



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Agenda - Final Library Board

Thursday, February 16, 2023

4:30 PM

Racine Public Library, Lee Room

Call To Order

Roll & Introduction

Welcome to new RPL Board Member, Nicole Pfeifer (County Appointee)

Comments from the Public

Information and comments may be received from the public by the Library Board, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Board President. The Library Board may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Library Board as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project, or Library employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Library Board or Staff will be deemed out of order by the Board President.

[0156-23](#)

Subject: Correspondence

Attachments:

[Library votes down wage increases over issues of sustainability; city asks for re](#)
[City Council votes in favor of library resolution while staff uses public comment r](#)
[Winter Health Fair at Racine Literacy Council Jan.21_01162023 \(we were in att](#)
[Racine & Me: Library Updates & Job Services_01292023](#)
[Our Perspective: Racine Library Board right to go with employee bonuses vs. p](#)
[Librarians closer to realizing piece of \\$125,000 set aside for them_02122023](#)

Consent Agenda

[0137-23](#)

Subject: Approve Minutes for January 19, 2023 Regular Board Meeting

Attachments:

[rpl january board draft minutes](#)

[0103-23](#)

Subject: Approve Minutes from February 2, 2023 Closed Session Meeting

Attachments:

[rpl february 2nd closed session draft minutes](#)

[0138-23](#) **Subject:** Approve Financial 2022 Year End Executive Summary Report

Attachments: [financial 2022 year end executive summary report](#)

[0139-23](#) **Subject:** Approve Financial January - February 2023 Invoices and Credit Card Purchases

Attachments: [financial february 2023 invoices and credit card purchases](#)

[0140-23](#) **Subject:** Approve Financial January 2023 Executive Summary Report

Attachments: [financial january 2023 executive summary report](#)

[0141-23](#) **Subject:** Approve 4th Quarter Trust Funds which are both of these sheets: this and this

Attachments: [4th quarter trust funds](#)
[4th quarter trust funds second document](#)

Reports

[0142-23](#) **Subject:** Executive Director Report (Angela Zimmermann)

Attachments: [executive director report](#)

[0143-23](#) **Subject:** RPL Board President Report (Trustee Kaprelian)

[0157-23](#) **Subject:** City Council Liaison (Trustee Kaprelian)

[0144-23](#) **Subject:** RPL Foundation and RPL Foundation Capital Campaign Initiatives (Trustee Kaprelian and Executive Director Zimmermann)

[0145-23](#) **Subject:** RUSD Liaison (Trustee O'Connell)

[0146-23](#) **Subject:** Prairie Lakes Library System Liaison (Trustee O'Hagan)

[0147-23](#) **Subject:** Building & Grounds Committee Report (Trustee O'Connell) - last met on June 9th, 2021

[0148-23](#) **Subject:** Finance & Personnel Committee Report (Trustee Kaprelian)

Attachments: [minutes 02.06.2023](#)
[minutes 02.10.2023](#)

[0089-23](#) **Subject:** Referred from the full Board on January 19th, discussion on usage of the \$125,000 earmarked in the City budget, under contingency

funds as it relates to City Resolution 0030-23.

Attachments: [comparison to f&p](#)

New Business

[0149-23](#) **Subject:** DPI Trustee Essentials Chapter 1: The Trustee Job Description - Information (Steve Ohs from Prairie Lakes Library System will be joining this discussion)

Attachments: [department of public instruction trustee essentials](#)

[0150-23](#) **Subject:** DPI Trustee Essentials Chapter 2: Who Runs the Library? - Information (Steve Ohs from Prairie Lakes Library System will be joining this discussion)

[0151-23](#) **Subject:** Approve Annual Unitrust Fund Distribution from the Library Unendowed Fund, Library Endowed Fund, Mary Egan Fund, and S.Lindh Fund (total of \$28,469.75) towards Library Print, AV, and nontraditional materials. - Discussion/Action

[0152-23](#) **Subject:** Approve \$30,000 from the Langner Fund for the purchase of exterior video surveillance camera addition. This would be a sole source referral as we already use ClearCom for our servers and cameras.- Discussion/Action

Attachments: [clearcom proposal](#)

[0153-23](#) **Subject:** Approve 2022 State Annual Report

Attachments: [2022 state annual report](#)

[0159-23](#) **Subject:** 2022 Annual Report Statement Concerning Public Library System Effectiveness

[0154-23](#) **Subject:** Approve changes to the Sensory Room Policy and Procedures

Attachments: [sensory room policy and procedures](#)
[suggested changes for the sensory room policies and procedures](#)

[0155-23](#) **Subject:** Approve changes to the Exhibit Space and Posting Policy

Attachments: [exhibit space and posting policy](#)
[suggested changes for the exhibit space and posting policy](#)

Referral Items

Trustee Comments

Confirmation of Next Meeting: Thursday, March 16th at 4:30 pm

Adjournment

If you are disabled and have accessibility needs or if you need information interpreted for you, please call the Library's Office at (262) 636-9170 at least 3 business days prior to the meeting.

Zoom Credentials (which are the same every month for the regular Board meeting):

Join Zoom Meeting

<https://us02web.zoom.us/j/83366595254?>

pwd=VURFSIU5QVB5NFI2OUw1Wm9idDRCdz09

Meeting ID: 833 6659 5254

Passcode: 966325

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