



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Finance and Personnel Committee

*Chairman Thomas Friedel, Vice Chair James T. Spangenberg, Alderman David L. Maack,  
Alderman Robert Anderson, Alderman Michael Shields*

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Monday, July 7, 2008

5:00 PM

City Hall, Room 301

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### Call to Order and Roll Call

**PRESENT:** 4 - James T. Spangenberg, Thomas Friedel, David L. Maack and Michael Shields

**ABSENT:** 1 - Robert Anderson

### Approval of Minutes for the June 23, 2008 meeting.

to Approve the Minutes

1. [08-2329](#) **Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting to accept a \$5,000.00 donation from the Racine Community Foundation for the Stay in School/Back to School program.

**Recommendation of the Finance & Personnel Committee on 07-07-08:** Permission granted for the Director of Parks, Recreation & Cultural Services Department accept a \$5,000 donation from the Racine Community Foundation to be utilized for the Stay in School/Back to School Program and a letter of thanks be sent.

**Fiscal Note:** No match required on the part of the City.

*Kathy Petrouske, Secretary for the Parks, Recreation & Cultural Services Department, spoke with David Brown, Finance Director, requesting permission to accept a \$5,000 donation from the Racine Community Foundation to be utilized for the Stay in School/Back to School program.*

**A motion was made by James T. Spangenberg, seconded by David L. Maack, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

2. [08-2238](#) **Subject:** Communication from the West Racine Business and Professional Association wishing to discuss the use of the Parks Department snow fencing for Western Days Celebration on July 19, 2008.

**Recommendation of the Board of Parks, Recreation & Cultural Services 6-11-08:** that the request be approved and further recommends that the item be referred to the Finance and Personnel Committee.

**Recommendation of the Finance & Personnel Committee on****07-07-08:** The item be received and filed.**Fiscal Note:** N/A

*The West Racine Business and Professional Association no longer wishes to utilize the fencing. Alderman Spangenberg requested that the item be received and filed.*

**A motion was made by James T. Spangenberg, seconded by David L. Maack, that this be Recommended to be Received and Filed. The motion PASSED by a Voice Vote.**

3. [08-2349](#)

**Subject:** Communication from the Public Health Administrator requesting permission to accept additional grant funding from the State of Wisconsin Department of Natural Resources for the Wisconsin Beach Monitoring Program.

**Recommendation of the Finance & Personnel Committee on****07-07-08:** The Mayor and City Clerk be authorized and directed to enter into an amended contract with the State of Wisconsin Department of Natural Resources (Grant Control No. 2008-019).

**Fiscal Note:** The contract has an increased amount of \$5,000 to be utilized for the Wisconsin Beach Monitoring Program with no match required on the part of the City.

*Janelle Grammer, Public Health Administrator, appeared before the Committee requesting permission to accept \$5,000 additional funding from the State of Wisconsin Department of Natural Resources.*

**A motion was made by James T. Spangenberg, seconded by David L. Maack, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

4. [08-2350](#)

**Subject:** Communication from the Public Health Administrator requesting permission to accept grant funds from the United Way of Racine for the Home Visitor position for Family Smart/Kid Friendly.

**Recommendation of the Finance & Personnel Committee on****07-07-08:** The Mayor and City Clerk be authorized and directed to enter into a \$61,242 agreement with the United Way of Racine County, Inc. (Grant Control No. 2008-022) to be utilized for the Family Smart/Kid Friendly-East Home Visitor position.

**Fiscal Note:** No match required on the part of the City.

*Janelle Grammer, Public Health Administrator, appeared before the Committee requesting permission to accept funding in the amount of \$61,242 from the United Way of Racine County, Inc. to be utilized for the Family Smart/Kid Friendly-East Home Visitor position.*

**A motion was made by James T. Spangenberg, seconded by David L. Maack, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

