



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Public Works and Services Committee

Chairman Sandy Weidner
Vice Chairman Raymond DeHahn
Michael Shields
Jim Kaplan
James Morgenroth

Tuesday, February 26, 2013

5:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 4 - Chairman Weidner, Michael Shields, Jim Kaplan and James Morgenroth

EXCUSED: 1 - Vice Chairman DeHahn

Also Present: John Rooney, Mark Yehlen, Tom Eeg, Jeff Raffini, Karl Fuller, Adam Nelson

Approval of Minutes for the February 12, 2013 Meeting.

The minutes of the February 12, 2013 meeting were approved as printed. Passed unanimously.

1. [13-8630](#) **Subject:** Communication from Downtown Racine Corporation requesting to use city right-of-way for the St. Patrick's Day Parade on Saturday, March 16, 2013.

Recommendation of the Public Works and Services Committee on 2-26-13: That permission be granted to the Downtown Racine Corporation to close Ontario Street from the CNH parking lot to State Street, State Street from Erie Street to Main Street, Main Street from State Street to 6th Street, and 6th Street from Main Street to Center Street, on Saturday, March 16, 2013, from 12:00 noon to 2:00 p.m., for a St. Patrick's Day Parade, with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall be responsible for all detour signage during the event.

F. The sponsor shall pay an \$850.00 special event fee.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, in implementing this event.

Tom Eeg noted this is the same request as in previous years along with the usual stipulations.

Motion made by Kaplan, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Approval

2. [13-8649](#)

Subject: Communication from Adam, Bonnie, and Dale Nelson, owner's of American Grill and Steamworks, requesting permission to extend their business hours for a hot dog cart at designated bump outs in the downtown area.

Recommendation of the Public Works and Services Committee

on 2-26-13: That Nelson & Son, LLC, dba American Grill & Steamworks, be granted permission to operate a hot dog vending cart on City sidewalk areas, from 10:00 a.m. to 2:00 a.m., with the following stipulations:

A. The applicant shall meet all requirements of the City Health Department and the City Clerk's office;

B. The cart can only be located in front of city owned property, on the widened bump outs, or fronting other publicly owned property;

C. Sidewalks must be a least 10' wide and vendor shall maintain at least a 5' clear zone at all times for pedestrians;

D. The cart shall be removed from the downtown area when not in service;

E. It is permitted to stop temporarily to make a sale as requested by a customer. However, once the sale is completed, the vendor shall move the cart to its approved location.

Fiscal Note: The Peddler's License through the City Clerk's office will generate certain funds for the City of Racine.

Adam Nelson appeared before the Committee and would like to extend the hours to run his hot dog cart at some downtown locations. He would also provide that service daily, if the need arises.

Motion made by Morgenroth, seconded by Shields to approve the request for daily and extended hours. Passed unanimously.

Recommended For Approval

3. [13-8683](#)

Subject: Communication from Peter R. Mauer, Mauer's Marina, requesting to terminate their lease of the property located at the terminus of Superior Street.

Recommendation of the Public Works and Services Committee on 2-26-13: That the lease agreement with Peter R. Mauer, for the use of 60 lineal feet of river frontage at the terminus of Superior Street, be terminated.

Fiscal Note: Lease was granted under Resolution No. 10-2301, dated December 7, 2010.

Tom Eeg read a communication from Peter Mauer wishing to terminate the lease for the property located at the terminus of Superior Street.

After further discussion, a motion was made by Kaplan, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Approval

4. [13-8634](#)

Subject: Communication from Jeff Raffini, 2616 Green Street, requesting a lease agreement for use of river frontage at the terminus of Superior Street at the Root River.

Recommendation of the Public Works and Services Committee on 2-26-13: Defer

Tom Eeg read a communication from Jeff Raffini wishing to enter into a lease agreement for use of river frontage at the terminus of Superior Street. He noted the increasing cost of the lease based on CPI for 2013 and 2014 would be \$801.32 per year.

Jeff Raffini indicated he would like the lease to be around \$600 and noted this was not to be used for commercial activity, like a charter business, but for private slips for boaters and inquired about a reduced lease closer to \$600 a year.

Alderman Morgenroth suggested a \$700 a year lease agreement with a 60-day opt out.

