



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Agenda - Final Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Ronald D. Hart
Dennis Wiser
O. Keith Fair

Monday, April 8, 2013

5:00 PM

City Hall, Room 301

Call To Order & Roll Call

Approval of Minutes for the March 25, 2013 Meeting.

1. [13-8786](#) **Subject:** Communication from Kingdom Builders Fellowship Center & Outreach Ministries requesting the donation of the Stage on Wheels for their first annual "Kingdom Fest".

Staff Recommendation to the Finance & Personnel Committee on 4-8-13: None at this time.

Fiscal Note: N/A

Attachments: [Kingdom Builders - Fee Waiver Request](#)

2. [13-8778](#) **Subject:** Communication from Purchasing Agent submitting bid results on Official Notice #5 for nine (9) cases of Tree-age.

Staff Recommendation to the Finance & Personnel Committee on 4-8-13: To award the bid to Rainbow Tree Care Scientific, they being the low responsive, responsible bidder.

Fiscal Note: The cost is \$35,352.00. Funds for this purchase are available in account 993.700.5210.

Attachments: [Tree-age Official Notice 5](#)

3. [13-8789](#) **Subject:** Communication from the Fire Chief requesting permission to accept \$1,950.71 from CHS, Incorporated, to be used for EMS equipment acquisition.

Staff Recommendation to the Finance & Personnel Committee on 4-8-13: Permission be granted for the Fire Chief to accept \$1,950.71 from CHS, Incorporated, to be used for EMS equipment acquisition.

Fiscal Note: The funds in the amount of \$1,950.71 that are being returned to the Fire Department represents equity in CHS that the Fire Department earned in past years.

Attachments: [chs donation 3 28 13](#)
[032813-CHS-FireDept-EquityReturn attach](#)

4. [13-8757](#) **Subject:** Communication from the City Attorney submitting the claim of Kathleen Heisler for consideration.

Staff Recommendation to the Finance & Personnel Committee on 4-8-13: The claim of Kathleen Heisler, 1130 Carlisle Ave., Racine 53404 claiming damages in the amount of \$107.88 for alleged vehicle damages be denied.

Fiscal Note: N/A

Attachments: [heisler_001](#)

5. [13-8771](#) **Subject:** Communication from the City Attorney submitting the claim of Jermaine Weatherspoon for consideration.

Staff Recommendation to the Finance & Personnel Committee on 4-8-13: The claim of Jermaine Weatherspoon, 928 Racine St., Racine 53403, claiming damages in the amount of \$100.00 for alleged vehicle damages be denied.

Fiscal Note: N/A

Attachments: [weatherspoon_001](#)

6. [13-8697](#) **Subject:** (Direct Referral) Communication from the Human Resources Manager and Deputy City Attorney submitting the City of Racine Employee Handbook for consideration.

Recommendation of the Finance & Personnel Committee on 2-27-13: To defer the item with the intention of reviewing the City of Racine Employee Handbook by article. The meetings are scheduled for the following dates to review the articles:

Article 1 & 2, Second meeting of March, 2013

Article 3, First meeting of April, 2013

Article 4, Second meeting of April, 2013

Article 5, First meeting of May, 2013

Article 6 & 7, Second meeting of May, 2013

All Alderman will be made aware of the schedule for the meetings.

Fiscal Note: N/A

Attachments: [Employee Handbook-Draft - 02-27-2013](#)

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact Human Resources at 262-636-9175 at least 48 hours prior to this meeting.