



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft

Waterworks Commission

Wednesday, June 17, 2026

6:00 PM

City Hall, Room 303

The meeting was called to order by Commissioner Jorgensen at 6:09 p.m..

ROLL CALL

Let the record show that Commissioner Harmon arrived at 6:18 p.m. beginning at Item 0534-26.

PRESENT: 5 - Cory Mason, Jens Jorgensen, Nick Barootian, Rosalind Thomas and Marlo Harmon

EXCUSED: 3 - John Tate II, Natalia Taft and Jim Sullivan

0530-26

Subject: Approval of Minutes for the May 20, 2026, Waterworks Commission Meeting

Staff Recommendation: To Approve

Fiscal Note: N/A

A motion was made by Mason, seconded by Harmon, that this file be Approved.

0531-26

Subject: Review of the 2025 Waterworks Utility Audit from Clifton Larson Allen, LLP (Shannon Small invited to the Meeting to Present)

Staff Recommendation: To Approve

Fiscal Note: N/A

Shannon Small, CPA, of Clifton Larsen Allen, presented audit results for the year 2025. It is the Auditor's unmodified (clean) opinion that the financial statements present fairly the financial position of the Utility in accordance with generally accepted accounting principles. No material weaknesses were noted. No significant deficiencies were identified.

Shannon Small advised that she could avail herself to be of further assistance if direct input or further questions for her were necessary pertaining to the auditing process and its results.

A motion was made by Mason, seconded by Barootian, that this item be Approved.

0534-26

Subject: Consideration of Trilogy LLC's Submission of a Rate Case

Filing to the Public Service Commission (PSC)

Staff Recommendation: To Approve

Fiscal Note: N/A

Presentation given by Christy DeMaster from Trilogy Consulting, LLC regarding the rate case application to the Public Service Commission (PSC).

A motion was made by Mason, seconded by Barootian, that this item be Approved.

[0533-26](#)

Subject: Consideration for the Water Utility to Partner with Focus on Energy in an Energy Study

Staff Recommendation: To Approve

Fiscal Note: N/A

The Utility Director introduced Mike Lewis from Focus on Energy to share a presentation on how they can partner with the Utility to conduct an energy study to provide zero cost energy opportunities at the water treatment plant and examine the energy demand of the plant's water delivery methods to ensure optimal energy usage.

A motion was made by Harmon, seconded by Thomas, that this item be Approved.

[0532-26](#)

Subject: Communication from the Utility Director regarding Utility Management Conference 2026 (UMC) and Water Week 2026

Staff Recommendation: Receive and File

Fiscal Note: N/A

Due to the detailed presentations of the previous meeting items, as well as missing three members of the commission, the Utility Director, suggested deferring her report until the next meeting to encourage full commission engagement.

A motion was made by Thomas, seconded by Harmon, to defer this item to the July commission meeting. Let the record show that Commissioner Mason was not present during this vote.

[0537-26](#)

Subject: Consideration of Change Order No. 2 on Contract W-25-9, 2025 Water Main Replacement - Phase 3, Willkomm Excavating & Grading, Inc. (contractor)

Staff Recommendation: To Approve

Fiscal Note: Contract change results in a decrease of \$3,308.00, bringing the total contract amount to \$506,309.40.

A motion was made by Mason, seconded by Thomas that Item 0537-26 and Item 0544-26 be Approved.

[0544-26](#)

Subject: Request for Final Payment (retainage) on Contract W-25-9, 2025 Water Main Replacement - Phase 3, Willkomm Excavating & Gracing, Inc. (contractor)

Staff Recommendation: To Approve

Fiscal Note: Contract W-25-9 is complete at a final cost of \$506,309.40.

A motion was made by Mason, seconded by Thomas that Item 0537-26 and Item 0544-26 be Approved.

[0545-26](#)

Subject: Consideration of Change Order No. 5 on Contract W-25-4, 2025 Lead Service Replacement, Miller Pipeline (contractor)

Staff Recommendation: To Approve

Fiscal Note: Contract change results in a decrease of \$167,582.76, bringing the contract total to \$3,080,389.54.

A motion was made by Mason, seconded by Thomas, that Item 0545-26 and Item 0546-26 be Approved.

[0546-26](#)

Subject: Request for Final Payment (retainage) on Contract W-25-4, 2025 Lead Service Replacement, Miller Pipeline (contractor)

Staff Recommendation: To Approve

Fiscal Note: Contract W-25-4 is complete at a final cost of \$3,080,389.54.

A motion was made by Mason, seconded by Thomas, that Item 0545-26 and Item 0546-26 be Approved.

[0547-26](#)

Subject: Consideration of Change Order No. 2 on Contract W-23-7, 42 Inch Water Main - Phase 3, Mound Avenue to Main Street, Super Excavators, Inc (contractor)

Staff Recommendation: To Approve

Fiscal Note: Contract change results in an increase of \$147,874.00, bringing the contract total to \$18,368,234.00.

A motion was made by Mason, seconded by Harmon, that this item be Approved.

[0538-26](#)

Subject: Consideration of Additional Award of \$178,571 from the State

of Wisconsin Department of Natural Resources (WI-DNR) for Lead Service Lateral Replacement Outreach and Education Activities

Staff Recommendation: To Approve

Fiscal Note: Additional Grant Award of \$178,571 (with original \$150,000), total awarded amount is \$328,571.

The Utility Director presented the item pertaining to the acceptance of an additional \$178,571 grant awarded to the Utility by the WI-DNR to utilize toward activities being coordinated by Community Infrastructure Partners (CIP) in terms of outreach efforts with the Lead Service Line Replacement Project bringing the total awarded amount to \$328,571. This would include items and activities such as advertising costs, canvassing materials, coordination of community gatherings, staff training, data entry, project coordination, and other incurred costs that are determined as eligible by the WI-DNR. The commission expressed appreciation for the Utility continuing to apply for grants to fund necessary outreach initiatives.

A motion was made by Mason, seconded by Thomas, that this item be Approved.

Adjournment

There being no further business to address, the meeting was adjourned at 7:22 p.m.