



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft Public Works and Services Committee

*Chairman Gregory Holding, Alderman Ronald D. Hart,
Alderman Jeff Coe, Alderman Raymond DeHahn, Kelli Stein*

Tuesday, February 9, 2010

5:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 5:30 p.m.

Members Present: Ald Greg Holding, 14th District, Chairman; Ald Jeff Coe, 1st District; Ald Ray DeHahn, 7th District; Ald Kelli Stein, 10th District; Richard Jones, Commissioner of Public Works; Tom Eeg, Asst. Commissioner of Public Works/Operations; John Rooney, Asst. Commissioner of Public Works/Engineering

Others: Ald Robert Mozol, 15th District

Others: Tom Karkow, WRJN; Richard Christensen

Approval of Minutes for the January 26, 2010 Meeting.

On a motion by DeHahn, seconded by Stein, the minutes were approved as printed.

1. [10-4666](#)

Subject: Communication from the Racine Yacht Club requesting permission to use city parking lots in conjunction with the U.S. National F-18 Catamaran Sailing Championships on August 6-13, 2010.

Recommendation of the Public Works and Services

Committee on 2-9-10: That the Racine Yacht Club be granted permission to utilize the parking area at the North Rooney Recreational Area and the city owned parking lot south of the eastern terminus of Barker Street, between August 6-13, 2010, for the U.S. National F-18 Catamaran Sailing Championships.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed:
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest

of public safety, to implement this event.

FISCAL NOTE: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Rick read the request and noted there was a similar request for an event in 2006 and noted the approval could be made for the request subject to a hold harmless agreement and liability insurance being filed.

On a motion by DeHahn, seconded by Stein, the Committee approved the request.

Recommended For Approval

2. [09-4479](#)

Subject: Communication from Mrs. Lance McClure, 2716 Northwestern Avenue, requesting that the sidewalk along the side of her home be closed.

Recommendation of the Public Works and Services Committee on 12-8-09: That the item be referred to the Parks, Recreation and Cultural Services Commission with the request that the Parks Department maintain the sidewalk during winter months so that school children can use the sidewalk for access to Wadewitz and Gilmore Schools in an easier and safer fashion.

Recommendation of the Board of Parks, Recreation and Cultural Services 1-13-10: That the communication be referred back to the Public Works and Services Committee with the recommendation that the Parks, Recreation and Cultural Services Department not be responsible for clearing the snow.

Fiscal Note: N/A

Recommendation of the Public Works and Services Committee on 2-9-10: That the Director of Parks, Recreation and Cultural Services be directed to maintain the sidewalk which abuts 2716 Northwestern Avenue, extending from Northwestern Avenue to Neptune Avenue, for the entire 12 months of every year.

Fiscal Note: There will be additional work by the City Parks Department on regular time to keep this sidewalk area free of ice and snow.

Ald. DeHahn noted the sidewalk should be kept open. Ald. Stein noted the Committee denied this request at a previous meeting. Rick noted the sidewalk has been closed by the Parks Dept. and it should be referred to the Parks Department to keep the sidewalk open and maintained.

On a motion by DeHahn, seconded by Stein, to direct the Parks Dept. to maintain the sidewalk during the winter.

Recommended For Approval

3. [09-4521](#)

Subject: Communication from the Alderman of the 15th District wishing to discuss permits for special events held on sidewalks.

Recommendation of the Public Works and Services Committee on 1-12-10: Defer

Recommendation of the Public Works and Services Committee on 1-26-10: That the communication be received and filed.

Fiscal Note: Not applicable.

This item was referred back to Public Works and Services Committee from Common Council on 2-2-10.

Recommendation of the Public Works and Services Committee on 2-9-10: That the communication be received and filed.

Further recommends that the Commissioner of Public Works/City Engineer be authorized and directed to send a letter to the organizing agencies reminding them that if their event cannot be done in such a way that it meets all traffic rules and regulations and does not result in undue hardship to the abutting property owners, that they will need to request a special event permit for closure of certain streets.

Fiscal Note: Not applicable.

Rick read the letter from Ald. Mozol. He noted the big question is whether or not the group uses the street, and, if they do use the street, were they closing it to traffic. He said if most groups are abiding by law and using the sidewalks and not impacting traffic, no permit should be needed and didn't feel the Public Works Office needed to regulate such events. A discussion ensued on whether groups of joggers or cross country teams from high schools running in groups would need to be permitted as well.

After further discussion, on a motion by DeHahn, seconded by Stein, the Committee moved to receive and file the communication and to send a letter to the organizers of the event indicating their responsibilities if they wished to use the street for this event in the future.

Recommended to be Received and Filed

4. [10-4727](#)

Subject: (Direct Referral) Communication from Southeast Wisconsin Regional Planning Commission submitting a proposal for provision of Digital Ortho Photos.

