



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Draft Public Works and Services Committee

*Chairman Gregory Holding, Vice Chair Ronald D. Hart, Alderman Sandy Weidner,  
Alderman Jeff Coe, Alderman Raymond DeHahn*

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Tuesday, July 29, 2008

5:30 PM

City Hall, Room 301

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### Call To Order

*The meeting was called to order at 5:30 p.m.*

*Members Present: Ald. Greg Holding, 11th District, Chairman; Ald. Ron Hart, 14th District; Ald. Sandy Weidner, 6th District; Ald. Jeff Coe, 1st District; Ald. Ray DeHahn, 7th District; Richard Jones, Commissioner of Public Works; Tom Eeg, Asst. Commissioner/Operations; John Rooney, Asst. Commissioner/Engineering*

*Others: Ald. Robert Anderson, 2nd District*

*Staff: Rick Heller, Chief Building Inspector*

*Others: Donna Swift*

### Approval of Minutes for the July 8, 2008 Meeting.

*On a motion by Weidner, seconded by DeHahn, the Committee approved the minutes as printed.*

1. [08-2392](#) **Subject:** Communication from Project New Life requesting to use city right-of-way on August 23, 2008 for it's 9th annual Back-2-School community event. (Res.08-0952)

**Recommendation of the Public Works and Services Committee on 7-29-08:** That permission be granted to Project New Life to close Short Street between Douglas Avenue and Tenth Avenue on Saturday, August 23, 2008, from 10:00 a.m. to 5:00 p.m., for their Back to School community event.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works/City

Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**FISCAL NOTE:** There will be nominal costs incurred on a regular shift basis to provide limited assistance to implement this event.

*Donna Swift appeared and explained the event. Rick noted this is an annual request.*

*On a motion by DeHahn, seconded by Weidner, the Committee approved the request subject to the usual stipulations.*

**Recommended For Approval**

2. [08-2443](#)

**Subject:** (Direct Referral) Communication from St. Patrick Parish requesting to close Erie Street from Prospect Street to Colbert Street on August 24, 2008 for a parish event. (Res.08-0953)

**Recommendation of the Public Works and Services Committee on 7-29-08:** That St. Patrick Parish be granted permission to close Erie Street, between Prospect Street and Colbert Street, on Sunday, August 24, 2008, from 10:00 a.m. to 5:00 p.m., for a parish picnic.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**FISCAL NOTE:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Rick noted this is an annual request and is subject to the usual stipulations.*

*On a motion by Hart, seconded by Weidner, the Committee approved the request.*

**Recommended For Approval**

3. [08-2415](#)

**Subject:** Communication from the Dorie Miller Post of the American Legion, 1234 Douglas Avenue, requesting a variance from the storm sewer requirements.

**Recommendation of the Public Works and Services Committee on  
7-29-08: Defer**

*Robert Birdsall appeared to discuss the need for storm sewer. Rick noted storm sewer does exist just north of this property in the intersection, however, it is somewhat shallow and may or may not be able to be extended to the property line for hook-up. The lot is in excess of 10,000 sq. ft., storm sewer is required. The item should be deferred and he would determine if storm sewer should be waived in this area or be required.*

*On a motion by Hart, seconded by Weidner, the Committee deferred the item.*

**Deferred**

4. [08-2400](#)

**Subject:** Res. 08-0913, dated July 1, 2008, regarding street improvements at:

**PORTLAND CEMENT CONCRETE PAVING**

**Fifteenth Street** from Wisconsin Avenue to Main Street  
**Alden Court** from Lathrop Avenue to the cul-de-sac  
**Kentucky Street** from Taylor Avenue to the cul-de-sac  
**Kings Circle** from Oakwood Drive to cul-de-sac  
**Emstan Hills Road** from Victorian Drive to Southwood Drive  
**Emstan Hills Road** from Southwood Drive to Duchess Drive  
**Seventeenth Street** from Virginia Street to Illinois Street

**SEWER AND WATER LATERALS**

**Fifteenth Street** from Wisconsin Avenue to Main Street

**SANITARY SEWER**

**Fifteenth Street** from Wisconsin Avenue to Main Street

**CURB AND GUTTER**

**Alden Court** from Lathrop Avenue to the cul-de-sac  
**Kings Circle** from Oakwood Drive to the cul-de-sac  
**Emstan Hills Road** from Victorian Drive to Southwood Drive  
**Emstan Hills Road** from Southwood Drive to Duchess Drive

**Recommendation of the Public Works and Services Committee on  
7-29-08:** That Resolution No. 08-0913 of July 1, 2008, be amended to delete:

**PORTLAND CEMENT CONCRETE PAVING AND CURB AND GUTTER**

Alden Court from Lathrop Avenue to the cul-de-sac

**PORTLAND CEMENT CONCRETE PAVING**

Kentucky Street from Taylor Avenue to the cul-de-sac

and, as amended, that Resolution No. 08-0913 of July 1, 2008, be adopted.

