



## City of Racine, Wisconsin AGENDA BRIEFING MEMORADUM

**AGENDA DATE:**

March 22, 2018

**SUBJECT:**

FY 2017 CDBG Contract Extension for Racine Literacy Council

**PREPARED BY:**

Laura Detert, Manager of Housing and Community Development

**EXECUTIVE SUMMARY:**

Racine Literacy Council is requests extension of its 2017 CDBG contract.

**BACKGROUND & ANALYSIS:**

The Racine Literacy Council Community Development Block Grant (CDBG) FY 2017 Contract states:

- I. *RETENTION OF SERVICES. The CITY hereby agrees to engage the CONTRACTOR and the CONTRACTOR hereby agrees to perform the services hereinafter set forth, all in accordance with the terms and conditions of this Agreement to begin no earlier than **January 1, 2017** and continue through **June 30, 2018**.*

Racine Literacy Council has requested an extension of its 2017 CDBG Contract until September 30, 2018 to fully spend the 2017 Community Development Block Grant (CDBG) funds. Due to the delayed release of CDBG funds in 2017, which did not occur until October of 2017, Racine Literacy Council will not have spent all awarded CDBG funding by June 30<sup>th</sup>, 2018. During the delayed release of CDBG funding, the Racine Literacy Council was able to compensate for the loss of CDBG funding but now needs additional time to spend CDBG funds.

**BUDGETARY IMPACT:**

The total FY 2017 CDBG budget Racine Literacy Council will remain \$40,000.

**RECOMMENDED ACTION:**

Approve an extension of the Racine Literacy Council contract until September 30, 2018.