



# City of Racine

## Meeting Minutes

### Waterworks Commission

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

*President Michael Staeck, Vice President Thomas Friedel  
Secretary Kathy DeMatthew, Mayor Gary Becker  
Alderman Ronald D. Hart, Jeff Pellegrom, Brian Anderson*

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Tuesday, January 30, 2007

4:00 PM

City Hall Annex - Room #227

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#### 1. Roll Call

*OTHERS PRESENT: T. Bunker, K. Haas, K. Scolaro, N. Sanders, A. Lesnjak, R. King, M. Klimek, N. Erlandson, J. Moss, R. Gilbreath, A. Wheeler, T. Ramos, R. Pace, R. Christensen, C. Regalia, J. Jordan, R. Pucely, R. Keland, R. Lui, J. Hewitt, D. Lynaugh, D. Brown, Alderman DeHahn, M. White, N. Johnson, B. Viegut*

**PRESENT:** 5 - Kathy DeMatthew, Jeff Pellegrom, Brian Anderson, Ronald D. Hart and Thomas Friedel

**EXCUSED:** 2 - Gary Becker and Michael Staeck

#### 2. Approval of Minutes for the December 2006 Meeting

*Commissioner Anderson made a motion, seconded by Commissioner Hart, to approve the minutes of the regular meeting of the Board of Waterworks Commissioners held on December 19, 2006. The motion passed unanimously.*

**to Approve the Minutes**

#### 3. [07-0046](#)

**Subject:** Budget Expenditures for the month of December 2006 totaling \$2,161,750.90

**Recommendation:** Approve

*Commissioner Hart made a motion, seconded by Commissioner Pellegrom, to approve the budget expenditures for December 2006 totaling \$2,161,750.90. The motion passed unanimously.*

**Approved**

#### 4. [07-0045](#)

**Subject:** Project Reports

- A. Membrane Project - Mike Kosterman, Water Plant Superintendent
- B. Newman Road Booster Station - Chad Regalia, Staff Engineer

**Recommendation:** Receive and File

*Project reports were given by staff.*

**Received and Filed**

#### 5. [06-2972](#)

**Subject:** Communication from Pastor Norris Johnson wishing to discuss possible discrepancies and concerns regarding amount of water bills for Reconciliation Ministries International Church, 2200 Mt. Pleasant Street,

Racine.

**Recommendation: Receive and File**

*Pastor Johnson was present to voice his complaint regarding a 2002 unpaid water bill.*

*Commissioner Hart made a motion, seconded by Commissioner DeMatthew, to receive and file this item. The motion passed unanimously.*

**Received and Filed**

6.     [07-0047](#)     **Subject:** Change Order No. 6 on Contract W-05-8, Newman Road Water Booster Station, Riley Construction Co., Inc. (contractor)

**Recommendation: Approve**

*The Chief of Operations submitted Change Order No. 6 on Contract W-05-8 in the credit amount of \$2,820.62 and recommended approval.*

*Commissioner Anderson made a motion, seconded by Commissioner DeMatthew, to approve Change Order No. 6 on Contract W-05-8, Newman Road Water Booster Station, Riley Construction Co., Inc. (contractor), bringing the total contract amount to \$2,612,734.30. The motion passed unanimously.*

**Approved**

7.     [07-0048](#)     **Subject:** Request to purchase a Case 590 Backhoe and waive formal bidding requirements

**Recommendation: Approve**

*The Chief of Operations requested to waive formal bidding requirements to procure a Case 590 Backhoe for a net cost of \$59,860.00.*

*Commissioner Hart made a motion, seconded by Commissioner Anderson, to approve waiving formal bidding requirements in order to purchase a Case 590 Backhoe. The motion passed unanimously.*

**Approved**

8.     [07-0049](#)     **Subject:** Request to purchase bearings and shafts for Basin 5 retrofit and waive formal bidding requirements

**Recommendation: Approve**

*The Chief of Operations requested to waive formal bidding to procure bearings and shafts from Amwell for Basin 5 retrofit in the amount of \$107,700.00. He noted that the same vendor product was used for Basin 4. It would be in the best interest of the Utility to use consistent and like materials.*

*Commissioner Anderson made a motion, seconded by Commissioner Hart, to approve waiving formal bidding requirements for the purchase of bearings and shafts for Basin 5 retrofit. The motion passed unanimously.*

**Approved**

9. [07-0050](#) **Subject:** Compliance with lead and copper rule as administered by the Department of Natural Resources

**Recommendation:** Receive and File

*The General Manager noted that he received a letter from the Department of Natural Resources stating that the Utility has failed to pass their requirements of the lead and copper rule. The Utility is now required to conform to Tier II notification requirements. The General Manager noted that the Utility hired Ruekert-Mielke to assist. He also noted that the Utility will be notifying customers' potential for lead and will need to sample more homes. The Utility will also be mailing out informational flyers to customers regarding water quality.*