John Rooney noted the space in question was actually right-of-way that terminates at the river for Superior Street. He noted the lease does have an easement on it for use by Case New Holland to access their property. He did also note there is a plan approved by the Common Council for Root Works that will most likely include some type of improvement along the river in this area. He noted it would be in the City's best interest to defer the item to make sure the Commissioner includes in the lease agreement reserving some space for that proposed Root Works plan.

After further discussion, a motion was made by Morgenroth, seconded by Shields to defer. Passed unanimously.

Deferred

5. [13-8636](#)

Subject: Communication from Toys for Tots requesting permission to decorate the trophy cabinets at the City Hall Annex.

Recommendation of the Public Works and Services Committee on 2-26-13: That Toys for Tots be granted permission to decorate the trophy cabinets at the top of the stairs at the City Hall Annex with Department of Public Works approved items.

Fiscal Note: There will be no cost to the City for granting this permission.

Tom Eeg explained the Toys for Tots request for the decoration of the trophy cabinets at the City Hall Annex.

Alderman Morgenroth noted he supported the request.

Motion made by Morgenroth, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

6. [13-8694](#)

Subject: (Direct Referral) Communication from the Purchasing Agent submitting bid results on Official Notice #2 for Two (2) 35,000 GVW 5 Cubic Yard Diesel Dump Trucks with Snowplow, Tailgate Material Spreader and Liquid Dispensing System.

Recommendation of the Public Works and Services Committee on 2-26-13: That the contract for Two (2) 35,000 GVW 5 cubic yard diesel dump trucks with snowplow, tailgate material spreader and liquid dispensing system be awarded to Lakeside International Trucks of Milwaukee with Monroe Truck's Equipment, at their bid price of \$242,590.00 with trade-in, they being the lowest responsible bidder.

Fiscal Note: Funding to defray the cost of this purchase be appropriated from Account 943.630.5020, Licensed Vehicles.

Tom Eeg explained the results for the Official Notice #2 for the two 5 yard diesel dump trucks. He explained these trucks are part of the fleet that are due for replacement.

Alderman Shields questioned if these vehicles could be held on to for another year.

It was noted the replacement cycle calls for two dump trucks to be replaced every year. These are the oldest in the fleet approaching 17 years of age. It was also noted these trucks are used on the street every day of the year for snow and ice operations and for street maintenance, as well.

Motion made by Kaplan, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Approval

7. [13-8690](#)

Subject: (Direct Referral) Communication from the Purchasing Agent submitting bid results on Official Notice No. 3 for janitorial services.

Recommendation of the Public Works and Services Committee on 3-11-08: The Mayor and City Clerk be authorized and directed to enter into a contract for the provision of janitorial services for the Building Complex with MJI, Inc., Franksville, WI, they being the lowest responsible bidder, with a two-year bid price of \$223,800.00.

Further recommends that this contract may be renewed for three one (1) year extensions provided the contractor and the City are in mutual agreement.

Fiscal Note: Funds to defray the cost of these professional services are available in the following accounts:

\$ 22,800.00 - Account 401.000.5600, Equipment Garage-Contracted Services
\$ 201,000.00 - Account 404.000.5610, Building Complex-Professional Services
\$ 223,800.00 - Total

Tom Eeg submitted Office Notice #3 for janitorial services. He noted the lowest responsible bidder. He noted the bids came in less than the amount last year as DPW scaled back stripping and waxing of floors to one per year, as opposed to two per year. He also noted there was an alternate bid #1 for cleaning of the labs. He noted that may be added when it goes to Common Council if the Health Administrator can find funding.

Motion made by Kaplan, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

8. [13-8685](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 5-10 (K0-005), Recycling Cart Public Education, Corporate Images, Inc., consultant.

Recommendation of the Public Works and Services Committee on 2-26-13: That the professional services provided by Corporate Images, Inc., under Contract 5-10 (K0-005), Recycling Cart Public Education, be accepted and final payment authorized for a total contract amount of \$29,875.00.

Fiscal Note: Contract was authorized under Resolution No. 09-1760, dated December 15, 2009.

Tom Eeg submitted the request for final payment on Contract 5-10. He noted the work was complete and asked that final payment be made.

