



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

*Chairman James T. Spangenberg
Vice Chair Thomas Friedel
Alderman Robert Anderson
Alderman Michael Shields
Alderman Q.A. Shakoor, II*

Monday, June 8, 2009

5:00 PM

City Hall, Room 301

Call To Order

PRESENT: 5 - James T. Spangenberg, Tom Friedel, Robert Anderson, Michael Shields and Q.A. Shakoor

Approval of Minutes for the May 26, 2009 Meeting. to Approve the Minutes

- 09-3504** Subject: Communication from the Executive Director of PTMR requesting that a City of Racine P-card be issued to BUS staff for the purchase of bus parts.

Recommendation of the Transit and Parking Commission (05-27-09): Approval of P-card use by the BUS staff.

(Further recommend to refer this item to the Finance and Personnel Committee for their approval.)

Recommendation of the Finance & Personnel Committee on 6-8-09: A City of Racine P-card be issued to BUS staff for the purchase of bus parts.

Fiscal Note: N/A

Attachments: [P-card request](#)

Kathryn Kasper of the Finance Department, appeared before the Committee to discuss the reasons why a P-card should be issued to BUS staff. There will be a credit limit and she will be overseeing all purchases made with the card.

Recommended For Approval
- 09-3695** Subject: Communication from the Finance Director wishing to discuss the 2009 borrowing for capital improvements.

Recommendation of the Finance & Personnel Committee on 6-8-09: To approve the issuance of up to \$7.6 million of note anticipation notes to cover the 2009 Capital Improvement Plan.

Fiscal Note: Amount will cover the 2009 Capital Improvement budget.

Attachments: [Capital Improvements 2009.pdf](#)
[prs finance cmte_racine 060809 pdf - Adobe Acrobat](#)

Bradley D. Viegut, from Robert W. Baird & Co. appeared before the Committee to discuss this issue.

Recommended For Approval

3. [09-3621](#) Subject: Racine/Sturtevant Joint Pavement Agreement
- Recommendation of the Waterworks Commission of 5/26/09: That the Racine/Sturtevant Joint Pavement Agreement be approved and referred to the Finance and Personnel Committee.
- Recommendation of the Finance & Personnel Committee on 6-8-09: To approve the Racine/Sturtevant Joint Pavement Agreement.
- Fiscal Note: The Agreement provides for a credit for temporary asphalt pavement restoration.
- Attachments:** [racine sturtevant joint pavement agreement.doc](#)
- Keith Haas, General Manager Water/Wastewater Utilities appeared before the Committee. The agreement will provide efficient and cost effective services to the residents of the City of Racine and Village of Sturtevant.*
- Recommended For Approval**
4. [09-3680](#) Subject: Communication from the Police Chief, requesting to apply for and accept the 2009 Bureau of Justice Assistance (BJA) Edward Byrne Justice Assistance Grant (JAG), (Grant Control #2009-022).
- Recommendation of the Finance & Personnel Committee on 6-8-09: Permission be granted for the Police Chief to apply for and accept the 2009 Bureau of Justice Assistance (BJA) Edward Byrne Justice Assistance Grant (JAG), (Grant Control #2009-022).
- Fiscal Note: No match is required on the part of the City.
- Attachments:** [LEGISTAR 09-3680_001](#)
- Police Chief Wahlen appeared before the Committee. This is a reoccurring grant. The grant is to be split with Racine Co. Sheriff's Department.*
- Recommended For Approval**
5. [09-3681](#) Subject: Communication from the Police Chief, requesting to apply for and accept the 2009 Bulletproof Vest Partnership Grant (Grant Control # 2009-023).
- Recommendation of the Finance & Personnel Committee on 6-8-09: Permission be granted for the Police Chief to apply for and accept the 2009 Bulletproof Vest Partnership Grant (Grant Control #2009-023).
- Fiscal Note: This grant will reimburse 50% of the cost of vests purchased in 2009. The remainder of the cost is budgeted in the Police Department.
- Attachments:** [Legistar 09-3681_001](#)
- Police Chief Wahlen appeared before the Committee. The grant will reimburse 50% of the cost of vests purchased in 2009.*
- Recommended For Approval**
6. [09-3671](#) Subject: Communications from the Fire Chief requesting permission to apply for and if awarded, accept the 2009 FEMA Fire Act Grant to replace Special Teams Equipment Truck. Grant control number 2009-019.

