



# City of Racine Meeting Minutes

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Board of Park, Recreation and Cultural Services

*Gaynell Dyess, Van Carson, Liz Mendez,  
Alderman Aron Wisneski, Endel Williams,  
Robert Hayes, Terry McCarthy, Don Nielsen,  
Michael Frontier, Jim Kaplan, Debbi Embry*

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Wednesday, March 14, 2007

5:15 PM

Room 130, City Hall Annex

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### Call To Order

- PRESENT:** 6 - Liz Mendez, Aron Wisneski, Robert Hayes, Terry McCarthy, Michael Frontier and Jim Kaplan
- ABSENT:** 2 - Van Carson and Endel Williams
- EXCUSED:** 3 - Gaynell Dyess, Don Nielsen and Debbi Embry

### Approval of Minutes for February 14, 2007 Meeting

to Approve the Minutes

### Public Input

*Melissa Warner from St. Catherine's High School appeared and handed out a brochure and informed the Board about the "Weed Out Racine" project. The St. Catherine's High School Environmental Club has been working with the PRCS department to stop the spread of invasive plant species. Snow thanked Ms. Warner and the St. Catherine's Club for their work.*

### 07-0300

Subject: Director's Report

Receive and file

*Snow said he is asking for Board approval to establish a Parks Foundation. The Board could formulate bylaws if approved to move forward.*

*In regard to # 5(D) of the report - fencing at Mound, the department has had approximately \$20,000.00 per year to replace fencing.*

*Motion made by McCarthy and seconded by Wisneski to receive and file Director's Report with the exception of #2. Passed unan.*

*Motion made by Frontier and seconded by Wisneski to approve #2 of the Director's Report in concept to move forward with a Parks Foundation with by-laws coming back to the Board for approval. Passed unan.*

07-0301

Subject: Minutes of the Board of Cemetery Commissioners

Receive and file.

*Motion made by Wisneski and seconded by McCarthy to receive and file the Cemetery minutes of the 2/19/07 and 2/26/07 Board of Cemetery Commissioners. Passed unan.*

Zoological Society Report

*No report.*

07-0111

Subject: Communication from the Derby Director of the Racine Area Soap Box Derby requesting the closing of Hoffert Dr at North Beach on May 12-13, June 16-17 and September 8-9, 2007.

Recommendation: Permission be granted to the Racine Area Soap Box Derby to use Hoffert Drive for rallies on Saturday and Sunday May 12-13, 2007, Saturday and Sunday, June 16-17, 2007 and Saturday and Sunday, September 8-9, 2007, with the following stipulations:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to this event;
- C. The set up and dismantling of barricades, snow fencing and placement of waste barrels will be the responsibility of the Soap Box Derby Association and must be erected no sooner than 24 hours prior to the event and must be removed no later than 24 hours after the event;
- D. Any overtime costs and/or equipment and material loss will be charged to the Soap Box Derby Association;
- E. The sponsor shall notify all residents on Michigan Boulevard and residents in the 200 blocks of Kewaunee Street, St. Patrick Street, High Street and English Street seventy-two (72) hours in advance of this event.

Further recommends that the Commissioner of Public Works/City Engineer, Chief of Police and Director of Parks, Recreation and Cultural Services provide limited assistance, in the interest of public safety, to implement this event.

FISCAL NOTE: There will be nominal costs to various City departments, on a regular shift basis, in implementing this event.

Recommendation of the Board of Parks, Recreation & Cultural Services 2-14-07: that the request be deferred

Recommendation of the Board of Parks, Recreation & Cultural Services 3-14-07: that the request be approved.

Fiscal note: Nominal costs to various City departments, on a regular shift basis to implement this event.

*Robert Krencisz appeared to answer any questions. Molbeck said staff is suggesting the use of a golf cart with a flat bed on the back to get the person and car back to the top of the hill and a person standing at the top of the hill to warn any walkers or bikers that may be using the trail. Kaplan said he will notify the Police Department to help with any traffic jams.*

*Motion made by Frontier and seconded by Kaplan to approve with the following conditions:*

- A. A hold harmless agreement be executed;*
- B. A liability insurance certificate be filed prior to this event;*
- C. The set up and dismantling of barricades, snow fencing and placement of waste barrels will be the responsibility of the Soap Box Derby Assoc. and must be erected no sooner than 24 hours prior to the event and must be moved no later than 24 hours after the event;*
- D. Any overtime costs and/or equipment and material loss will be charged to the Soap Box Derby Assoc.;*
- E. The sponsor shall notify all residents on Michigan Blvd. and residents in the 200*

*blocks of Kewaunee St., St. Patrick St., High St., and English St., 72 hours in advance of this event.*

*Further recommends that the Commissioner of Public Works/City Engineer, Chief of Police and Director of Parks, Recreation & Cultural Services provide limited assistance, in the interest of public safety, to implement this event. Passed unan.*

**Recommended For Approval**

**07-0255**

Subject: Request of SkyLink Networks, Inc. to discuss placing a cellular tower at Lockwood Park.

