



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Wastewater Commission

*President Kathy DeMatthew, Vice President Mike Andreasen,  
Secretary John Engel, Mayor John Dickert, Robert Pucely,  
Ronald Keland, Alderman Ronald D. Hart, Alderman James T.  
Spangenberg, John Hewitt, Daryl Lynaugh, Robert Lui,  
Thomas Bunker, Victor Puente, Thomas Friedel, Chris  
Larsen, Thomas Sollman*

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Tuesday, July 27, 2010

4:30 PM

City Hall Annex - Room 227

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### 1. Roll Call

*OTHERS PRESENT: K. Haas, M. Gitter, N. Sanders, A. Wheeler, R. Gilbreath, N. Erlandson, S. Cryer*

**PRESENT:** 10 - John Dickert, Ronald D. Hart, Ronald Keland, John Hewitt, Victor Puente, Kathy DeMatthew, Mike Andreasen, James T. Spangenberg, Robert Lui and Thomas Bunker

**EXCUSED:** 6 - Robert Pucely, Daryl Lynaugh, Thomas Friedel, John Engel, Chris Larsen and Thomas M. Sollman

### 2. Approval of Minutes for the June 2010 Meeting

**A motion was made by John Hewitt, seconded by Vice President Mike Andreasen, that this be to Approve the Minutes. The motion PASSED by a Voice Vote.**

### 3. [10-5365](#)

**Subject:** Budget Expenditures for June 2010 Totaling 1,228,605.66

**Recommendation:** Approve

**A motion was made by Vice President Mike Andreasen, seconded by Alderman Ronald Hart, that this be Approved. The motion PASSED by a Voice Vote.**

### 4. [10-5366](#)

**Subject:** Project Reports:

A) Update on OpenCEL Project -

The Chief of Operations said that the OpenCEL product is being manufactured, and we should expect to have it delivered by the end of December.

B) July Household Hazardous Waste Event -

The General Manager noted that 195 people used the Household Hazardous Waste site in July.

C) Claim of Illegal Discharge -

The Chief of Operations noted that the Utility was informed that a local industry may have illegally discharged chemicals into the sewer system in violation of their permit.

D) Review of FM Global Insurance Report -

The General Manager presented the results of FM Global on their annual insurance audit.

E) Fleet Discussion -

The General Manager explained that the Wastewater Utility replaced a vehicle a few years ago and intended to trade in the old one. Trade-in values were below market prices and a decision was made to keep the vehicle as a spare for a number of reasons. The old vehicle had been fully depreciated and now the fleet has grown by one vehicle.

Thomas Bunker made a motion, seconded by John Hewitt, to give the General Manager authorization to have one extra vehicle on a temporary basis. The motion PASSED on a Voice Vote.

F) Utility Locate Update -

The General Manager mentioned that the Utility joined Diggers Hotline and has contracted with a private vendor to perform locating services.

G) USEPA SSO Public Comment -

The General Manager informed the Commission of a public comment period for proposed Environmental Protection Agency regulations on sanitary sewer overflows and bypassing.

H) WEFTEC 2010 -

The General Manager mentioned that he e-mailed the Commissioners regarding the WEFTEC 2010 Conference. He asked that if anyone is interested in going, they should contact Nancy Sanders or him as soon as possible.

**Recommendation:** Receive and File

**Received and Filed**

5. [10-5404](#)

**Subject:** Review of the Management Letter from the 2009 Audit

**Recommendation:** Receive and File

*Commissioner Andreasen recommended that the written responses to the management letter, prepared by staff, be filed with the minutes and review of the responses be received and filed as they have been addressed at previous Commission meetings.*

**A motion was made by Vice President Mike Andreasen, seconded by Ronald D. Hart, that this be Approved. The motion PASSED by a Voice Vote.**

6. [10-5405](#)

**Subject:** Acceptance of a Grant from Focus on Energy to Conduct a Plant Excess Biogas Usage Feasibility Study

**Recommendation:** Defer

*The General Manager explained that the Utility applied for a grant from Focus on Energy for conducting a plant excess biogas usage feasibility study. Because it is unclear, at this time, as to the amount of the grant, it was suggested that this item be deferred.*

**A motion was made by John Dickert, seconded by Ronald D. Hart, that this be Deferred. The motion PASSED by a Voice Vote.**

7. [10-5406](#)

**Subject:** Proposal from Black & Veatch to Perform a Plant Excess Biogas Usage Feasibility Study

**Recommendation:** Defer

*The General Manager stated that since it is unclear, at this time, as to the amount of the grant from Focus on Energy for conducting a plant excess biogas usage feasibility study, it was suggested that this item be deferred.*

**A motion was made by John Dickert, seconded by Ronald D. Hart, that this be Deferred. The motion PASSED by a Voice Vote.**

8. [10-5407](#)

**Subject:** Acceptance of a Grant from Focus on Energy to Conduct a Plant Co-digestion Feasibility Study

**Recommendation:** Defer

*The General Manager explained that the Utility applied for a grant from Focus on Energy for conducting a plant co-digestion feasibility study. Because it is unclear, at this time, as to the amount of the grant, it was suggested that this item be deferred.*

**A motion was made by John Dickert, seconded by Ronald D. Hart, that this be Deferred. The motion PASSED by a Voice Vote.**

9. [10-5408](#)

**Subject:** Proposal from Black & Veatch to Perform a Plant Co-digestion Study Including an Organic Waste Receiving Station Design

**Recommendation:** Defer

*The General Manager stated that since it is unclear, at this time, as to the amount of the grant from Focus on Energy for conducting a plant co-digestion feasibility study, it was suggested that this item be deferred.*

**A motion was made by John Dickert, seconded by Ronald D. Hart, that this be**

Deferred. The motion PASSED by a Voice Vote.

10. [10-5409](#)

**Subject:** Request from the Chief of Operations to Modify the Pretreatment Program Enforcement Response Plan

**Recommendation:** Approve

*The Chief of Operations submitted a new plan for fee and fine schedule for industries that do not pay their annual permit fees and pretreatment fees on time. He mentioned that the old plan was implemented in 1993. He requested authorization to implement the new plan.*

**A motion was made by James T. Spangenberg, seconded by Ronald D. Hart, that this be Approved. The motion PASSED by a Voice Vote.**

11. [10-5036](#)

**Subject:** Acceptance of a Grant from Focus on Energy for the OpenCEL Procurement

**Recommendation:** Receive and File

*The General Manager requested that this item be received and filed.*

**A motion was made by James T. Spangenberg, seconded by Vice President Mike Andreasen, that this be Received and Filed. The motion PASSED by a Voice Vote.**

12. [09-3484](#)

**Subject:** Proposal from AECOM to Perform Flow Monitoring in Ohio Street to Confirm the Performance of the New Sewer Improvements

**Recommendation:** Receive and File

*The General Manager requested that this item be received and filed.*

**A motion was made by James T. Spangenberg, seconded by Vice President Mike Andreasen, that this be Received and Filed. The motion PASSED by a Voice Vote.**

13. **Adjournment**

*There being no further business, John Hewitt made a motion, seconded by Alderman Ronald Hart, to adjourn the meeting at 5:28 p.m.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.**