



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Agenda - Final Finance and Personnel Committee

Chairman Q.A. Shakoor II
Vice Chair James Morgenroth
Dennis Wiser
Mary Land
Henry Perez

Monday, June 26, 2017

5:00 PM

City Hall, Room 307

Call To Order

Chairman Comments

Roll Call

Approval of Minutes for the June 12, 2017 Meeting.

1. [298-17](#) **Subject:** Communication from the Purchasing Agent requesting to appear before the Finance and Personnel committee and discuss the results of Official Notice #25-2016, Request for Proposal for Municipal Court Software.

Recommendation of the Finance & Personnel Committee on 6/26/17: The Purchasing Agent be authorized to negotiate and contract with TiPSS for the provision of Municipal Court Software.

Fiscal Note: Funds for this expenditure are available in account 70113-57800 (\$75,000) and in the Municipal Court reserves. The software is expected to cost \$77,229 with annual system support costs of \$16,437.

Attachments: [298-17.pdf](#)

2. [590-17](#) **Subject:** Communication from the Purchasing Agent requesting to discuss the results of Official Notice #2-2017, Request for Proposals for Lease and Management services for City of Racine golf courses.

Staff Recommendation to the Finance & Personnel Committee on 6/26/2017: To approve that the Purchasing Agent be authorized to negotiate and contract with Green Golf Partners for the provision of Lease and Management Services for the Golf Courses.

Fiscal Note: N/A

Attachments: [590-17.pdf](#)

3. [544-17](#) **Subject:** Communication from Director of PRCS requesting permission to accept a \$2,442.88 donation from SC Johnson to support the 2017 Juneteenth Day Celebration at the Dr. John Bryant Community Center.

Staff Recommendation to the Finance & Personnel Committee on 6/26/2017: To accept a \$2,442.88 donation from SC Johnson to support the 2017 Juneteenth Day Celebration at the Dr. John Bryant Community Center.

Fiscal Note: No match is required on the part of the City.

Attachments: [SC Johnson Donation - Juneteenth Day.pdf](#)

4. [586-17](#) **Subject:** Communication from the Parks Director to appear before the Finance and Personnel Committee to request the reclassification of the Park Community Center Supervisor I to Supervisor II.

Staff Recommendation to the Finance & Personnel Committee on 6/26/2017: The Park Community Center Supervisor I be reclassified to Park Community Center Supervisor II.

Fiscal Note: The proposed annual increase in wages would be \$8,094.88. If the increase were to take effect on or about 7/1/2017, the financial impact for 2017 would be approximately \$4,047.44 in addition to the employer's contribution for WRS and other taxes.

5. [563-17](#) **Subject:** Communication from the Fire Chief requesting that the Mayor and City Clerk be authorized to sign the Wisconsin Emergency Management/State Regional Hazardous Materials Response Team contract for the period of July 1, 2017, through June 30, 2019.

Staff Recommendation to the Finance & Personnel Committee on 6/26/2017: To approve that the Mayor and City Clerk be authorized to sign the Wisconsin Emergency Management/State Regional Hazardous Materials Response Team contract for the period of July 1, 2017, through June 30, 2019.

Fiscal Note: The City will receive \$98,000 for the services rendered and there is no local levy dollars needed to support the team.

Attachments: [Wisconsin Emergency Management-State RHMRT Contract 2017-2019](#)

6. [564-17](#) **Subject:** Communication from the Fire Chief requesting a change to the

Fire Department 2017 CIP regarding the Port Security Grant Match.

Staff Recommendation to the Finance & Personnel Committee on 6/26/2017: To approve the Fire Department to reallocate the \$12,000 from the Port Security Grant Match to Interspiro Dive Equipment repairs and upgrades.

Fiscal Note: No additional funds are required.

Attachments: [Change to RFD 2017 CIP- Port Security Grant Match](#)

7. [575-17](#) **Subject:** Communication from the City Attorney submitting the claim of Susan Marshoff for consideration.

Staff Recommendation to the Finance & Personnel Committee on 6/26/2017: That the claim of Susan Marshoff be denied.

Fiscal Note: N/A

Attachments: [marshoff_001](#)

8. [576-17](#) **Subject:** Communication from the City Attorney submitting the claim of David Keller for consideration.

Staff Recommendation to the Finance & Personnel Committee on 6/26/2017: That the claim of David Keller be denied.

Fiscal Note: N/A

Attachments: [keller_001](#)

9. [596-17](#) **Subject:** Communication from the Finance Director requesting to appear before the Finance and Personnel Committee to discuss the 2016 to 2017 budget carry overs.

Staff Recommendation to the Finance & Personnel Committee on 6/26/2017: 2016 to 2017 budget carry overs be approved.

Fiscal Note: N/A

Attachments: [Scan-19-Jun-2017:08:13:49](#)
[596-17\(2\).pdf](#)

Closed Session

It is intended that the Finance and Personnel Committee convene in closed session

pursuant to Wisconsin Statutes 19.85(1)(g), to confer with legal counsel concerning strategy with respect to litigation in which the City of Racine is or is likely to become involved.

10. [629-17](#)

Subject: (Direct Referral) Communication from the City Attorney requesting to meet with the Finance and Personnel Committee in Closed Session pursuant to Wisconsin Statutes section 19.85(1)(g), regarding litigation strategy in with respect to litigation in which the City of Racine is or is likely to become involved, to wit: an action involving the State of Wisconsin Department of Natural Resources.

Staff Recommendation to the Finance & Personnel Committee on 6/26/2017: To be discussed.

Fiscal Note: To be discussed.

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact Human Resources 636-9175 at least 48 hours prior to this meeting.