Recommendation of the Finance & Personnel Committee on 6-8-09: Permission be granted for the Fire Chief to apply for and if awarded, accept the 2009 FEMA Fire Act Grant to replace Special Teams Equipment Truck. (Grant Control #2009-019).

Fiscal Note: 20% local hard-match if grant is awarded; will come from State Hazmat Funds (Fund 268). There are no levy dollars needed for this project.

Attachments: [fema fire act grant request for special teams truck 5 27 09](#)

Fire Chief Steve Hansen appeared before the Committee. This grant is to be used for the acquisition of emergency preparedness equipment.

Recommended For Approval

7. [09-3672](#)

Subject: Communications from the Fire Chief requesting permission to apply for and if awarded, accept the 2009 FEMA Fire Act Grant to install emergency power generators and to acquire physical fitness equipment for outlying fire stations. (Grant Control # 2009-020).

Recommendation of the Finance & Personnel Committee on 6-8-09: Permission be granted for the Fire Chief to apply for and if awarded, accept the 2009 FEMA Fire Act Grant to install emergency power generators and to acquire physical fitness equipment for outlying fire stations. (Grant Control # 2009-020).

Fiscal Note: 20% local hard match if grant is awarded; will come from the Carry-Forward funds out of the 2009 Budget and a portion will come from the State HazMat Funds. (Fund 268)

Attachments: [fema fire act grant request for emergency power generators and fitness equip](#)

Fire Chief Steve Hansen appeared before the Committee. This is a two-fold grant; to provide stationary emergency standby generators at five outlying fire stations; and the second part is to provide standardized physical fitness equipment at all six fire stations.

Recommended For Approval

8. [09-3673](#)

Subject: Communications from the Fire Chief requesting permission to accept OJA/UASI Grant 2008/2006-HS-18G-6679 for the acquisition of HazMat monitoring equipment. (Grant Control # 2009-021).

Recommendation of the Finance & Personnel Committee on 6-8-09: Permission be granted for the Fire Chief to accept OJA/UASI Grant 2008/2006-HS-18G-6679 for the acquisition of HazMat monitoring equipment. (Grant Control # 2009-021).

Fiscal Note: No match is required on the part of the City.

Attachments: [request for hazmat monitoring equipment 5 27 09](#)

Fire Chief Steve Hansen appeared before the Committee. This grant request will fund the acquisition of an AreaRae Hazardous Materials/CBRNE Remote Monitoring Device.

Recommended For Approval

9. [09-3722](#)

Subject: (Direct Referral) Communication from the Fire Chief to apply for Federal Stimulus Funds through the Department of Homeland Security, ARRA Assistance to Fire Fighters Fire Station Construction Grant. (Grant Control Number 2009-028)

(Also refer to Public Safety and Licensing Committee)

Recommendation of the Finance & Personnel Committee on 6-8-09: Permission be granted for the Fire Chief to apply for Federal Stimulus Funds through the Department of Homeland Security, ARRA Assistance to Fire Fighters Fire Station Construction Grant. (Grant Control # 2009-028)

Fiscal Note: Local match of 20% to be budgeted under the 2010 CIP program using General Obligation funds.

Attachments: [ARRA grant request 6 3 09](#)

Fire Chief Steve Hansen appeared before the Committee to discuss replacing Fire Station 6, located at 2101 - 16th Street.

Recommended For Approval

10. [09-3624](#)

Subject: Communication from the City Attorney submitting the claim of Jim & Jackie Moes for consideration.

Recommendation to the Finance & Personnel Committee on 6-8-09: The claim of Jim & Jackie Moes, 1728 College Avenue, requesting reimbursement of \$701.72 for vehicle repairs after allegedly driving over a pothole on DeKoven Avenue on 4-7-09 be denied.

