



Department of City Development
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MEMORANDUM

DATE: February 4, 2013
TO: Members, Community Development Committee
FROM: Brian F. O'Connell, Director
SUBJECT: Committee Membership

On the agenda for your next meeting is a proposal to reduce the size of the committee by dropping the department heads. There are several reasons for the change:

- At 16 members, the committee is one of the city's largest. Its size makes scheduling and coordination more difficult.
- Having department heads whose departments receive Community Development funds as voting members sometimes creates the appearance of conflict of interest.
- There are more demands on department heads' time than ever before. If they are not required to serve on the committee, they will have time freed for other tasks directly related to their departments' missions.

Attached to this memo is a proposed resolution that would make the change. The core of the resolution is the 1990 resolution that established the existing membership. ~~Strikethroughs~~ are deletions; **text in red** is additions.

You will also see that text has been added to formally include the direction that staff received last year to encourage all aldermen to participate in deliberations on Community Development issues at the committee level.

Lastly, you will see that the dropping of department heads includes me, although I remain the staff-level Secretary for the committee.

I look forward to discussing this proposal with you at the meeting.

Attachment

C: All Aldermen
file