Further recommends that that the cost to install the sewer main and sewer lateral be deferred until such time as the property owner at 211 Fifteenth

Street connects to the sanitary sewer system.

**Fiscal Note:** Funds will be appropriated in the 2009 C.I.P. for these street improvements and special assessments will be paid by the abutting property owners for the street improvements.

*John went down the list of streets and the results.*

*On a motion by Hart, seconded by Weidner, the Committee approved 15th Street with sanitary sewer and laterals and no water services. Alden Court was deleted. Kentucky Street was deleted. Kings Circle was approved. Emstan Hills Road, Victorian to Southwood was approved and Emstan Hills Road, Southwood to Duchess was approved with rolled curb and gutter and 17th Street was deleted. On a roll call vote, members voting Aye, Hart; members voting Nay, Weidner, Coe and DeHahn. Motion made by Weidner, seconded by DeHahn to approve 17th Street. Members voting Aye, Weidner, DeHahn, and Coe; members voting Nay, Hart. Motion passed 3 to 1. On a motion by Hart, seconded by Weidner, the Committee approved the resolution as amended.*

**Recommended For Approval**

5. [08-2422](#)

**Subject:** Communication from the Assistant Commissioner of Public Works/Engineering submitting a request from the property owners for a preliminary resolution for paving Kings Circle from Oakwood Drive to the cul-de-sac with Bituminous Concrete Paving.

**Recommendation of the Public Works and Services Committee on 7-29-08:** That the communication be received and filed.

**Fiscal Note:** Not applicable.

*John stated that since the item for Kings Circle was approved for concrete and curb and gutter in the previous item, this item should be received and filed.*

*On a motion by Hart, seconded by Weidner, the Committee received and filed the communication.*

**Recommended to be Received and Filed**

6. [07-0517](#)

**Subject:** Communication from the Alderman of the 11th District requesting the creation of an ordinance requiring occupancy permits for rental properties.

**Recommendation of the Public Works and Services Committee on 7-29-08:** That the communication be received and filed.

**Fiscal Note:** Not applicable.

*Rick Heller appeared and submitted a matrix of other municipalities inspection programs and fees. He also submitted some frequently asked questions from a City of Milwaukee Synopsis on Occupancy Permits for Rental Properties. Ald. Holding requested the item be received and filed so he could take time to go through all the information provided.*

*On a motion by Holding, seconded Hart, the Committee received and filed the communication.*

**Recommended to be Received and Filed**

7. [08-2374](#)

**Subject:** (Direct Referral) Communication from the Alderman of the 14th District on behalf of the residents in the 2400 Block of Illinois Street requesting a street light be installed in the middle of the block.

**Recommendation of the Public Works and Services Committee on 7-29-08:** That the communication be received and filed.

**Fiscal Note:** Not applicable.

*John described the lighting and noted there are lights at the end of each block and one in the middle, however, the south end had some dark spots due to a number of trees at that location. It would be quite costly to extend a street light to that location and noted the cost would be in the neighborhood of several thousand dollars.*

*On a motion by Hart, seconded by Weidner, the Committee received and filed the communication.*

**Recommended to be Received and Filed**

8. [08-2475](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 12-06 (K6-013), Professional Services - City Hall Renovations, Phase I, ARC Architectural Group, LLC, consultant. (Res.08-0954)

**Recommendation of the Public Works and Services Committee on 7-29-08:** That the professional services provided by ARC Architectural Group, LLC, under Contract 12-06 (K6-013), Professional Services - City Hall Renovations, Phase I, be accepted and final payment authorized for a total contract amount of \$78,150.00, from funds heretofore appropriated.