Fiscal Note: N/A.

Attachments: [Moes claim 001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to recommend denial of this claim.

Recommended For Denial

11. [09-3623](#)

Subject: Communication from the City Attorney submitting the claim of Don Christianson for consideration.

Recommendation of the Finance & Personnel Committee on 6-8-09: The claim of Don Christianson, 2049 Kearney Avenue, in the amount of \$83.25 for vehicle repairs after allegedly driving over a pothole on Perry Avenue on February 19, 2009 be denied.

Fiscal Note: N/A

Attachments: [Christianson clai 001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to recommend denial of this claim.

Recommended For Denial

12. [09-3675](#)

Subject: Communication from the City Attorney submitting the claim of Mayeli Hernandez for consideration.

Recommendation of the Finance & Personnel Committee on 6-8-09: The claim of Mayeli Hernandez, 1215 Center Street, in the amount of \$19,016.00 for damages arising from her alleged slip and fall in the stairway at the City Hall Annex on 1-20-09 be denied.

Fiscal Note: N/A

Attachments: [Hernandez claim_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to recommend denial of this claim.

Recommended For Denial

13. [09-3676](#)

Subject: Communication from the City Attorney submitting the claim of Tiffany Townsend for consideration.

Recommendation of the Finance & Personnel Committee on 6-8-09: The claim of Tiffany Townsend, 2302 Crown Point Drive, in the amount of \$1,538.73 for vehicle repairs after her parked car was allegedly damaged by a tree limb that fell due to the snow on March 29, 2009, be denied.

Fiscal Note: N/A

Attachments: [Townsend claim_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to recommend denial of this claim.

Recommended For Denial

14. [09-3677](#)

Subject: Communication from the City Attorney submitting the claim of Colleen Jones for consideration.

Recommendation of the Finance & Personnel Committee on 6-8-09: The claim of Colleen Jones, 412 Chicago Street, in the amount of \$1,487.50 for repair of her door which was allegedly broken by a police officer knocking at her home on 4-9-09 be denied.

Fiscal Note: N/A

Attachments: [Jones claim_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to recommend denial of this claim.

Recommended For Denial

15. [09-3651](#)

Subject: Communication from the Acting Public Health Administrator requesting permission to accept additional funds from the Division of Public Health, Department of Health Services for the Cities Readiness Initiative Preparedness grant. (Grant Control No. #2008-051)

Recommendation of the Finance & Personnel Committee on 6-8-09: Permission be granted for the Acting Public Health Administrator to accept additional funds from the Division of Public Health, Department of Health Services for the Cities Readiness Initiative Preparedness grant. (Grant Control No. #2008-051)

Fiscal Note: No match required on the part of the City.

Attachments: [2009 CRI Amendment.pdf](#)

Marcia Fernholz, Acting Public Health Administrator, appeared before the Committee. Funds from this grant will be used for preparedness activities.

Recommended For Approval

16. [09-3699](#) Subject: Communication from the Acting Public Health Administrator requesting permission to accept funds of \$7,225 and for the Mayor and City Clerk to enter into a contract with the State of Wisconsin, Department of Natural Resources. (Grant Control #2008-019)

Recommendation of the Finance & Personnel Committee on 6-8-09: Permission be granted for the Acting Public Health Administrator to accept funds of \$7,225 and for the Mayor and City Clerk to enter into a contract with the State of Wisconsin, Department of Natural Resources for implementing the Wisconsin Beach monitoring program. (Grant Control #2008-019)

Fiscal Note: No match required on the part of the City.

Attachments: [2009 DNR Beach Monitoring.pdf](#)

Marcia Fernholz, Acting Public Health Administrator, appeared before the Committee. This funding is for the purpose of implementing the Wisconsin Beach Monitoring Program.

Recommended For Approval

17. [09-3683](#) Subject: Communication from the Grant Facilitator requesting permission to apply for and accept the U.S. Department of Human Services, Centers for Disease Control and Prevention, 2009 Building Strategic Alliances for Healthy Housing Pilot Project (Grant Control No. 2009-024).

