



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Finance and Personnel Committee

*Chairman Q.A. Shakoor II*  
*Vice Chair Terry McCarthy*  
*Alderman Mary Land*  
*Alderman Tracey Larrin*  
*Alderman Jason Meekma*

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Monday, May 21, 2018

5:00 PM

City Hall, Room 307

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#### Call To Order

**PRESENT:** 4 - Q.A. Shakoor II, Mary Land, Tracey Larrin and Jason Meekma

**EXCUSED:** 1 - Terry McCarthy

#### Chairman Comments

*Also Present: David Brown, Finance Director, Emelia Roso, Human Resources Assistant, Marisa Roubik, Assistant City Attorney.*

#### Approval of Minutes for the May 7, 2018 Meeting.

**A motion was made by Alderman Larrin, seconded by Alderman Meekma, that this file be to Approve the Minutes**

#### [0460-18](#)

**Subject:** Request from the Director of Parks, Recreation & Cultural Services requesting permission to accept a \$5,000 Gus Macker Sponsorship donation from Racine Honda.

**Recommendation of the Finance & Personnel Committee on 5/21/2018:** Permission be granted to the Director of Parks, Recreation & Cultural Services to accept a \$5,000 Gus Macker Sponsorship donation from Racine Honda.

**Fiscal Note:** No City match required.

**Attachments:** [Gus Macker\\_Honda](#)

*Tom Molbeck, Director of Parks, Recreation, and Cultural Services appeared before the Committee to speak on the item.*

**A motion was made by Alderman Meekma, seconded by Alderman Land, that this file be Recommended For Approval**

#### [0433-18](#)

**Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting permission to accept a \$1,500.00 King Center Summer Music Series donation from United Healthcare Services,

Inc.

**Recommendation of the Finance & Personnel Committee on**

**5/21/2018:** Permission be granted to the Director of Parks, Recreation & Cultural Services to accept a \$1,500.00 King Center Summer Music Series donation from United Healthcare Services, Inc.

**Fiscal Note:** No City match required.

**Attachments:** [UnitedHealthcare Donation](#)

*Tom Molbeck, Director of Parks, Recreation, and Cultural Services appeared before the Committee to speak on the item.*

**A motion was made by Alderman Meekma, seconded by Alderman Larrin, that this file be Recommended For Approval**

[0486-18](#)

**Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting permission to accept a \$1,500.00 donation from Landmark Credit Union to help fund Main Gallery, Outdoor Movies, and the Bowling Fundraiser.

**Recommendation of the Finance & Personnel Committee on**

**5/21/2018:** Permission be granted to the Director of Parks, Recreation & Cultural Services to accept a \$1,500.00 donation from Landmark Credit Union to help fund Main Gallery, Outdoor Movies, and the Bowling Fundraiser.

**Fiscal Note:** No City match required.

**Attachments:** [Landmark Donation](#)

*Tom Molbeck, Director of Parks, Recreation, and Cultural Services appeared before the Committee to speak on the item.*

**A motion was made by Alderman Land, seconded by Alderman Larrin, that this file be Recommended For Approval**

[0487-18](#)

**Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting permission to accept a \$1,000.00 Gus Macker Sponsorship donation from Schoone, Leuck, Kelley, Pitts & Pitts Law Office.

**Recommendation of the Finance & Personnel Committee on**

**5/21/2018:** Permission be granted to the Director of Parks, Recreation & Cultural Services to accept a \$1,000.00 Gus Macker Sponsorship donation from Schoone, Leuck, Kelley, Pitts & Pitts Law Office.

**Fiscal Note:** No City match required.

**Attachments:** [Gus Macker Schoone](#)

*Tom Molbeck, Director of Parks, Recreation, and Cultural Services appeared before the Committee to speak on the item.*

**A motion was made by Alderman Meekma, seconded by Alderman Land, that this file be Recommended For Approval**

[0494-18](#)

**Subject:** Communication from the Manager of Housing and Community Development requesting to apply for and accept \$5,000 from Associated Bank to be used to support CRA and Fair Lending training to the public, non-profit, or community-based organizations in Racine, WI.

**Recommendation of the Finance & Personnel Committee on 5/21/2018:** Permission be granted to the Manager of Housing and Community Development to apply for and accept \$5,000 from Associated Bank to be used to support CRA and Fair Lending training to the public, non-profit, or community-based organizations in Racine, WI.

**Fiscal Note:** No City match required.

**Attachments:** [AssociatedBankGrant2018MEMO5.21.2018](#)

*Laura Detert, Manager of Housing and Community Development, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Land, seconded by Alderman Larrin, that this file be Recommended For Approval**

[0474-18](#)

**Subject:** Communication from Chief Art Howell requesting the approval of a contract to purchase a K9 dog for the Police department.

**Recommendation of the Finance & Personnel Committee on 5/21/2018:** To approve a contract to purchase a K9 dog for the Police Department.

