



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Draft Public Works and Services Committee

*Chairman Gregory Holding, Vice Chair Ronald D. Hart, Alderman Sandy Weidner,  
Alderman Jeff Coe, Alderman Raymond DeHahn*

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Tuesday, May 13, 2008

5:30 PM

City Hall, Room 301

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### **PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR STREET IMPROVEMENTS**

**May 13, 2008  
5:30 P.M.  
Room 205, Council Chambers**

### **PUBLIC WORKS AND SERVICES COMMITTEE AGENDA**

6:00 P.M.

#### **Call To Order**

*The meeting was called to order at 6:03 p.m.*

*Members Present: Ald. Greg Holding, 11th District, Chairman; Ald. Ron Hart, 14th District - Vice-Chairman; Ald. Sandy Weidner, 6th District; Ald. Ray DeHahn, 7th District; Richard Jones, Commissioner of Public Works/City Engineer; Tom Eeg, Asst. Commissioner/Operations; John Rooney, Asst. Commissioner/Engineering*

*Others: Ald. Michael Shields, 3rd District; Ald. Jim Spangenberg, 13th District; Ald. Robert Mozol, 15th District;*

*Staff: Nancy Payne; Rick Heller*

*Others: Mark Madsen; Al Jeske; Kevin Carlson; Christine Romero*

#### **Approval of Minutes for the April 29, 2008 Meeting.**

*On a motion by Hart, seconded by Weidner, the Committee approved the minutes as printed.*

1. [08-1822](#)

**Subject:** Communication from Mayor Becker wishing to discuss returning Marquette Street and ML King Drive back to two-way streets.

*Ald. Holding opened with some comments about how new urbanism opposes one-way streets and reiterated Mayor Becker's request. Rooney read a letter indicating a proposal to do the impact analysis was received from various consultants. He recommended hiring Ayres & Associates at a lump sum fee of \$19,000 to perform a traffic impact analysis, if the Committee wishes to pursue the item. He noted engineering fees could range anywhere from \$25,000 to \$75,000, and construction costs to impose the return to two-way streets could run from \$175,000 close to \$900,000, depending if right-of-ways need to be acquired and*

major reconstruction of intersections need to occur, including round-a-bouts. He also noted there could be some impacts on the STH 38 paving project scheduled for 2010 with WDOT. Any operational changes to an intersection on a STH would require a round-a-bout analysis. Rick noted he supports the request and stated the Common Council needs to budget for these items, as they were not included in this years CIP. The Common Council needs to find \$19,000 to fund the study and if they wish to proceed with the program, they need to find money to perform engineering and construction without impacting current paving projects. Ald. Shields commented if the Committee wasn't going to proceed with the engineering and construction, there is no reason to waste \$19,000 on a study.

On a motion by Hart, seconded by DeHahn, the Committee deferred the communication.

**Deferred**

2. [08-2098](#)

**Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting a design alternative for Victorian Drive storm water drainage problems.

**Recommendation:** That Design Option 3 be approved as presented.

**Fiscal Note:** Design Option 3 is estimated at \$149,800.00 and funds are available in the Storm Water Utility.

*Mark Madsen and Al Jeske of Nielsen Madsen & Barber appeared before the Committee and discussed three options to correcting the drainage problems on Victorian Drive. Alternate 1 describes re-ditching and culverts; Alternate 2 describes putting in a complete storm sewer system; and Alternate 3 is a hybrid installation of both storm sewer and minor ditching with culverts. Mark Madsen described the pros and cons of each option and the cost associated. John Rooney recommended Option 3 as being the least impact to the properties and Rick noted the funding for the project would be done through the Stormwater Utility. The project amount would be \$150,000 and the work will be bid out in July and finished by October.*

On a motion by Hart, seconded by Weidner, the Committee authorized them to proceed with Option 3.

**Recommended For Approval**

3. [08-2073](#)

**Subject:** Communication from the Greater Racine Kennel Club, Inc. (GRKC) requesting the use of the parking area along Pershing Park Drive during the All Breed Dog Show on August 10-11, 2008.

