



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chairman Q.A. Shakoor II
Vice Chair James Morgenroth
Dennis Wiser
Mary Land
Henry Perez

Monday, June 26, 2017

5:00 PM

City Hall, Room 307

Call To Order

PRESENT: 4 - Q.A. Shakoor II, James Morgenroth, Dennis Wiser and Mary Land

EXCUSED: 1 - Henry Perez

Chairman Comments

Also present: Kathleen Fischer, Assistant Finance Director, Emelia Roso, Human Resources Assistant, Marisa Kasriel, Assistant City Attorney.

Approval of Minutes for the June 12, 2017 Meeting.

A motion was made by Vice Chair Morgenroth, seconded by Wiser, that this be to Approve the Minutes.

[298-17](#)

Subject: Communication from the Purchasing Agent requesting to appear before the Finance and Personnel committee and discuss the results of Official Notice #25-2016, Request for Proposal for Municipal Court Software.

Recommendation of the Finance & Personnel Committee on 6/26/17: The Purchasing Agent be authorized to negotiate and contract with TiPSS for the provision of Municipal Court Software.

Fiscal Note: Funds for this expenditure are available in account 70113-57800 (\$75,000) and in the Municipal Court reserves. The software is expected to cost \$77,229 with annual system support costs of \$16,437.

Attachments: [298-17.pdf](#)

Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Wiser, that this file be Recommended For Approval

[590-17](#)

Subject: Communication from the Purchasing Agent requesting to

discuss the results of Official Notice #2-2017, Request for Proposals for Lease and Management services for City of Racine golf courses.

Recommendation of the Finance & Personnel Committee on 6/26/2017: To approve that the Purchasing Agent be authorized to negotiate and contract with Green Golf Partners for the provision of Lease and Management Services for the Golf Courses.

Fiscal Note: N/A

Attachments: [590-17.pdf](#)

Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval

[544-17](#)

Subject: Communication from Director of PRCS requesting permission to accept a \$2,442.88 donation from SC Johnson to support the 2017 Juneteenth Day Celebration at the Dr. John Bryant Community Center.

Recommendation of the Finance & Personnel Committee on 6/26/2017: To accept a \$2,442.88 donation from SC Johnson to support the 2017 Juneteenth Day Celebration at the Dr. John Bryant Community Center.

Fiscal Note: No match is required on the part of the City.

Attachments: [SC Johnson Donation - Juneteenth Day.pdf](#)

Thomas Molbeck, Director of Parks, Recreation & Cultural Services, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval

[586-17](#)

Subject: Communication from the Parks Director to appear before the Finance and Personnel Committee to request the reclassification of the Park Community Center Supervisor I to Supervisor II.

Recommendation of the Finance & Personnel Committee on 6/26/2017: To receive and file.

Fiscal Note: N/A

Thomas Molbeck, Director of Parks, Recreation & Cultural Services, appeared before

the Committee to speak on the item. Scott Letteney, City Attorney, appeared before the Committee to request that this item be received and filed due to the compensation study currently in progress.

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended to be Received and Filed

[563-17](#)

Subject: Communication from the Fire Chief requesting that the Mayor and City Clerk be authorized to sign the Wisconsin Emergency Management/State Regional Hazardous Materials Response Team contract for the period of July 1, 2017, through June 30, 2019.

Recommendation of the Finance & Personnel Committee on 6/26/2017: To approve that the Mayor and City Clerk be authorized to sign the Wisconsin Emergency Management/State Regional Hazardous Materials Response Team contract for the period of July 1, 2017, through June 30, 2019.

Fiscal Note: The City will receive \$98,000 for the services rendered and there is no local levy dollars needed to support the team.

Attachments: [Wisconsin Emergency Management-State RHMRT Contract 2017-2019](#)

Steven Hansen, Fire Chief, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval

[564-17](#)

Subject: Communication from the Fire Chief requesting a change to the Fire Department 2017 CIP regarding the Port Security Grant Match.

Recommendation of the Finance & Personnel Committee on 6/26/2017: To approve the Fire Department to reallocate the \$12,000 from the Port Security Grant Match to Interspiro Dive Equipment repairs and upgrades.

Fiscal Note: No additional funds are required.

Attachments: [Change to RFD 2017 CIP- Port Security Grant Match](#)

Steven Hansen, Fire Chief, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval

[575-17](#)

Subject: Communication from the City Attorney submitting the claim of Susan Marshoff for consideration.

Recommendation of the Finance & Personnel Committee on 6/26/2017: That the claim of Susan Marshoff be denied.

Fiscal Note: N/A

Attachments: [marshoff_001](#)

Marisa Kasriel, Assistant City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this claim be denied. The motion was APPROVED on a voice vote in consent.

[576-17](#)

Subject: Communication from the City Attorney submitting the claim of David Keller for consideration.

Recommendation of the Finance & Personnel Committee on 6/26/2017: That the claim of David Keller be denied.

Fiscal Note: N/A

Attachments: [keller_001](#)

Marisa Kasriel, Assistant City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this claim be denied. The motion was APPROVED on a voice vote in consent.

[596-17](#)

Subject: Communication from the Finance Director requesting to appear before the Finance and Personnel Committee to discuss the 2016 to 2017 budget carry overs.

Recommendation of the Finance & Personnel Committee on 6/26/2017: 2016 to 2017 budget carry overs be approved.

Fiscal Note: N/A

Attachments: [Scan-19-Jun-2017:08:13:49](#)
[596-17\(2\).pdf](#)

Kathleen Fischer, Assistant Finance Director, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval

Closed Session

[629-17](#)

Subject: (Direct Referral) Communication from the City Attorney requesting to meet with the Finance and Personnel Committee in

Closed Session pursuant to Wisconsin Statutes section 19.85(1)(g), regarding litigation strategy in with respect to litigation in which the City of Racine is or is likely to become involved, to wit: an action involving the State of Wisconsin Department of Natural Resources.

Recommendation of the Finance & Personnel Committee on 6/26/2017: To approve the City Attorney to settle the case with the State of Wisconsin Department of Natural Resources.

Fiscal Note: The settlement will be in the amount of \$15,000. Funds are available for this payment in the Judgement and Claims account #11202 53500.

A motion was made by Vice Chair Morgenroth, seconded by Wisner, that this file be Recommended For Approval

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:31 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, July 10th at City Hall, Room 307.

Respectfully submitted,

Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee