manager to serve on the Board of Directors of the Wisconsin Transportation Development Association.

Recommendation of the Transit and Parking Commission on 11-06-13: Approve.

Fiscal Note: Travel expenses for the estimated four meetings per year are included in the BUS budget.

The Transportation Development Association (TDA) is a statewide group advocating for support of all transportation modes. The Transit and Parking System Manager was asked to serve as a representative of the Transit industry and the City of Racine.

Motion made by Kowbel, seconded by DeHahn to approve. Passed unanimously.

Recommended for Approval

7. [13-9510](#) **Subject:** Recommendation that the Belle Urban System establish an "All-Day Pass" at a rate of \$4.

Recommendation of the Transit and Parking Commission on 11-06-13: The Belle Urban System establish an "All-Day Pass" as a customer fare option subject to compatibility with fare box system hardware and the ability to issue the "All-Day Pass" as an option to replace tokens issued by social service agencies.

Fiscal Note: Similar programs have increased both ridership and system revenue.

The initial price should be \$4 and bus system policies to avoid abuse of the pass shall be developed.

Motion made by DeHahn, seconded by Heckenlively to approve. Passed unanimously.

Recommended For Approval

Parking System Business

8. [13-9511](#) **Subject:** Review of responses to our Request for Proposals for improved Parking Ramp equipment and Parking Ramp Management services.

Recommendation of the Transit and Parking Commission on 11-06-13: Defer

Motion made by Kowbel, seconded by Heckenlively to defer. Passed unanimously.

Deferred

Adjournment

The meeting was adjourned at 5:41 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Engineering Department, 636-9166, at least 48 hours prior to this meeting.