**Recommendation:** That the Greater Racine Kennel Club be granted permission to lease the gravel parking area north of the skateboard park north to the Pershing Park football field for the parking of recreational vehicles in conjunction with the American Kennel Club's All Breed Dog Show, in exchange for policing the area of all garbage, debris and trash generated during the weekend of Saturday, August 9, 2008, through Monday, August 11, 2008.

**Fiscal Note:** Not applicable.

*Rick read the request and Kevin Carlson appeared and noted this is a 15+ year event. Rick noted he had no objections.*

*On a motion by Hart, seconded by Weidner, the Committee approved the request subject to the usual stipulations.*

**Recommended For Approval**

4. [08-1995](#)

**Subject:** Communication from Mi-Tech Services requesting an easement at 1825 Yout Street for the placement of AT&T equipment.

**Recommendation:** That the Mayor and City Clerk be authorized and directed to enter into an easement agreement with AT&T, for the placement of AT&T equipment on city owned property at 1825 Yout Street with the following stipulation:

That AT&T compensate the City in the amount of \$2,000 to cover the cost of landscaping the property in accordance with a landscaping plan developed by the Department of City Development.

**Fiscal Note:** There will be no cost to the City of Racine in granting this easement.

*Tom requested approval for the easement and noted AT & T would provide \$2,000 to the City for landscaping improvements around the cabinet.*

*On a motion by Hart, seconded by Weidner, the Committee approved the request.*

**Recommended For Approval**

5. [08-1996](#)

**Subject:** Communication from Mi-Tech Services requesting an easement at 300 Lake Avenue for the placement of AT&T equipment.

**Recommendation:** That the Mayor and City Clerk be authorized and directed to enter into an easement agreement with AT&T, for the placement of AT&T equipment on city owned property on the north side of the Lake Avenue Parking Ramp with the following stipulation:

That AT&T compensate the City in the amount of \$250 to cover the cost of necessary landscaping at this site.

**Fiscal Note:** There will be no cost to the City of Racine in granting this easement.

*Tom requested approval for the easement and noted AT&T would provide \$250 for landscaping improvements around the cabinet.*

*On a motion by Hart, seconded by Weidner, the Committee approved the request.*

**Recommended For Approval**

6. [08-1946](#)

**Subject:** Communication from the Apostolic Ministries Church, 933

LaSalle Street, requesting to close the 900 block of LaSalle Street on Sunday, June 22, 2008, for a special event.

**Recommendation of April 29, 2008 and May 13, 2008:** Apostolic Ministries Church be granted permission to close LaSalle Street, between State Street and Prospect Street, on Sunday, June 22, 2008, from 10:00 a.m. to 3:00 p.m., for a church event.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**FISCAL NOTE:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Christina Romero appeared and Ald. Holding noted it was requested by Ald. Kaplan the item be brought back to Committee. In light of Ald. Kaplan not being present, the Committee still had no objection to the request.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the request.*

**Recommended For Approval**

7. [08-2158](#)

**Subject:** Resolution No. 08-0780 of May 6, 2008, relating to the Apostolic Ministries Church request to use city right-of-way on Sunday, June 22, 2008.

**Recommendation:** That Resolution No. 08-0780 of May 6, 2008, be adopted.

**Fiscal Note:** Not applicable.

**Recommended For Approval**

8. [08-1978](#)

**Subject:** Communication from Jeffrey L. Oakes requesting to vacate the north-south alley behind 3457 Douglas Avenue in exchange for the demolition of the dwelling at 3449 Douglas Avenue.

*On a motion by Hart, seconded by DeHahn, the Committee deferred the item.*

**Deferred**

9. [08-1819](#) **Subject:** Request to exchange property between the City and Adams Outdoor Advertising.

*Rick noted this item is before a public hearing on June 13th and requested the item be deferred.*

*On a motion by Hart, seconded by DeHahn, the Committee deferred the item.*

**Deferred**

10. [07-0517](#) **Subject:** To create an ordinance requiring occupancy permits for rental properties.

