

Department of Public Works

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Mark H. Yehlen, PE
Commissioner of Public Works

Thomas M. Eeg, P.E.
Asst. Comm. of Public Works/Operations

John C. Rooney, P.E.
Asst. Comm. of Public Works/City Engineer

November 30, 2018

Legistar Item: 1269-18

Alderman John Tate, II, Chairman
Public Works and Services Committee
Racine, WI

Re: Waive Formal Bidding for the Purchase of Chemicals for our HVAC System

I am requesting that formal bidding procedures be waived for the purchase of chemical products from HOH Water Technology, Inc. The City currently utilizes HOH proprietary labeled products in our mechanical systems. Since uniformity is critical for a building's chemical program and to avoid asset damage or loss, I would recommend that formal bidding procedures be waived on the purchase of products and services provided by this current chemical vendor.

Funding to defray the estimated \$25,000 annual cost of these materials is available in Org-Object 70240-54100, Building Repairs and Maintenance.

Sincerely,

A handwritten signature in blue ink, appearing to read "TME", is written over a blue horizontal line.

Thomas M. Eeg
Assistant Commissioner of Public Works/Operations

Attachment

TME:njp

Cc: Bill Miller
Kathy Kasper
Mark Yehlen