Recommendation of the Board of Parks, Recreation & Cultural Services 3-14-07: that the request be deferred.

*Todd Klassy appeared and handed out drawings of a preliminary plan for a requested cell tower at Lockwood Park. He said the structure would be a pole and that the City could gain additional revenue by allowing other companies to also place their cell phone service there. He said this would provide revenue to the City. There would be lights on the pole. Wisneski said that he had heard from some constituents that were not in favor of the placement. Snow reminded everyone that this is a landfill and there are DNR restrictions. Further he said that staff is hesitant because of the park being an active recreation space. Motion made by Wisneski and seconded by Kaplan to defer. Ayes: Wisneski, Kaplan, Frontier, Mendez. Abstain: McCarthy. Passed.*

**A motion was made by Alderman Aron Wisneski that this be Deferred. The motion PASSED by the following vote:**

**AYES:** 4 - Liz Mendez, Aron Wisneski, Michael Frontier and Jim Kaplan

**ABSENT:** 2 - Van Carson and Endel Williams

**EXCUSED:** 3 - Gaynell Dyess, Don Nielsen and Debbi Embry

**ABSTENTIONS:** 1 - Terry McCarthy

**NON VOTING:** 1 - Robert Hayes

07-0256

Subject: Communication from the President of 4th Fest of Greater Racine requesting permission to use city right-of-way for the 4th of July parade and permission to use North Beach for the fireworks.

(Also referred to Board of Parks, Recreation and Cultural Services)

Recommendation of the Public Works and Services Committee (3-13-07): Permission be granted to Fourth Fest of Greater Racine, Inc. to close certain city streets on Tuesday, July 4, 2007, from 7:00 a.m. to 12:30 p.m., to hold the 2007 Independence Day Parade.

Further recommends that the Commissioner of Public Works/City Engineer be authorized and directed to communicate with the U. S. Coast Guard requesting permission to close the Main Street Bridge to boat traffic on Tuesday, July 4, 2007, from 7:45 a.m. to 1:00 p.m., and both the Main Street and State Street Bridges on Tuesday, July 4, 2007, from 9:05 p.m. to 10:40 p.m., for the Fourth Fest activities.

Further recommends that in the interest of public safety, the Commissioner of Public Works/City Engineer and Chief of Police be authorized and directed to close Goold Street, Yout Street, English Street, High Street, St. Patrick Street, Kewaunee Street, and Barker Street, from Main Street to Michigan Boulevard; Michigan Boulevard, from Goold Street to Hamilton Street; Chatham Street, from north of Yout Street to Hamilton Street; and Hoffert Drive, on Tuesday, July 4, 2007, between the hours of 7:00 p.m. and 10:00 p.m., with a rain date of Saturday, July 7, 2007, to provide for a Municipal Band Concert, to be held at North Beach Gazebo, and the fireworks display, as part of the Independence Day festivities.

Further recommends that the Commissioner of Public Works/City Engineer, Chief of Police, and Director of Parks, Recreation and Cultural Services provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: Since the City is a co-sponsor of the event, there are no stipulations.

Recommendation of the Board of Parks, Recreation & Cultural Services 3-14-07: that the request be approved with conditions: hold harmless be executed; liability insurance certificate on file prior to the event; set up and dismantling of barricades the responsibility of 4th Fest - erected no sooner than 24 hours prior to the event and removed no later than 24 hours after the event. Commissioner of Public Works/City Engineer, Chief of Police and Director of Parks, Recreation & Cultural Services provide limited assistance, in the interest of public safety to implement this event.

Fiscal note: Since the City is a co-sponsor of the event, there are no stipulations.

*Motion made by Wisneski and seconded by Kaplan to approve with conditions:*

- A. A hold harmless agreement be executed;*
- B. A liability insurance certificate be filed prior to this event;*
- C. The set up and dismantling of barricades, will be the responsibility of the 4th Fest of Greater Racine and must be erected no sooner than 24 hours prior to the event and must be removed no later than 24 hours after the event.*

*Further recommends that the Commissioner of Public Works/City Engineer, Chief of Police and Director of Parks, Recreation & Cultural Services provide limited assistance, in the interest of public safety, to implement this event.*

**Recommended For Approval**

07-0268

Subject: Item 14 of March 7, 2006, communication from the YMCA requesting to use city right-of-way and Monument Square on June 16, 2007 for the 29th annual Lighthouse Run.