*Ald. Holding explained his desire to have interior inspections of homes made for rental properties. The number and severity of citations in a certain time period should trigger inspections. Rick Heller appeared and explained four options for the inspection. He explained each option to the Committee.*

*On a motion by Hart, seconded by DeHahn, the Committee deferred the item.*

**Deferred**

11. [08-2097](#) **Subject:** Communication from the Purchasing Agent submitting bid results on Official Notice #7, Radio Communication Tower Replacement.

**Recommendation:** That Official Notice #7, Radio Communication Tower Replacement, be awarded to Wave Communications, Inc., at their bid price of \$44,200.00, they being the only responsible bidder.

Funds to defray the cost of this project are available in Account 987.310.5010, Antennas and Towers.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg noted Wave Communications submitted the low bid in the amount of \$44,200 and recommended we enter into a contract they being the lowest responsible bidder.*

*On a motion by Hart, seconded by Weidner, the Committee approved entering into a contract with Wave Communications and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Award of Bid**

12. [08-1957](#) **Subject:** Resolution No. 08-0742, of April 2, 2008, relating to street improvements.

**Recommendation of April 8, 2008:** That Resolution No. 08-0742, of April 2, 2008, be amended to delete:

PORTLAND CEMENT CONCRETE PAVING

Jonathon Drive from cul-de-sac to North Main Street.  
North Bay Drive from Sheffield Drive to cul-de-sac.  
Ruby Avenue from Melvin Avenue to Lombard Avenue.

and, as amended , Resolution No. 08-0742, of April 2, 2008, be adopted.

**Fiscal Note:** Funds will be appropriated in the 2009 C.I.P. for these street improvements, and special assessments will be paid by the abutting property owners for the street improvements.

**Recommendation of May 13, 2008:** That Resolution No. 08-0742, of April 2, 2008, be amended to delete:

PORTLAND CEMENT CONCRETE PAVING

Jonathon Drive from cul-de-sac to North Main Street.  
North Bay Drive from Sheffield Drive to cul-de-sac.  
Ruby Avenue from Melvin Avenue to Lombard Avenue.  
Riverside Drive from Cedar Bend Avenue to Clayton Avenue.

and, as amended , Resolution No. 08-0742, of April 2, 2008, be adopted.

**Fiscal Note:** Funds will be appropriated in the 2009 C.I.P. for these street improvements, and special assessments will be paid by the abutting property owners for the street improvements.

*John went over the streets and the Committee deleted Jonathon Drive from Cul-de-sac to N. Main Street; North Bay Drive from Sheffield Drive to cul-de-sac; Ruby Avenue from Melvin Avenue to Lombard Avenue; Riverside Drive from Cedar Bend to Clayton Avenue.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the resolution as amended.*

**Recommended For Approval**

13. [08-2117](#)

**Subject:** Resolution No. 08-0804, dated May 6, 2008, relating to street improvements.

**Recommendation:** That Resolution No. 08-0804, of May 6, 2008, be amended to delete:

PORTLAND CEMENT CONCRETE PAVING

Jonathon Drive from cul-de-sac to North Main Street.  
North Bay Drive from Sheffield Drive to cul-de-sac.  
Ruby Avenue from Melvin Avenue to Lombard Avenue.  
Riverside Drive from Cedar Bend Avenue to Clayton Avenue.

and, as amended , Resolution No. 08-0804, of May 6, 2008, be adopted.

**Fiscal Note:** Funds will be appropriated in the 2009 C.I.P. for these street improvements, and special assessments will be paid by the abutting property owners for the street improvements.