Recommendation of the Public Works and Services Committee on 2-9-10: That the proposal by Southeastern Wisconsin Regional Planning Commissioner for the provision of digital color ortho

photography for the City of Racine, in the amount of \$17,385.00, be approved as submitted.

Further recommends that funds to defray the cost of these professional services be appropriated from the following accounts:

\$ 5,000.00 - Account 287.990.5310, Sanitary Sewers
\$ 5,000.00 - Account 104.990.5420, Storm Sewers
\$ 7,385.00 - Account 990.908.5020, Concrete Paving
\$17,385.00 - Total

Fiscal Note: Funds are available as herein delineated.

Rick explained the effort by SEWRPC to do digital ortho photos. He noted the City typically contracts for this work approximately every 4 years. He noted by joining with SEWRPC and their effort for this work, it would greatly reduce the City's cost to have the ortho photos done, which would have been planned in 2011. He noted funding is available to pay for these services and asked it be approved.

On a motion by DeHahn, seconded by Stein, the Committee approved the request.

Recommended For Acceptance as a Professional Services Agreement

5. [10-4728](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a proposal for On-Call As Needed Services for Geographic Information System.

Recommendation of the Public Works and Services Committee on 2-9-10: Defer

Rick asked this item be deferred.

On a motion by DeHahn, seconded by Stein, the Committee deferred the item.

Deferred

6. [10-4701](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 27-08 (K8-031), Professional Services-City Hall Exterior Restoration, Industrial Roofing Services, Inc., consultant.

Recommendation of the Public Works and Services Committee on 2-9-10: The professional services provided by Industrial Roofing Services, Inc., under Contract 27-08 (K8-031), Professional Services - City Hall Exterior Restoration, be accepted and final payment authorized for a total contract amount of \$4,250.00.

Fiscal Note: Contract was authorized under Resolution No. 08-0740, dated April 2, 2008.

Tom submitted final payment on Contract 27-08(K8-031) in the amount of \$4,250 and explained the consultant has satisfactorily completed the work.

On a motion by DeHahn, seconded by Stein, the Committee approved final payment.

Recommended For Approval

7. [10-4732](#) Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 49-08 (K8-057), PS - Const. Mgmt. Storm & Sanitary Sewer Lining, AECOM, consultant.

Recommendation of the Public Works and Services Committee on 2-9-10: The professional services provided by AECOM Technical Services, Inc., under Contract 49-08 (K8-057), Professional Services - Construction Management Storm & Sanitary Sewer Lining, be accepted and final payment authorized for a total contract amount of \$65,640.49.

Fiscal Note: Contract was authorized under Resolution No. 08-0890, dated June 17, 2008.

John submitted a request for final payment on Contract 49-08 in the amount of \$65,640.49.

On a motion by DeHahn, seconded by Stein, the Committee approved final payment.

Recommended For Approval

8. [10-4722](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/ Engineering submitting Change Order No. 1 on Contract 40-09 (K9-041), Storm Sewer Rehabilitation, A.W. Oakes & Son, contractor.

Recommendation of the Public Works and Services Committee on 2-9-10: That Change Order No. 1 on Contract 40-09 (K9-041), Storm Sewer Rehabilitation, A.W. Oakes & Son, Inc., contractor, as submitted, be approved in the deduct amount of \$28,279.24.

Fiscal Note: Change Order No. 1 will result in a decrease in contract price.

John submitted a rectifying deduct change on Contract 40-09.

On a motion by DeHahn, seconded by Stein, the Committee approved the change order.

Recommended For Approval

9. [10-4723](#) **Subject:** Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 40-09 (K9-041), Storm Sewer Rehabilitation, A. W. Oakes & Son, contractor.

Recommendation of the Public Works and Services Committee

on 2-9-10: The work done by A.W. Oakes & Son, Inc. under Contract 40-09 (K9-041), Storm Sewer Rehabilitation, be accepted and final payment authorized for a total contract amount of \$391,484.76.

Fiscal Note: Contract was authorized under Resolution No. 09-1436, dated June 2, 2009.

John submitted final payment on Contract 40-09.

On a motion by DeHahn, seconded by Stein, the Committee approved final payment.

Recommended For Approval

10. [10-4724](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/ Engineering submitting Change Order No. 1 on Contract 44-09 (K9-045), Storm & Sanitary CIPP Lining & Manhole Repair, Visu-Sewer Clean and Seal, Inc., contractor.

Recommendation of the Public Works and Services Committee

on 2-9-10: That Change Order No. 1 on Contract 44-09 (K9-045), Storm & Sanitary CIPP Lining & Manhole Repair, Visu-Sewer Clean & Seal, Inc., contractor, as submitted, be approved in the deduct amount of \$87,975.42.

Fiscal Note: Change Order No. 1 will result in a decrease in contract price.

John submitted a rectifying deduct change order on Contract 44-09.