**Fiscal Note:** Purchase price of \$1.00.

**Attachments:** [0474-18](#)

*Lieutenant Smith appeared before the Committee to speak on the item.*

**A motion was made by Alderman Larrin, seconded by Alderman Meekma, that this file be Recommended For Approval**

[0430-18](#)

**Subject:** Communication from the City Administrator presenting a proposed Policy on the Use of Room Tax Proceeds detailing the desired, appropriate, and lawful use of room tax proceeds received as revenue by the City and expended consistent with State Statutes and City Budget priorities.

**Recommendation of the Finance & Personnel Committee on 5/21/2018:** To adopt the proposed Policy On The Use of Room Tax Proceeds as presented.

**Fiscal Note:** Future Room Tax Proceeds will become a part of the budget process.

**Attachments:** [CITY OF RACINE ABM - Room tax proceeds policy](#)  
[City of Racine START Grant program](#)  
[Room Tax Proceeds policy](#)

*James Palenick, City Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Meekma, seconded by Alderman Larrin, that this file be Recommended For Approval**

[0376-18](#)

**Subject:** Communication from the City Attorney submitting the claim of Timothy Wermeling for consideration.

**Recommendation of the Finance & Personnel Committee on 5/21/2018:** That the claim of Timothy Wermeling be denied.

**Fiscal Note:** N/A

**Attachments:** [wermeling\\_001](#)  
[Agenda Briefing Memorandum - Wermeling Claim](#)

*Marisa Roubik, Assistant City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Meekma, seconded by Alderman Land, that this claim be denied. The motion was APPROVED on a voice vote.**

[0490-18](#)

**Subject:** Communication from the City Attorney submitting the claim of Yamille Mederos for consideration.

**Recommendation of the Finance & Personnel Committee on 5/21/2018:** That the claim of Yamille Mederos be denied.

**Fiscal Note:** N/A

**Attachments:** [mederos\\_001](#)  
[Agenda Briefing Memorandum - Mederos Claim](#)

*Marisa Roubik, Assistant City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Land, seconded by Alderman Meekma, that**

this claim be denied. The motion was **APPROVED** on a voice vote.

[0081-18](#)

**Subject:** Communication from the Alderman of the 12th district requesting a change to the Donations Policy adopted as Item 6 of the February 1, 2005 Finance and Personnel Committee Report by changing the dollar limit delineated in restriction number 3 from \$500 to \$2,500. (Res. 0045-18)

**Recommendation of the Finance & Personnel Committee on 5/21/2018:** To receive and file.

**Fiscal Note:** N/A

*Alderman Perez, Scott Letteney, City Attorney appeared before the Committee to speak on the item.*

**A motion was made by Alderman Meekma, seconded by Alderman Larrin, that this file be Recommended to be Received and Filed**

[0496-18](#)

**Subject:** Communication from the Alderman of the 12th district requesting a change to the donations policy adopted as item 6 of the February 1, 2005 Finance and Personnel Committee Report by changing the dollar limit delineated in restriction number 3 from \$500 to \$10,000.

**Recommendation of the Finance & Personnel Committee on 5/21/2018:** To approve as presented, with the stipulation that the item must be sent to the City Attorney in order to create a donations policy including verbiage stating that if one entity submits a donation three or more times within a six month period, the donations must be presented to the Finance and Personnel Committee.

**Fiscal Note:** N/A

*Alderman Perez, Scott Letteney, City Attorney appeared before the Committee to speak on the item.*

**A motion was made by Alderman Meekma, seconded by Alderman Land, that this file be Recommended For Approval**

[0447-18](#)

**Subject:** Communication from the Mayor proposing an ordinance change to repeal the Health and Sanitation Appeal Board.

**Recommendation of the Finance and Personnel Committee on 5/21/2018:** To approve an ordinance change to repeal the Health and Sanitation Appeal Board.

**Fiscal Note:** N/A

*James Palenick, City Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Meekma, seconded by Alderman Land, that this file be Recommended For Approval**

[Ord.0006-18](#)

Ordinance 0006-18 - Waterworks Commission

An ordinance to amend Chapter 98, Article II, of the Municipal Code of the City of Racine, Wisconsin.

WHEREAS, the sheer number of commissions, boards, and authorities existing within the City of Racine governance structure is cumbersome and results in difficulty finding qualified persons to serve on such bodies; and

WHEREAS, the Common Council finds that modification of the aldermanic membership of the Waterworks Commission is a more efficient means of fulfilling the mission of the commission;

NOW, THEREFORE, the Common Council of the City of Racine, Racine County, Wisconsin, does ordain as follows:

Part 1: Chapter 98, Article II, Section 98-33(a) is amended by deleting the words "one of whom shall be a member of the common council finance committee," therefrom.

Part 2: This ordinance shall take effect upon passage by a majority vote of the members-elect of the City of Racine Common Council and publication or posting as required by law.

Fiscal Note: N/A

*Scott Letteney, City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Larrin, seconded by Alderman Meekma, that this file be Recommended For Approval**

## Adjournment

**There being no further business to come before the Committee, the meeting adjourned at 5:51 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, June 11, 2018 at City Hall, Room 307.**

**Respectfully submitted,**

**Ald. Q.A. Shakoor II, Chairman  
Finance & Personnel Committee**