*The Committee went street by street and deleted Jonathon Drive; North Bay Drive; Ruby Avenue and Riverside Drive.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the resolution as amended.*

**Recommended For Approval**

14. [08-2112](#)

**Subject:** Resolution No. 08-0811, dated May 6, 2008, relating to alley improvements.

**Recommendation:** That Resolution No. 08-0811, of May 6, 2008, be amended to delete:

PORTLAND CEMENT CONCRETE PAVING

Alley - Monroe Avenue to West Lawn Avenue; 13th Street to Wright Avenue  
Alley - Northwestern Avenue to Goold Street; Golf Avenue to Georgia Avenue

and, as amended , Resolution No. 08-0811, of May 6, 2008, be adopted.

**Fiscal Note:** Funds will be appropriated in the 2009 C.I.P. for these alley improvements, and special assessments will be paid by the abutting property owners for the alley improvements.

*The Committee went street by street and deleted Alley-Monroe to West Lawn; 13th to Wright; Alley - Northwestern to Goold; Golf to Georgia.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the resolution as amended.*

**Recommended For Approval**

15. [08-2069](#)

**Subject:** Communication from the Alderman of the 13th District submitting a petition on behalf of the residents of the 1300 Block of West Lawn & Monroe Avenue appealing the decision to pave the alley

fronting their properties.

**Recommendation:** That the communication be received and filed.

**Fiscal Note:** Not applicable.

*On a motion by Hart, seconded by DeHahn, the Committee received and filed the communication.*

**Recommended to be Received and Filed**

16. [08-2108](#)

**Subject:** Resolution No. 08-0805, date May 6, 2008, relating to alley improvements.

**Recommendation:** That Resolution No. 08-0805, of May 6, 2008, be adopted.

**Fiscal Note:** Funds will be appropriated in the 2009 C.I.P. for these alley improvements, and special assessments will be paid by the abutting property owners for the alley improvements.

*The Committee went street by street and did not delete any. Ald. Weidner opposed the paving of the alley at DeKoven Avenue to 20th; East of Phillips; and DeKoven Avenue to 20th; Case to Jay Eye See.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the resolution as presented.*

**Recommended For Approval**

17. [08-2020](#)

**Subject:** Communication from the Commissioner of Public Works/City Engineer requesting that the No Parking restriction on Wright Boulevard between Ohio Street and Perry Avenue be removed.

**Recommendation:** That the item be referred to the Traffic Commission.

**Fiscal Note:** Not applicable.

*John explained this should be referred to the Traffic Commission.*

*On a motion by Hart, seconded by Weidner, the Committee referred the item to the Traffic Commission.*

**Recommended For Further Consideration**

18. [08-2023](#)

**Subject:** Communication from the Commissioner of Public Works/City Engineer requesting that the alley bounded by Racine Street, DeKoven Avenue, 18th Street and Clark Street be paved.

**Recommendation:** That the communication be received and filed.

**Fiscal Note:** Not applicable.



*The Committee moved to received and file the communication.*

*On a motion by Hart, seconded by Weidner, the Committee received and filed the communication.*

**Recommended to be Received and Filed**

19.     [08-2021](#)     **Subject:** Communication from the Commissioner of Public Works/City Engineer recommending an increase in the street opening permit fee from \$125 to \$150.

**Recommendation:** That Section 82-73 of the Municipal Code of the City of Racine be amended by deleting, in the 5th line, \$125.00 and inserting it its place \$150.00.

**Fiscal Note:** This increase in the Street Opening Permit fee, which is paid by utilities and contractors, will increase revenue by \$10,000.00.  
*Rick noted the increase will mostly fall on the utilities.*

*On a motion by Hart, seconded by Weidner, the Committee approved the request.*

**Recommended For Approval**

20.     [08-2022](#)     **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 09-07 (K7-009), PS - 2007 Sewer Asset Management Services, Earth Tech, consultant.

*John requested this item be deferred.*

*On a motion by Hart, seconded by Weidner, the Committee deferred the item.*

**Deferred**

21.     [08-1894](#)     **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 13-07 (K7-013), PS - 2007 Pavement Inspections, Earth Tech, Inc., consultant.