5. [08-2362](#) **Subject:** Communication from the Public Health Administrator requesting permission to accept grant funds in the amount of \$29,563 from Wisconsin Coastal Management. (Grant Control #2007-052).
- Recommendation of the Finance & Personnel Committee on 07-07-08:** The Mayor and City Clerk by authorized and directed to enter into a \$29,563 agreement with the 2008 - 2009 Wisconsin Coastal Management Program Grant (Grant Control No. 2007-52)
- Fiscal Note:** A \$29,670 soft match required on the part of the City.  
*Janelle Grammer, Public Health Administrator, appeared before the Committee requesting permission to accept \$29,563 from the Wisconsin Coastal Management to be utilized to expand water quality testing on the Root River in Racine.*
- A motion was made by James T. Spangenberg, seconded by David L. Maack, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**
6. [08-2337](#) **Subject:** Communication from the Commissioner of Public Works/City Engineer requesting funding for the purchase of salt for the 2008-2009 winter season.
- Recommendation of the Finance & Personnel Committee on 07-07-08:** Permission granted for the FEMA snow emergency declaration funds be utilized for the purchase of road salt. Further recommends that budgets for accounts 101.540.6870, Disaster Aid Reimbursement and 101.540.5250, Work Supplies be increased by \$109,588.46.
- Fiscal Note:** The City anticipates receiving a total of \$109,588.46 from FEMA which will be utilized for the purchase of road salt.  
*Rick Jones, Commissioner of Public Works, appeared before the Committee requesting \$120,000 to be appropriated into account 101.540.5250, Work Supplies to be utilized for the purchase of 3,000 tons of salt needed for the upcoming winter 2008 - 2009 season.*
- A motion was made by James T. Spangenberg, seconded by David L. Maack, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**
7. [08-2360](#) **Subject:** Communication from the Chief of Police, requesting to discuss the waiver of formal bidding for sole-source procurement of ten X3C AutoCite units.
- Recommendation of the Finance & Personnel Committee on 07-07-08:** Formal bidding procedures be waived and the Purchasing Agent be authorized and directed to negotiate with Duncan Solutions for the purchase of ten (10) X3C AutoCite units to be utilized for parking enforcement.

**Recommendation of the Public Safety & Licensing Committee on**

**07-07-08:** That formal bidding procedures be waived and the Purchasing Agent be authorized to negotiate with Duncan Solutions for the purchase of ten (10) X3C AutoCite units.

**Fiscal Note:** There is sufficient funds available in account 101.311.5840, Autocites.

*Chief of Police Kurt Wahlen appeared before the Committee requesting permission to waive formal bidding and authorize the Purchasing Agent negotiate with Duncan Solutions for the purchase of ten (10) X3C AutoCite units for parking enforcement.*

**A motion was made by James T. Spangenberg, seconded by David L. Maack, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

8. [08-2361](#)

**Subject:** (Direct Referral) Ord.10-08 of 05-27-08 to repeal and recreate Chapter 62, Article II of the Municipal Code of the City of Racine, Wisconsin relating to discrimination.

**Recommendation of the Finance & Personnel Committee on**

**07-07-08:** Ordinance 10-08 be adopted.

**Fiscal Note:** N/A

**A motion was made by James T. Spangenberg, seconded by David L. Maack, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

9. [08-2343](#)

**Subject:** Communication from the Municipal Court Judge requesting authorization and funding in an amount no greater than \$10,000 for the purchase and installation of a recording system for proceedings held in municipal court.

**Recommendation of the Finance & Personnel Committee on**

**07-07-08:** Permission granted for the Municipal Court Judge and the Purchasing Agent to purchase recording equipment in an amount up to \$10,000, and if need be, contingent funds be transferred to the Municipal Court Special Revenue fund at the end of the year to cover the amount of the purchase of the recording system.

**Fiscal Note:** Sufficient funds are available for the transfer if need be.

*Because the current recording system is not working properly, Judge Mark Nielsen appeared before the Committee requesting not less than \$10,000 for the purchase and installation of a recording system for proceedings held in Municipal Court.*

**A motion was made by James T. Spangenberg, seconded by David L. Maack, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

10. [08-2378](#)

**Subject:** Communication from Aldermen of the sixth and eighth District

requesting that interest and penalties be waived by the City and/or County for the last installment of 2007 real estate property taxes for property owners in flood damaged areas through the end of October 2008.

**Recommendation to the Finance & Personnel Committee on**

**07-07-08:** The Finance Director be authorized and directed to see if parcels located in the flood damaged area could be eligible for interest and penalties to be waived for the last installment of 2007 real estate property taxes. Further recommends that the Finance Director contact the appropriate individuals with the County and begin the process if possible.

**Fiscal Note:** N/A

*Alderman Sandy Weidner appeared before the Committee requesting interest and penalties for the 2007 real estate property taxes for property owners in flood damaged areas be waived.*

**A motion was made by James T. Spangenberg, seconded by David L. Maack, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

**Miscellaneous Business**

**None**

**There being no further business to come before the Committee, the meeting adjourned at 5:33 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, July 21, 2008.**