



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Civic Centre Commission

*Alderman Jeff Coe
Gary Anderson
James DeMatthew
Anna LeGath
Frank Jarosz
Yumi Skow
Dave Blank
Eric Hillery*

Wednesday, July 19, 2017

6:30 PM

Festival Hall-Green Room

Call To Order

PRESENT: 5 - Gary Anderson, Frank Jarosz, Dave Blank, Eric Hillery and Jeff Coe

EXCUSED: 3 - James DeMatthew, Anna LeGath and Yumi Skow

Approval of Minutes for the April 26, 2017

to Approve the Minutes

New Business

[710-17](#)

Subject: (Direct Referral) Financial Report - March through May 2017.

Executive Director Amanda Gain presented March through May financials.

March – Came in under budget by \$587 – slower month, but did have events every weekend.

April – Came in under budget by over \$23,000 – Several Pop up events contributed to this!

May – Missed budget by approximately \$3,900 – Moving Beer Fest to March and a wedding cancellation contributed to this.

Received and Filed

[711-17](#)

Subject: (Direct Referral) Attendance Report - March through May 2017.

Amanda Gain presented attendance numbers for March through May 2017.

March – 3,870 / 11 Event Days & 11 Use Days

April – 3,620 / 14 Event Days & 17 Use Days

May – 16,885 / 15 Event Days & 22 Use Days

Received and Filed[712-17](#)

Subject: (Direct Referral) CIP Projects - Update on Current Projects & Upcoming Projects

Amanda Gain presented an update on current CIP projects and discussed upcoming projects.

FH Bathroom Renovations – Set to start in late September/Early October due to event schedule

FH Lighting System – Discussing date to begin project with Majic Productions

Festival Hall Upper Window Treatments – Going back out to bid

Civic Centre Digital Marquee – Working with vendor and creating bid specs

Festival Hall Carpet – Working on bids

ATV – Working on bids

Painting Fence – Working on as Mother Nature allows

Memorial Hall Sound System – Bid specs completed and given to City to put out to bid

Received and Filed[713-17](#)

Subject: (Direct Referral) Event Report

a) Second Quarter 2017

b) Upcoming

Amanda Gain presented the event report for second quarter 2017 and for upcoming events.

Twin Disc 20 Year Club

RUSD Encore! Awards Banquet

Pancake Day / Lakefront Art Fair

Battle of the Books Wrap Up Party

LuLaRoe Event

COR 20 Year Club

Dancing with Our Stars

Post Prom / A Night to Remember Prom

RAMAC Business Expo

WI Xtreme Cage Fighting – Sell out in June!

Life on the Lake – 30 Years of Fun

Belle City Best Bloody Festival

Numerous Weddings

Were held in second quarter 2017.

Upcoming events include: Italian Fest, Armenian Fest, and the Antique and Classic Boat Show

Received and Filed[714-17](#)

Subject: (Direct Referral) 2016 VenuWorks Year End Review.

Amanda Gain discussed the Year End Review form needed from the Commission. The form will be resent to commission members to complete and return to Chairman Eric Hillery.

Deferred

[715-17](#)

Subject: (Direct Referral) Update on Bandshell, Park, and Arena Projects.

Amanda Gain updated the commission on the outdoor stage project, Rotary Park, and event center project.

The outdoor stage is on schedule for completion by Italian Fest. No issues were seen to cause any delay in this time schedule.

Racine Founders Rotary and the Civic Centre are working with the Parks Department in regards to signage for the newly named Paul P Harris Rotary Park. Future events are also being discussed.

No updates on the event center were discussed as no new developments were known.

Received and Filed

Next Meeting Date

Next meeting date set for August 23, 2017 at 6:30pm

Adjournment

Meeting adjourned at 7:26pm

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