**Fiscal Note:** This contract was approved by Resolution 6907, dated February 22, 2006.

*Tom explained the consultant has satisfactorily completed the work and is requesting final payment in the amount of \$78,150.*

*On a motion by Hart, seconded by Weidner, the Committee approved final payment.*

**Recommended For Approval**

9. [08-2478](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 37-06 (K6-039), Professional Services - Investigate Structural Problems at Main Street Bridge, HNTB, consultant. (Res.08-0955)

**Recommendation of the Public Works and Services Committee on 7-29-08:** That the professional services provided by HNTB, under Contract 37-06 (K6-039), Professional Services - Investigate Structural Problems at Main Street Bridge, be accepted and final payment authorized for a total contract amount of \$71,832.07, from funds heretofore appropriated.

**Fiscal Note:** The City of Racine will be reimbursed 100% of the cost from the State of Wisconsin Lift Bridge Program. This contract was approved by Resolution 06-7094, dated June 20, 2006

*Tom explained the consultant has satisfactorily completed the work and is requesting final payment in the amount of \$71,832.07.*

*On a motion by Hart, seconded by Weidner, the Committee approved final payment.*

**Recommended For Approval**

10. [08-2474](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 35-07 (K7-041), Professional Services - Tuckpoint Renovations at City Hall, Fischer-Fischer-Theis, Inc., consultant. (Res. 08-0956)

**Recommendation of the Public Works and Services Committee on 7-29-08:** That the professional services provided by Fischer-Fischer-Theis, Inc, under Contract 35-07 (K7-041), Professional Services - Tuckpoint Renovations at City Hall, be accepted and final payment authorized for a total contract amount of \$3,800.00, from funds heretofore appropriated.

**Fiscal Note:** This contract was approved by Resolution 07-0199, dated May 1, 2007.

*Tom explained the consultant has satisfactorily completed the work and is requesting final payment in the amount of \$3,800.*

*On a motion by Hart, seconded by Weidner, the Committee approved final payment.*

**Recommended For Approval**

11. [08-2445](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 3-08 (K8-003), Sixth Street Utility Construction, Globe Contractors, Inc., contractor. (Res.08-0957)

**Recommendation of the Public Works and Services Committee on 7-29-08:** That the work performed by Globe Contractors, Inc, under Contract 3-08 (K8-003), Sixth Street Utility Construction, be accepted and final payment authorized for a total contract amount of \$1,206,856.49, from funds heretofore appropriated.

**Fiscal Note:** This contract was approved by Resolution 08-0612, dated February 5, 2008.

*John explained the contractor has satisfactorily completed the work and is requesting final payment in the amount of \$1,206.856.49.*

*On a motion by Hart, seconded by Weidner, the Committee approved final payment.*

**Recommended For Approval**

12. [08-2335](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 21-08 (K8-023), Professional Services-Boiler Replacement at Various Facilities, Arnold & O'Sheridan, Inc., consultant. (Res.08-0958)

**Recommendation of the Public Works and Services Committee on 7-29-08:** That the report as submitted by Arnold & O'Sheridan, Inc. be approved and that Alternative No. 3 be the recommended alternative for replacement of the boiler plant in the City Hall Annex, Central Heating Plant and Solid Waste Garage.

Further recommends that the professional services provided by Arnold & O'Sheridan, Inc, under Contract 21-08 (K8-023), Professional Services-Boiler Replacement at Various Facilities, be accepted and final payment authorized for a total contract amount of \$18,500.00, from funds heretofore appropriated.

**Fiscal Note:** This contract was approved by Resolution 08-0680, dated March 4, 2008.

*Tom explained the consultant has satisfactorily completed the work and is requesting final payment in the amount of \$18,500.*

*On a motion by Hart, seconded by Weidner, the Committee approved final payment.*

**Recommended For Approval**

13. [08-2479](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 9-07 (K7-009), Professional Services - 2007 Sewer Asset Management Services, Earth Tech, consultant. (Res.08-0959)

**Recommendation of the Public Works and Services Committee on 7-29-08:** That the professional services provided by Earth Tech, Inc, under Contract 9-07 (K7-009), Professional Services - 2007 Sewer Asset Management Services, be accepted and final payment authorized for a total contract amount of \$99,125.00, from funds heretofore appropriated.

**Fiscal Note:** This contract was approved by Resolution 06-7364, dated



December 19, 2006.

