

BOARD OF HEALTH MEETING
May 13th, 2008
ADMINISTRATIVE REPORT

DEPARTMENT: Public Health Administrator

REPORT FOR THE MONTH OF: April, 2008

Highlights:

- There was a confirmed case and a probable case of measles in the City of Racine during April. 12 persons were quarantined. We continue to follow any suspect cases.
- There was an all staff meeting on the 15th.
- The Community Health Improvement Plan (CHIP) statistics were reviewed for the May 14th listening group.

Productivity Measures

Productivity Measures	Monthly	YTD
Prepare for and attend Board of Health meetings	1	4
Attend Common Council/Committee of the Whole mtgs	0	2
Attend Finance and Personnel meetings	2	5
Attend Community Development Block Grant meetings	0	1
Attend Mayor/City Administrator meetings	1	2
Conduct Health Department Management Team meetings	1	5
Conduct Bi-monthly Staff Meetings	1	2
Meet with Communication Committee	0	0
Meet with Health Department's 2008 focus group	1	3
Meet with professional union quarterly/union negotiation	0	0
Meet with PHN union quarterly/union negotiation	0	1
Meet with Racine County Community Health Providers	1	7
Meet with Safety Net Collaboration	0	2
Meet with Tri-County Bioterrorism Coalition (KRW)	0	2
Meet with southeast regional (WALHDAB)	0	2
Meet with Key Communicator's RUSD	0	1
Meet with family practice resident	0	0
Prepare for and attend EP/WP Board of Health meetings	1	2

CONFERENCES/MEETINGS/TRAINING

Date	Conferences/Meetings/Training	Purpose
4/01	Infant Mortality meeting	Infant mortality
4/01	Teresa Johnson meeting	Infant mortality
4/07	Home visit with Brenda Wilkinson	PNCC
4/08	PCA webinar/teleconference	Emergency preparedness
4/08	Board of Health	Health Department business
4/10	Brighter Futures meeting – Caledonia	BF grant funding
4/10	Windpoint Board of Health	HD issues
4/11	Infant Mortality meeting	Infant mortality
4/11	Measles conference calls	Measles outbreak
4/12	Breast Cancer conference	Access to healthcare issues
4/14	Measles conference call	Measles outbreak
4/14	MTEAM	HD issues
4/15	All staff meeting	HD issues
4/15	Measles conference call	Measles outbreak
4/15	Administrative Manager's meeting	City issues
4/16	Measles conference call	Measles outbreak
4/17	Measles conference calls	Measles outbreak
4/18	Measles conference calls	Measles outbreak
4/21	Infant mortality meeting	Infant mortality
4/21	Measles conference calls	Measles outbreak
4/21	MTEAM	HD issues
4/22	Healthcare Project Team meeting	City insurance benefits
4/22	Measles conference call	Measles outbreak
4/23	Measles conference call	Measles outbreak
4/24	PCA webinar/conference call	Emergency preparedness
4/24	Measles conference call	Measles outbreak
4/25	Measles conference call	Measles outbreak
4/25	Pandemic Influenza workshop	Emergency preparedness
4/25	CHIP statistical review	CHIP
4/28	MTEAM	HD issues
4/28	Measles conference call	Measles outbreak
4/30	STI meeting with Dr. Drury	STI clinic
4/30	Measles conference call	Measles outbreak
4/30	United Way grant funding mtg with M. Gesner	HD funding

Attachments: WWWP and Tobacco