



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Ronald D. Hart
Dennis Wiser
O. Keith Fair

Monday, April 8, 2013

5:00 PM

City Hall, Room 301

Call To Order & Roll Call

PRESENT: 5 - Chairman Shakoor, II, Vice Chairman McCarthy, Ronald D. Hart, Dennis Wiser and O. Keith Fair

Approval of Minutes for the March 25, 2013 Meeting.

to Approve the Minutes

1. [13-8786](#) **Subject:** Communication from Kingdom Builders Fellowship Center & Outreach Ministries requesting the donation of the Stage on Wheels for their first annual "Kingdom Fest".

Recommendation of the Finance & Personnel Committee on

4-8-13: To deny the request to donate the Stage on Wheels for the first annual "Kingdom Fest" being held by Kingdom Builders Fellowship Center & Outreach Ministries.

Fiscal Note: N/A

Attachments: [Kingdom Builders - Fee Waiver Request](#)

Debra Brown, Pastor of Kingdom Builders Fellowship Center & Outreach Ministries, and Tom Molbeck, Director of Parks, Recreation & Cultural Services, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, that this be Recommended For Denial. The motion PASSED by a Voice Vote. Alderman O. Keith Fair voted NO on the recommendation.

2. [13-8778](#) **Subject:** Communication from Purchasing Agent submitting bid results on Official Notice #5 for nine (9) cases of Tree-age.

Recommendation of the Finance & Personnel Committee on

4-8-13: To award the bid for Official Notice #5 for nine (9) cases of Tree-age to Rainbow Tree Care Scientific, they being the low responsive, responsible bidder.

Fiscal Note: The cost is \$35,352.00. Funds for this purchase are

available in account 993.700.5210.

Attachments: [Tree-age Official Notice 5](#)

Tom Molbeck, Director of Parks, Recreation & Cultural Services, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

3. [13-8789](#)

Subject: Communication from the Fire Chief requesting permission to accept \$1,950.71 from CHS, Incorporated, to be used for EMS equipment acquisition.

Recommendation of the Finance & Personnel Committee on 4-8-13: Permission be granted for the Fire Chief to accept \$1,950.71 from CHS, Incorporated, to be used for EMS equipment acquisition.

Fiscal Note: The funds in the amount of \$1,950.71 that are being returned to the Fire Department represents equity in CHS that the Fire Department earned in past years.

Attachments: [chs donation 3 28 13](#)
[032813-CHS-FireDept-EquityReturn attach](#)

Steve Hansen, Fire Chief, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [13-8757](#)

Subject: Communication from the City Attorney submitting the claim of Kathleen Heisler for consideration.

Recommendation of the Finance & Personnel Committee on 4-8-13: The claim of Kathleen Heisler, 1130 Carlisle Ave., Racine 53404 claiming damages in the amount of \$107.88 for alleged vehicle damages be denied.

Fiscal Note: N/A

Attachments: [heisler_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Denial. The motion PASSED by a Voice Vote. Alderman O. Keith Fair voted NO on the recommendation.

5. [13-8771](#)

Subject: Communication from the City Attorney submitting the claim of Jermaine Weatherspoon for consideration.

Recommendation of the Finance & Personnel Committee on

4-8-13: The claim of Jermaine Weatherspoon, 928 Racine St., Racine 53403, claiming damages in the amount of \$100.00 for alleged vehicle damages be denied.

Fiscal Note: N/A

Attachments: [weatherspoon_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

Alderman Hart was EXCUSED from the meeting at 5:26 p.m.

Alderman Fair was EXCUSED from the meeting at 5:30 p.m.

6. [13-8697](#) **Subject:** (Direct Referral) Communication from the Human Resources Manager and Deputy City Attorney submitting the City of Racine Employee Handbook for consideration.

Recommendation of the Finance & Personnel Committee on

2-27-13: To defer the item with the intention of reviewing the City of Racine Employee Handbook by article. The meetings are scheduled for the following dates to review the articles:

Article 1 & 2, Second meeting of March, 2013

Article 3, First meeting of April, 2013

Article 3.10 through Article 4.12, Second meeting of April, 2013

Article 5, First meeting of May, 2013

Article 6 & 7, Second meeting of May, 2013

All Alderman will be made aware of the schedule for the meetings.

Fiscal Note: N/A

Attachments: [Employee Handbook-Draft - 02-27-2013](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Deferred. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:44 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, April 22, 2013 at City Hall, Room 301.

Respectfully submitted,

**Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee**