

08-2092



CITY OF RACINE, WISCONSIN • FINANCE DEPARTMENT

April 30, 2008

Honorable Mayor Gary Becker and Members of the Racine City Council  
730 Washington Avenue  
Racine, Wisconsin 53403

Dear Mayor Becker and Council Members:

I respectfully request to appear before the Finance and Personnel Committee at their next scheduled meeting on May 12, 2008 to discuss modifications to the position descriptions and classifications of the City Clerk and Treasury Manager.

Our Treasury Manager is retiring. Her last day in the office will be May 6, 2008. In light of this and in attempting to further the vision of the Clerk-Treasurers study adopted in 2004, we would like to make the following modifications:

- Change the City Clerk position to City Clerk/Treasury Manager and reclassify from NR-14 to NR-15.
- Change the Treasury Manager position to Assistant City Clerk/Assistant Treasury Manager and reclassify from NR-12 to NR-11.

We believe these changes will provide a more unified leadership of the merged service areas and appropriate range distinction between the Manger and the Assistant.

Sincerely,

A handwritten signature in black ink, appearing to read "D. L. Brown", is written above the printed name.

David L. Brown  
Finance Director