(Also referred to Board of Parks, Recreation and Cultural Services)

Recommendation of the Public Works and Services Committee (3-13-07): Permission be granted to the sponsor of the Lighthouse Run to use certain city streets for the period of 6:00 a.m. to 10:30 a.m. on Saturday, June 16, 2007, and to close the following streets:

Main Street from State Street to Sixth Street  
Lake Avenue from 8th Street to State Street  
State Street from Main Street to Lake Avenue  
Main Street from State Street to 3 Mile Road (west side two traffic lanes will remain open for two-way traffic)  
Dodge Street from Main Street to Michigan Boulevard  
Michigan Boulevard from Dodge Street to Wolff Street  
Wolff Street from Michigan Boulevard to North Main Street

Further recommends that the Commissioner of Public Works be authorized and directed to communicate with the U. S. Coast Guard requesting permission to close Main Street Bridge to boat traffic for the period of 7:40 a.m. to 10:40 a.m. on Saturday, June 16, 2007 to satisfy the needs of this run.

Further recommends that this permission is granted with the following stipulations:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime cost and equipment and material loss incurred by any department in the assistance of this event shall be charged to the sponsor;
- D. Sponsor shall comply with the approved policy on parking restrictions for special events, and the sponsor shall distribute to all abutting property occupants on those streets where parking is being prohibited written notices of the ban approximately 48 hours in advance of this event.
- E. Sponsor shall be responsible for all traffic control and detour signage during the event.
- F. Sponsor shall pay a \$1,400.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance in the interest of public safety to implement this event in accordance with these stipulations.

Fiscal Note: There will be nominal costs to the various city departments, on a regular shift basis, to assist in implementing this event.

Recommendation of the Board of Parks, Recreation & Cultural Services 3-14-07: that the request be approved.

Fiscal note: There will be nominal costs to the various city departments, on a regular shift basis to assist in implementing this event.

*Peter Henkes and Missy Reischel appeared. Henkes said they would work with any City departments for their event.*

*Motion made by Kaplan and seconded by Wisneski to approve with the following conditions:*

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to this event;
- C. The set up and dismantling of barricades, booths, tents and placement of waste barrels will be the responsibility of the YMCA and must be erected no sooner than 24 hours prior to the event and must be removed no later than 24 hours after the event;
- D. Any overtime costs and/or equipment and material loss will be charged to the YMCA;
- E. The sponsor shall notify all residents on Monument Square Dr. 72 hours in advance of this event.

*Further recommends that the Commissioner of Public Works/City Engineer, Chief of Police and Director of Parks, Recreation & Cultural Services provide limited assistance, in the interest of public safety, to implement this event.*

**Recommended For Approval**

**07-0127**

Subject: Communication from Adam Fuller requesting a hearing before the appropriate committee regarding the temporary erection of a prototype wind power machine.

Recommendation of the Board of Parks, Recreation & Cultural Services 2-14-07: that the request be deferred.

Recommendation of the Board of Parks, Recreation & Cultural Services 3-14-07: that the request be received and filed. Further it is recommended to the Mayor and Common Council that the prototype be placed at Olson Industrial Park.

Fiscal note: N/A

*Snow said that staff spoke with Adam Fuller and recommended to him that Roosevelt would not be appropriate because it is an active recreation site and would suggest Olsen Industrial Park.*

*Motion made by Wisneski and seconded by Kaplan to receive and file and recommend to the Mayor and Common Council that Olsen Industrial Park be used as a site for the temporary prototype wind power machine.*

**Recommended to be Received and Filed**

07-0173

Subject: (Direct Referral) - Request of Terry McCarthy asking that the Parks, Recreation & Cultural Services Department undertake a visioning exercise.

Recommendation of the Board of Parks, Recreation & Cultural Services 2-14-07: that the request be deferred.

Recommendation of the Board of Parks, Recreation & Cultural Services 3-14-07: that the request be deferred.

Fiscal note: N/A

*Terry McCarthy said the department may not be providing all the services that the citizens are looking for. Further he said the purpose of this request is to help the department prioritize. Kaplan said while he would agree, often the citizens do not want to pay for the extra services. Frontier asked who might facilitate the visionary exercise. McCarthy thought an independent group. Snow said the Board has received a Community Vision paper at the table this evening.*

*Motion made by Wisneski and seconded by Frontier to defer and that staff provide a copy of the Open Space Plan to the Board and Director Snow contact Dave Mauer at United Way asking him to provide a copy of their recreation study for the Board. Passed unan.*

**Deferred**

Miscellaneous

*The Board recognized a student in the audience who observed because of working on a Community Merit Badge.*

**Adjournment**

*Meeting adjourned at 6:41 p.m.*

If you are disabled and have accessibility needs or need information interpreted for you please call the Parks, Recreation & Cultural Services office at 636-9453 at least 48 hours prior to the meeting.