

**DIRECTORS REPORT
FOR
THE NOVEMBER 14, 2006
BOARD OF PARKS, RECREATION & CULTURAL SERVICES**

1. On October 19th 2006 a homicide occurred outside in back of the Dr. Martin Luther King Jr. Community Center. This incident was unrelated to any activity or incident that occurred at the center on that day. As a result of this recent homicide we will do or have done the following:
 - Have the Racine Police Department provide extra attention at all community center locations, this is and has been standard operating procedure.
 - Review police records for calls for service to see if there are any alarming trends, issues, etc.
 - Provided grief counseling to staff and participants of the Dr. King Center
 - Review possibility and cost of security cameras for the building perimeter

2. The Lake Michigan Pathway was officially opened and dedication ceremonies were held on October 21st. The pathway now extends from Myers Park to Melvin Avenue just north of the Zoo. This is a beautiful stretch of pathway along our beautiful lakefront and we anticipate that it will be heavily used all year long especially during the summer.

3. The City Council has requested an addendum to the audit of the Health Department to include an audit of the Cemetery operations as follows:
 - Organizational structure including mission, roles, responsibilities and authority of the Board of Cemetery Commissioners, Parks, Recreation, and Cultural Services Board, and the Common Council.
 - Operational efficiencies including the operating contract for services.
 - Cost analysis of contractual maintenance services versus City of Racine staff providing required maintenance services.
 - Review of facility planning.
 - Review of records management.

4. The following bids have been received:
 - A. Removing the asbestos at Mary Ellen Johnson Preserve shelter, Kapur & Associates, Inc., \$990.00

 - B. Installing new flower beds and planting 1,600 daffodils in Mound and Graceland Cemeteries, The Bruce Co. of Wisconsin, \$960.00

 - C. Mound Cemetery Maintenance Building, remove the paint on the brick and tuck point the masonry. There was only one bid received and was over budget so the project will be re-bid in spring.

5. Presently being bid is the removal of the lead paint and repainting the windows at Mound Cemetery Office, estimate \$15,000.
6. We received a settlement from the bonding company of the contractor installing the new air handler at Dr. Bryant Center for the full amount of the contract, \$24,935.30. The contractor installed the wrong air handling unit and refused to correct it so we filled a claim. This project started in September 2004. We will bid the project in spring to get the correct unit in place.
7. The contractor has started to install the Horlick Football Field east side bleachers.
8. Recreation Supervisors have begun to attend the Southeastern Park & Recreation Committee (SEPRC) meetings held once a month. By attending meetings, our staff will be able to communicate with other recreation professionals and build good relationships, resources and collaborative programming efforts.
9. Make A Difference Day was Saturday, October 28. Our department was involved in the planning and presentation of the kick-off ceremonies at the Zoo. All Adopt-A-River members were encouraged to do their final cleanups. Also, over 100 people attended the annual Make A Difference Day Halloween Haunted House on October 27. The admission was free, however a donation of a non-perishable food item was requested. Over 100 pounds of food was collected and donated to the St. Vincent DePaul food bank.

Respectfully submitted,

Donnie Snow
Director