

August 12, 2025

City of Racine  
Department of Public Works  
Attention: Ms. Kendra Huebschen  
800 South Marquette Street  
Racine, WI 53403

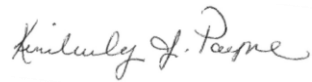
Dear Kendra:

Thank you so much for taking the time to explain the process for requesting that a City of Racine street be blocked off for a special event. Please accept this request on behalf of Jesus Alive Ministries, located at 3011 Erie Street. I am a long-time member of Jesus Alive Ministries, and I am on the planning committee of our community outreach event.

We are hosting a community outreach event on Saturday, September 13, 2025, at Jesus Alive Ministries. The event will take place from 11 am to 3 pm. We are requesting approval to block Melvin Avenue from Erie Street to North Wisconsin Avenue from 9 am to 4 pm to allow time for set up, the actual event, and tear down. See the attached flyer for event information.

Please let me know if you require any additional information. You can reach me at 262.672.3185 or [kimberly@payneconsulting.net](mailto:kimberly@payneconsulting.net).

Sincerely,

A handwritten signature in cursive script that reads "Kimberly J. Payne".

Dr. Kimberly J. Payne

Cc: Alonzo Payne, 262.672.3149  
Pastor Randy Cameron, 262.470.5555