**Recommendation:** That the professional services provided by Earth Tech, Inc., under Contract 13-07 (K7-013), PS - 2007 Pavement Inspections, be accepted and final payment authorized for a total contract amount of \$74,682.18, from funds heretofore appropriated.

**Fiscal Note:** Contract authorized under Resolution No. 07-0005 of January 16, 2007.

*John explained the consultant has satisfactorily completed the work and is requesting final payment in the amount of \$74,682.18.*

*On a motion by Hart, seconded by Weidner, the Committee approved final payment.*

**Recommended For Approval**

22. [08-2095](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 37-07 (K7-043), Railing Replacement at Safety Building and Memorial Hall, Bane-Nelson, Inc., contractor.

*Tom requested this item be deferred.*

*On a motion by Hart, seconded by Weidner, the Committee deferred the item.*

**Deferred**

23. [08-2091](#) **Subject:** Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 51-07 (K7-059), State Street Bridge Sidewalk Replacement.

**Recommendation:** That the work of Zenith Tech, Inc., under Contract 51-07 (K7-059), State Street Bridge Sidewalk Replacement, be accepted and final payment authorized for a total contract amount of \$126,500.00, from funds heretofore appropriated.

**Fiscal Note:** Contract authorized under Resolution No. 07-0428 of October 2, 2007.

*Rick explained the contractor has satisfactorily completed the work and is requesting final payment in the amount of \$126,500. He noted this work is 100% reimbursable from WisDOT.*

*On a motion by Hart, seconded by Weidner, the Committee approved final payment.*

**Recommended For Approval**

24. [08-2115](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting Amendment No. 2 to Contract 12-08 (K8-013), Professional Services - Roof Replacement at Various Facilities, Industrial Roofing Services, Inc., consultant.

*Tom requested the item be deferred.*

*On a motion by Hart, seconded by Weidner, the Committee deferred.*

**Deferred**

25. [08-2113](#) **Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations submitting Amendment No. 1 to Contract 36-07 (K7-042), Professional Services - City Hall Renovations - Phase II, ARC Architectural Group LLC, consultant.

*Tom requested this item be deferred.*

*On a motion by Hart, seconded by Weidner, the Committee deferred the item.*

**Deferred**

26. [08-2110](#)

**Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations submitting a check from Ohio Casualty Insurance Company for damages to the City Hall east side windows.

**Recommendation:** That the City of Racine accept the check in the amount of \$74,500.00 from the Ohio Casualty Insurance Company as settlement for the City's claim of damages to the windows on the east side of City Hall which was done at the time the limestone facade was cleaned.

**Fiscal Note:** These funds will be used for the replacement of the windows on the east side of City Hall.

*Tom noted that \$74,500 was received from the insurance company for the damage to the windows on the east side of City Hall.*

*On a motion by Hart, seconded by Weidner, the Committee authorized the check be deposited and hire another contractor to make the repairs.*

**Recommended For Acceptance**

27. [08-2111](#)

**Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations requesting to waive formal bidding for replacement of the windows on the east side of City Hall.

**Recommendation:** That formal bidding be waived and the proposal from B+D Contractors, Inc., New Berlin, WI, for the replacement of the windows on the east side of City Hall, be approved in the amount of \$74,500.00.

**Fiscal Note:** B+D Contractors, Inc. was the low bidder on the project for the original installation of these windows.

*Tom explained this is to hire the original contractor, B&D, and use the \$74,500 to pay for the window replacements.*

*On a motion by Hart, seconded by Weidner, the Committee approved the request.*

**Recommended For Award of Bid**

28. [07-0785](#)

**Subject:** Communication from the Assistant Commissioner of Public Works/Engineering submitting a three-party agreement for the Design of State Street.

**Recommendation:** That the communication be received and filed.

**Fiscal Note:** Not applicable.

*John requested this item be received and filed as it was an old item approved earlier.*

*On a motion by Hart, seconded by Weidner, the Committee received and filed the*

*communication.*

**Recommended to be Received and Filed**

**Miscellaneous Business**

**Adjournment**

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.**