Motion made by Morgenroth, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

9. [13-8650](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting final payment on Contract 05-11 (K1-005) PS - 2011 Pavement Management, AECOM, consultant.

Recommendation of the Public Works and Services Committee on 2-26-13: That the professional services provided by AECOM Technical Services, Inc., under Contract 5-11 (K1-005), Professional Services-2011 Pavement Management, be accepted and final payment authorized for a total contract amount of \$89,052.39.

Fiscal Note: Contract was authorized under Resolution No. 10-2314, dated December 7, 2010.

John Rooney submitted final payment on Contract 05-11. He noted the work was completed and asked for final payment of the same.

Motion made by Kaplan, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Approval

10. [13-8550](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 49-12 (K2-060), Equipment Maintenance Garage-Make-Up Air Unit Replacement, Butters-Fetting Co., Inc., contractor.

Recommendation of the Public Works and Services Committee on 2-26-13: Defer

Tom Eeg asked that this item be deferred.

Motion made by Kaplan, seconded by Shields to defer. Passed unanimously.

Deferred

11. [13-8651](#) **Subject:** Communication from the Assistant Commissioner of Public Works/City Engineer submitting Change Order No. 1 on Contract 50-12 (K2-060), 2012 Sidewalk Replacement Phase II, RAZA L.L.C., contractor.

Recommendation of the Public Works and Services Committee on 2-26-13: That Change Order No. 1 on Contract 50-12 (K2-060), 2012 Sidewalk Replacement, Phase II, RAZA LLC, contractor, as submitted, be approved in the deduct amount of (\$142,468.02).

Fiscal Note: Change Order No. 1 will result in a decrease in contract price. Account 906.000.5520, Sidewalk Replacement, to be adjusted by (\$142,468.02).

John Rooney submitted Change Order No. 1 on Contract 50-12. He noted this was a rectifying change order and also deducted sidewalk work that private property owners did on their own.

Motion made by Kaplan, seconded Morgenroth to approve. Passed unanimously.

Recommended For Approval

12. [13-8652](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works submitting final payment on Contract 50-12 (K2-060) 2012 Sidewalk Replacement, Phase II, RAZA L.L.C, contractor.

Recommendation of the Public Works and Services Committee on 2-26-13: That the work done by RAZA LLC under Contract 50-12 (K2-060), 2012 Sidewalk Replacement, Phase II, be accepted and final payment authorized for a total contract amount of \$190,535.70.

Fiscal Note: Contract was authorized under Resolution No. 12-3246, dated August 6, 2012.

John Rooney submitted final payment on Contract 50-12.

Motion made by Morgenroth, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

13. [13-8684](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works submitting a request to close out Contract 51-11 (K1-056), City Hall Lighting Control System.

Recommendation of the Public Works and Services Committee on 2-26-13: That the work done by Johnson Controls, Inc., under Contract 51-11 (K1-056), City Hall Lighting Control System, be accepted and final payment authorized for a total contract amount of \$7,643.00.

Fiscal Note: Contract was authorized under Resolution No. 11-2644, dated July 5, 2011.

Tom Eeg submitted a request to close out Contract 51-11. He noted this was for Phase III for City Hall renovations for Metasys.

Motion made by Kaplan, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Approval

14. [12-8379](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 1 to Contract 31-12 (K2-033), Door Replacement at City Hall, Festival Hall and Memorial Hall, Drax, Inc., contractor.

Recommendation of the Public Works and Services Committee on 2-26-13: That Change Order No. 1 on Contract 31-12 (K2-033), Door Replacement at City Hall, Festival Hall and Memorial Hall, Drax, Inc., contractor, be approved in the deduct amount of (\$87,733.75).

Fiscal Note: Change Order No. 1 will result in a decrease in contract price. Funding accounts to be adjusted by (\$87,733.75) is 108.992.5510, MH-East Balcony Doors.

Tom Eeg submitted Change Order No. 1 on Contract 31-12. He noted this was a deduct to remove the doors from the contract. He noted there were problems with the State Historic Preservation Office requesting more expensive doors to be placed in the building. He noted he would be leaving the existing doors in place, unless some resolve can be made with the National Register of Historic Places.

Motion made by Kaplan, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

15. [13-8686](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 1 to Contract 47-12 (K2-058), ML King Center-Boiler Replacement, Butters-Fetting, LLC, contractor.