Recommendation of the Finance & Personnel Committee on 6-8-09: Permission be granted for the Grant Facilitator to apply for and accept the U.S. Department of Human Services, Centers for Disease Control and Prevention, 2009 Building Strategic Alliances for Healthy Housing Pilot Project (Grant Control No. 2009-024).

Fiscal Note: No match required on the part of the City.

Attachments: [communicationtocouncilhealthyhomes.doc](#)

Deborah L. Embry, Grant Facilitator, appeared before the Committee. The grant has a project period of two years and is for the purpose of a pilot program to reduce or eliminate housing-related health hazards and promote housing that is safe, healthy, accessible and affordable.

Recommended For Approval

18. [09-3684](#) Subject: Communication from the Grant Facilitator requesting permission to apply for and accept the U.S. Department of Human Services, Office of Community Services, American Recovery and Reinvestment Act - Strengthening Communities Fund-State, Local, and Tribal Government Capacity Building Program (Grant Control No. 2009-025).

Recommendation of the Finance & Personnel Committee on 6-8-09: Permission be granted for the Grant Facilitator to apply for and accept the U.S. Department of Human Services, Office of Community Services, American Recovery and Reinvestment Act - Strengthening Communities Fund-State, Local, and Tribal Government Capacity Building Program (Grant Control No. 2009-025).

Fiscal Note: There is a 20% match (\$62,500) for this grant.

Attachments: [recoverystrengtheningcommunitiesfundcommunication.doc](#)
[strengtheningcommunitiessummary.doc](#)

Deborah L. Embry, Grants Facilitator, appeared before the Committee to discuss this grant program intended to strengthen all non-profit agencies.

Recommended For Approval

19. [09-3689](#) Subject: Communication from the Grant Facilitator requesting permission to apply for the Office of Juvenile Justice and Delinquency Prevention 2009 Second Chance Act Youth Offender Reentry Initiative Announcement through the U.S. Department of Justice (Grant Control No. 2009-026).

Recommendation of the Finance & Personnel Committee on 6-8-09: Permission be granted for the Grant Facilitator to apply for the Office of Juvenile Justice and Delinquency Prevention 2009 Second Chance Act Youth Offender Reentry Initiative Announcement through the U.S. Department of Justice (Grant Control No. 2009-026).

Fiscal Note: There is a 50% cash and in-kind match requirement for this grant. Racine Vocational Ministry is responsible for the match.

Attachments: [communicationtocouncilyouthoffenderreentry.doc](#)

Recommended to be Received and Filed

A motion was made by Ald. Friedel and seconded by Alderman Shakoor, II that the Committee convene into closed session pursuant to Sec. 19.85(1) (c) of the Wisconsin Statutes to discuss employment of public employees over which the City has jurisdiction.

Roll call taken: Alderman Spangenberg; Friedel, Shakoor, II; Anderson and Shields

20. [09-3581](#) Subject: (Direct Referral) from the Director of Management Information Systems, the Human Resources Manager, and the Deputy City Attorney requesting to discuss removing the Infrastructure Manager and Programmer positions from the City's contract with Velocity and return to City employ.

Recommendation of the Finance & Personnel Committee on 5-11-09: To defer the item.

Recommendation of the Finance & Personnel Committee on 6-8-09: Create and post the new City position of Infrastructure Manager.

Fiscal Note: Prospective Annualized Savings of \$28, 981.54.

MIS Director Paul Ancona, Human Resources Manager Terry Parker, and Deputy City Attorney Scott Letteney appeared before the Committee to discuss the City's options relating to the two MIS positions. They reported that they had spoken to all affected employees and the RPEA President and reviewed the potential ramifications of a potential change with them.

Recommended For Approval

Miscellaneous Business

None

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:40 P.M. The next scheduled meeting of this Committee is at 5:00 P.M. on Monday, June 22, 2009 at City Hall, Room 301.

Respectfully submitted,

**Ald. James T. Spangenberg, Chairman
Finance & Personnel Committee**