*John explained the consultant has satisfactorily completed the work and is requesting final payment in the amount of \$99,125.*

*On a motion by Hart, seconded by Weidner, the Committee approved final payment.*

**Recommended For Approval**

14. [08-2480](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 47-07 (K7-055), Professional Services - Construction Management 2007 Sewer Lining, Earth Tech, consultant. (Res.08-0960)

**Recommendation of the Public Works and Services Committee on 7-29-08:** That the professional services provided by Earth Tech, Inc., under Contract 47-07 (K7-055), Professional Services - Construction Management 2007 Sewer Lining, be accepted and final payment authorized for a total contract amount of \$64,054.04, from funds heretofore appropriated.

**Fiscal Note:** This contract was approved by Resolution 07-0244, dated June 5, 2007.

*John explained the consultant has satisfactorily completed the work and is requesting final payment in the amount of \$64,054.04.*

*On a motion by Hart, seconded by Weidner, the Committee approved final payment.*

**Recommended For Approval**

15. [08-2483](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/ Engineering submitting Change Order No. 4 on Contract 10-07 (K7-0010), Gaslight Drive Renovations, Cornerstone Pavers, contractor. (Res.08-0961)

**Recommendation of the Public Works and Services Committee on 7-29-08:** That Change Order No. 4 to Contract 10-07 (K7-010), Gaslight Drive Renovations, Cornerstone Contractors, contractor, be approved in the amount of \$1,500.00.

Further recommends that funding to defray the cost of this change order be appropriated from Account 988.908.5020, Miscellaneous Concrete Paving.

**Fiscal Note:** Funds are available as herein delineated.

*John explained the change order is to reduce the number of days for liquidated damages.*

*On a motion by Hart, seconded by Weidner, the Committee approved the change*



order.

**Recommended For Approval**

16. [08-2484](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/ Engineering submitting Change Order No. 5 on Contract 20-07 (K7-023), Local Road Improvement Program, Cornerstone Pavers, contractor. (Res.08-0962)

**Recommendation of the Public Works and Services Committee on 7-29-08:** That Change Order No. 5 to Contract 20-07 (K7-023), Local Road Improvement Program, Cornerstone Contractors, contractor, be approved in the amount of \$4,800.00

Further recommends that funding to defray the cost of this change order be appropriated from Account 988.908.5020, Miscellaneous Concrete Paving.

**Fiscal Note:** Funds are available as herein delineated.

*John explained this change order reduces the number of days for liquidated damages.*

*On a motion by Hart, seconded by Weidner, the Committee approved the change order.*

**Recommended For Approval**

17. [08-2482](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/ Engineering submitting Change Order No. 1 on Contract 13-08 (K8-014), Concrete Street Reconstruction, LaLonde Contractors, Inc., contractor. (Res. 08-0963)

**Recommendation of the Public Works and Services Committee on 7-29-08:** That Change Order No. 1 to Contract 13-08 (K8-014), Concrete Street Reconstruction, LaLonde Contractors, Inc., contractor, be approved in the amount of \$86,199.73.

Further recommends that funding to defray the cost of this change order be appropriated from Account 986.908.5010, Concrete Paving, Misc. Locations.

**Fiscal Note:** Funds are available as herein delineated.

*John explained the change order is for additional work encountered during construction. The contract called for 8" of PCCP on three collector streets. Collector streets normally get paved with 8" pavement, however, these were also identified as heavy traffic routes and therefore needed 9" pavement.*

*On a motion by Hart, seconded by Weidner, the Committee approved the change order.*

**Recommended For Approval**

18. [08-2481](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting Change Order No. 1 on Contract 14-08 (K8-015), 2008 Street Paving, John's Concrete, contractor. (Res.08-0964)

**Recommendation of the Public Works and Services Committee on 7-29-08:** That Change Order No. 1 to Contract 14-08 (K8-015), 2008 Street Paving, John's Concrete, Inc., contractor, be approved in the amount of \$49,967.80.

Further recommends that funding to defray the cost of this change order be appropriated from the following accounts:

\$43,967.80 - Account 988.908.5010, Concrete Street Paving  
Miscellaneous Locations

\$ 6,000.00 - Account 287.988.5310, Sanitary Sewer Various Locations  
\$49,967.80 - Total

Further recommends that a time extension until July 29, 2008 to complete this work be approved.

**Fiscal Note:** Funds are available as herein delineated.

*John explained the change order is for additional work encountered during construction and to add 7 days to the completion date, bringing substantial completion to July 29, 2008.*

*On a motion by Hart, seconded by Weidner, the Committee approved the change order.*

**Recommended For Approval**

**Miscellaneous Business**

**Adjournment**

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.**