Recommendation of the Public Works and Services Committee on 2-26-13: That Change Order No. 1 on Contract 47-12 (K2-058), ML King Center-Boiler Replacement, Butters-Fetting, LLC, contractor, be approved in the amount of \$2,000.00.

Fiscal Note: Funding to defray the cost of this change order be appropriated from Account 992.660.5010, MLK Boiler Replacement.

Tom Eeg submitted Change Order No. 1 on Contract 47-12. He noted some national electric code changes came out regarding emergency safety switches after the bids were received and this work had to be added to the boiler contract.

Motion made by Kaplan, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Approval

16. [13-8687](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 1 to Contract 48-12 (K2-059), Central Heating Plant-Boiler Upgrade, Butters-Fetting, LLC, contractor.

Recommendation of the Public Works and Services Committee on 2-26-13: That Change Order No. 1 on Contract 48-12 (K2-059), Central Heating Plant-Boiler Upgrade, Butters-Fetting, LLC, contractor, be approved in the amount of \$1,650.00.

Fiscal Note: Funding to defray the cost of this change order be

appropriated from Account 992.220.5010, Central Heating Plant Boiler Upgrade.

Tom Eeg submitted Change Order No. 1 on Contract 48-12. He explained the change order was for additional discharge piping and some temporary electrical service that was needed during the project.

Motion made by Morgenroth, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

17. [13-8688](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 1 to Contract 49-12 (K2-060), Equipment Maintenance Garage-Air Handler Replacement, Butters-Fetting, LLC, contractor.

Recommendation of the Public Works and Services Committee on 2-26-13: That Change Order No. 1 on Contract 49-12 (K2-060), Equipment Maintenance Garage-air Handler Replacement, Butters-Fetting, LLC, contractor, be approved in the amount of \$4,550.00.

Fiscal Note: Funding to defray the cost of this change order be appropriated from Account 401.992.5760, Equipment Garage Air Handlers.

Tom Eeg submitted Change Order No. 1 on Contract 49-12. He noted the change order was to upgrade some motors for the ventilation from one quarter to one half horsepower.

Motion made by Kaplan, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Approval

18. [13-8648](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Amendment No. 1 to State Contract ID: 2704-00-03, Ohio Street - 16th Street to Washington Avenue (STH 20), Clark Dietz, Inc., consultant.

Recommendation of the Public Works and Services Committee on 2-26-13: That Amendment No. 1 on the three-party contract between the State of Wisconsin, City of Racine and Clark Dietz, Inc., State Contract ID: 2704-00-03, Ohio Street, 16th Street to Washington Avenue (STH 20), be approved in the amount of \$18,587.48, with the City's share being \$3,717.50.

Fiscal Note: Funding to defray the cost of the City's share of these professional services be appropriated from Account 993.908.5100, Ohio St.-16th Street to Washington Avenue (STH 20).

John Rooney submitted Amendment No. 1 on State Contract ID 2704-00-03, Ohio Street - 16th Street to Washington Avenue. He noted the WisDOT consultant

reclassified the project from a pavement replacement to a total reconstruct. He noted a complete environmental report had to be done, as opposed to a programmatic environmental report along with additional public information meetings and other reporting. He noted the cost of the amendment would be 20% local and 80% State.

Motion made by Morgenroth, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

19. [13-8637](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations wishing to review the City Hall Renovations-Phase V project.

Recommendation of the Public Works and Services Committee on 2-26-13: The communication be received and filed.

Fiscal Note: N/A

Tom Eeg discussed the City Hall Renovations Phase IV project. He explained the Phase IV project to the Committee members for the 3rd floor renovations and noted the \$650,000 estimate.

After further discussion about the project, a motion was made by Shields, seconded by Kaplan to receive and file the report. Passed unanimously.

Recommended to be Received and Filed

Public Comment Period

Karl Fuller appeared the Committee and was happy to see Public Safety and the Police Chief's opinion would be incorporated with the street light removal process. He also noted City lights in City parks and trails seem to be out in the winter when they shouldn't be. He also asked to provide assistance with selecting lights that could be removed in the future.

Adjournment

The meeting adjourned at 6:50 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.