**Received and Filed**

10. [07-0052](#) **Subject:** Proposal from Ruekert-Mielke to locate water service valve boxes in Sturtevant

**Recommendation:** Approve

*The Chief of Operations stated that he received a proposal from Ruekert-Mielke to do field inventory and GIS update for the Village of Sturtevant in order to locate their water service valve boxes as a result of the Utility buying the Sturtevant Water Utility. He recommended approval of this proposal.*

*Commissioner Anderson made a motion, seconded by Commissioner DeMatthew, to approve the proposal of Ruekert-Mielke in the amount not to exceed \$25,000.00 for locating water service valve boxes in the Village of Sturtevant. The motion passed unanimously.*

**Approved**

11. [07-0054](#) **Subject:** Proposal from Gateway CATI to use a portion of the Sturtevant Renaissance tower property to expand a parking lot for their facility

**Recommendation:** Approve General Manager to negotiate with Gateway CATI

*The Chief of Operations noted that he received a proposal from Gateway CATI to use a portion of the Sturtevant Renaissance tower property, which is now owned by the Utility, to expand a parking lot for their facility. He requested permission for the General Manager to negotiate with Gateway CATI regarding this subject.*

*Commissioner Hart made a motion, seconded by Commissioner Anderson, to allow the General Manager to negotiate with Gateway CATI for the purpose of them expanding their parking lot. The motion passed unanimously.*

**Approved**

12. [07-0055](#) **Subject:** Request to hire Arenz, Molter, Macy & Riffle, S.C. to represent Waterworks Commission in negotiations with Caledonia

**Recommendation:** Approve

*The General Manager requested to hire Stan Riffle of Arenz, Molter, Macy & Riffle, S.C. to represent the Waterworks Commission in negotiations with Caledonia.*

*Commissioner Anderson made a motion, seconded by Commissioner Hart, to approve the request from the General Manager to hire Arenz, Molter, Macy & Riffle, S.C. to represent the Waterworks Commission in negotiations with Caledonia. The motion passed unanimously.*

**Approved**

13. [07-0077](#) **Subject:** Proposal from R.W. Baird to facilitate bonding for 2007 CIP projects

**Recommendation:** Approve. Refer to the Finance & Personnel Committee for further consideration.

*Brad Viegut from R. W. Baird gave a presentation on their proposal to facilitate bonding for 2007 CIP projects and to refinance the 2001 bond issue. He suggested that the Utility accept the long-term financing proposal as it would be the most beneficial. The General Manager recommended approval.*

*Commissioner Anderson made a motion, seconded by Commissioner Hart, to approve the proposal for long-term financing to facilitate bonding for 2007 CIP projects and to refinance the 2001 bond issue. Furthermore, recommends that this item be referred to the Finance & Personnel Committee for further consideration. The motion passed unanimously.*

**Recommended For Further Consideration**

14. [07-0079](#) **Subject:** REC Fee Increase for 2007

**Recommendation:** Receive and File

*The Chief of Operations noted that the communities have been notified that the REC (Residential Equivalent Charge) fees for 2007 are being increased from \$3,047 to \$3,143 in accordance with the contract.*

**Received and Filed**

15. [06-2377](#) **Subject:** Request for payment for water main oversizing on Hwy. KR for Langendorf

**Recommendation:** Defer

*The Chief of Operations requested to defer this item until a later date.*

*Commissioner Pellegrum made a motion, seconded by Commissioner DeMatthew, to defer this item. The motion passed unanimously.*

**Deferred**

CLOSED SESSION

It is the intent that the Wastewater Commission convene in closed session pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of a utility employee. It is the intent that open session will follow closed session.

*Commissioner Hart made a motion, seconded by Commissioner DeMatthew, to move the meeting into closed session at 5:08 p.m. The motion passed unanimously.*

16. [07-0051](#) **Subject:** Report on the review of the annual non-represented employee compensation package

**Recommendation:** Receive and File

*Discussion was held regarding the non-represented employee compensation package for 2007.*

**Received and Filed**

#### OPEN SESSION

*Commissioner Anderson made a motion, seconded by Commissioner DeMatthew, to move the meeting into open session at 5:23 p.m. The motion passed unanimously.*

17. [07-0109](#) **Subject:** Request to approve the annual non-representative employee compensation package for 2007

**Recommendation:** Approve

*Commissioner Anderson made a motion, seconded by Commissioner Pellegrum, to approve the annual non-represented employee compensation package for 2007. The motion passed unanimously.*

**Approved**

18. Other Business

*No other business to report.*

19. **Adjournment**

*There being no other business, Commissioner Anderson made a motion, seconded by Commissioner DeMatthew, to adjourn the meeting at 5:24 p.m. The motion passed unanimously.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.**