On motion by DeHahn, seconded by Stein, the Committee approved final payment.

Recommended For Approval

11. [10-4725](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 44-09 (K9-045), 2009 Storm & Sanitary CIPP Lining & Manhole Repair, Visu-Sewer Clean and Seal, Inc., contractor.

Recommendation of the Public Works and Services Committee

on 2-9-10: The work done by Visu-Sewer Clean & Seal, Inc. under Contract 44-09 (K9-045), 2009 Storm & Sanitary CIPP Lining & Manhole Repair, be accepted and final payment authorized for a total contract amount of \$278,651.58.

Fiscal Note: Contract was authorized under Resolution No. 09-1490, dated July 7, 2009.

Rooney submitted final payment on Contract 44-09.

On motion by DeHahn, seconded by Stein, the Committee approved final payment

Recommended For Approval

12. [10-4726](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal for Architectural Design Services for City Hall Facilities Plan Implementation-Phase III.

Recommendation of the Public Works and Services Committee on 2-9-10: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Butterfield, Rudie & Seitz for the provision of professional engineering and architectural services for the design of Phase III of the City Hall Renovations, at a price not-to-exceed \$41,650.00.

Further recommends that funds to defray the cost of these professional services be appropriated from the following accounts:

\$36,550.00 - Account 990.100.5010, City Hall Facility Plan
\$ 5,100.00 - Account 990.210.5010, Safety Building 911 Lighting
\$41,650.00 - Total

Fiscal Note: Funds are available as herein delineated.

Tom explained the three proposals received for architectural design services for the City Hall Facilities Plan, Phase III. He noted the cost of each of the proposals and recommended Butterfield, Rudie and Seitz for this work. Richard Christensen appeared before the Committee and believes the other firms are low bidding for this work in this tough economic environment and asked that the City consider his previous work on the City Hall renovation projects.

After further discussion a motion was made by DeHahn, seconded by Stein, to approve entering into an agreement with Butterfield, Rudie & Seitz.

Recommended For Acceptance as a Professional Services Agreement

13. [10-4718](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting a proposed relocation order for storm sewer at 1921 Hickory Grove Avenue.

Recommendation of the Public Works and Services Committee on 2-9-10: That the City Attorney be authorized and directed to take the necessary steps to acquire a 20' wide easement for the construction of a storm sewer across the property located at 1921 Hickory Grove Avenue.

Fiscal Note: The acquisition of this easement will result in savings to the City of Racine.

John submitted a proposed relocation order for storm sewer at 1921 Hickory Grove Avenue. He noted he has directed the City Attorney's Office to obtain an easement on this property. He noted obtaining an easement on the property would significantly

reduce storm sewer costs on this assessable alley paving project. He noted if the easement was not procured, the storm sewer cost to build the alley would be significantly higher. He noted the City Attorneys Office would be working with the property owner.

On a motion by DeHahn, seconded by Stein, the Committee approved the relocation order as described.

Recommended For Approval

14. [10-4672](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting Amendment No. 1 on Contract 28-09 (K9-029), PS-Sewer System Data Models, Phase II, AECOM, consultant.

Recommendation of the Public Works and Services Committee on 1-26-10: Defer

Recommendation of the Public Works and Services Committee on 2-9-10: That Amendment No. 1 to Contract 28-09 (K9-029), Professional Services - Sewer System Data Models, Phase II, AECOM Technical Services, Inc., consultant, as submitted, be approved in the amount of \$68,300.00.

Further recommends that funding to defray the cost of these professional services be appropriated from Account 987.990.5310, Sanitary Sewers.

Fiscal Note: Funds are available as herein delineated.

Rick submitted Amendment No. 1 on Contract 28-09 for the Sewer System Data Models. He noted AECOM would be providing the video link through City Works to view all storm and sanitary sewers. He noted funding was available and asked that the item be approved.

On a motion by DeHahn, seconded by Stein, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

Miscellaneous Business

[09-4608](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 58-09 (K9-059), 2009 LED Street Lights CDBG-R, Ruud Lighting, Inc., supplier.

Recommendation of the Public Works and Services Committee on 1-26-10: Long Term Deferral

Recommendation of the Public Works and Services Committee

on 2-9-10: The work done by Ruud Lighting, Inc. under Contract 58-09 (K9-059), 2009 LED Street Lights CDBG-R, be accepted and final payment authorized for a total contract amount of \$227,981.00.

Fiscal Note: Contract was authorized under Resolution No. 09-1632, dated October 6, 2009.

John noted there were no additional funds remaining in the Community Development Block Grant - Recovery Program. He indicated he was leaving the contract open with the hopes of ordering more LED street lights. He noted the appropriate action would be to approve final payment on this contract.

On a motion by DeHahn, seconded by Stein, the Committee approved final payment

Recommended For Approval

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.