



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Public Works and Services Committee

*Chairman Gregory Holding, Alderman Raymond DeHahn,  
Alderman Sandy Weidner, Alderman Jeff Coe, Alderman  
Michael D. Shields*

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Tuesday, May 25, 2010

5:30 PM

City Hall, Room 205

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### **PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR STREET IMPROVEMENTS**

**PRESENT:** 4 - Gregory Holding, Raymond DeHahn, Sandy Weidner and Michael Shields

**EXCUSED:** 1 - Jeff Coe

**May 25, 2010**

**5:30 P.M.**

**Room 205, Council Chambers**

### **PUBLIC WORKS AND SERVICES COMMITTEE AGENDA**

**6:00 P.M.**

#### **Call To Order**

*The meeting was called to order at 6:30 P.M.*

Also Present: John Rooney, Tom Eeg, Alderman Marcus, Rick Heller, Kris Niemiec

#### **Approval of Minutes for the May 11, 2010 Meeting.**

*On a motion by DeHahn, seconded by Weidner, the minutes were approved as printed.*

1. [10-5119](#) **Subject:** Communication from Jack Powell, 3019 Twentyfirst Street, requesting the installation of sidewalks on the east side of West Boulevard from 21st Street to Taylor Avenue.

**Recommendation of the Public Works and Services Committee on 5-25-10:** That consideration be given to the construction of sidewalk along the east side of West Boulevard from 21st Street to Taylor Avenue for the 2011 construction season and that a preliminary resolution be introduced.

**Fiscal Note:** The cost of this sidewalk would be assessed to the abutting property owners.

*Alderman Holding explained the request for sidewalks on the east side of West Boulevard, from 21st Street to Taylor Avenue.*

*John Rooney noted that sidewalk could physically be placed in the area between the back of curb and the existing right-of-way line; however, he noted the sidewalk would most likely be placed right up against the side of homes and fences may detract from the value of the property.*

*Alderman DeHahn expressed an interest in having a public hearing and letting the property owners determine whether they want to put a sidewalk in or not.*

*After further discussion, a motion was made by DeHahn, seconded by Weidner to authorize a preliminary resolution for sidewalk improvement and public hearing. Passed unanimously.*

**Recommended For Approval**

2. [10-5126](#)

**Subject:** Communication from Iglesia Evangelica Pentecostal Alarma requesting permission to close the 600 block of 17th Street for a church event on June 12, 2010.

**Recommendation of the Public Works and Services Committee on 5-25-10:** Iglesia Evangelica Pentecostal Alarma Int. be granted permission to close 17th Street, between Grand Avenue and Villa Street, on Sunday, June 12, 2010, from 9:00 a.m. to 8:00 p.m., for a church event.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Tom Eeg read the request and noted the \$250.00 fee and the usual stipulations.*

*Motion made by DeHahn, seconded by Weidner to approve. Passed unanimously.*

**Recommended For Approval**

3. [10-5147](#)

**Subject:** Communication from the Racine Area Veterans Council requesting permission to close West Boulevard for the Memorial Day Parade on Monday, May 31, 2010, from 9 a.m. to 11 a.m.

**Recommendation of the Public Works and Services Commission on 5-25-10:** Permission be granted to the Racine City Veterans Council to use certain City streets for the Memorial Day Parade, to start at the intersection of Washington Avenue and West Boulevard, then proceed north on West Boulevard to Osborne Boulevard, and Osborne Boulevard to Graceland Cemetery, on Monday, May 31, 2010, between 9:00 a.m and 12:00 p.m. in conjunction with this City-sponsored event. The detour for STH 20 is Lathrop Avenue, 16th Street and Taylor Avenue.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police, be authorized and directed to provide assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** This event is co-sponsored by the City of Racine; therefore, the requirement for a formal agreement, requiring hold harmless, an insurance certificate and any overtime charges for additional policemen are not needed.

*Tom Eeg read the request and noted this is a typical event.*

*Motion made by DeHahn, seconded by Weidner to approve. Passed unanimously.*

**Recommended For Approval**

4. [10-5098](#)

**Subject:** Communication from the Racine County Economic Development Corporation requesting permission to close Junction Avenue from Washington Avenue to Sixteenth Street, on Saturday, June 26, 2010, from 7:00 a.m. to 6:00 p.m. for the Third Annual Uptown Festival.

**Recommendation of the Public Works and Services Committee on 5-25-10:** The Uptown Improvement Organization be granted permission to close Junction Avenue, between Washington Avenue and 16th Street, on Saturday, June 26, 2010, from 7:00 a.m. to 6:00 p.m., for the third annual Uptown Festival.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.

- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Kristin Niemiec, from Racine County Economic Development Corporation appeared before the Committee to explain the event.*

*Tom Eeg noted this was an annual event and noted the stipulations and fee.*

*Motion made by DeHahn, seconded by Weidner to approve the request. Passed unanimously.*

**Recommended For Approval**

5. [10-5149](#)

**Subject:** Communication from the Douglas Avenue Business Improvement District (BID) requesting permission to renovate the Karl Jonas triangle at High Street and Douglas Avenue.

**Recommendation of the Public Works and Services Committee on 5-25-10:** That permission to granted to the Douglas Avenue Business Improvement District (BID) to remove the existing planter and brick pavers at the Karl Jonas triangle and replace them with landscape aggregate and flower planters upon review and approval by the City Engineer.

**Fiscal Note:** There will be no cost to the City of Racine in the granting of this request.

*Kris Niemiec appeared before the Committee and asked for permission to renovate the Karl Jonas triangle at High Street and Douglas Avenue. She asked that Douglas Avenue Redevelopment Association and the Business Improvement District be allowed to remove the existing brick pavers and replace it with landscaping aggregate and three large flower planters. She asked for permission to clean the base of the Karl Jonas statue at the same location.*

*John Rooney noted he had no objections to the request. He did, however, ask that a drawing be submitted showing what improvements are going to be made at that location so the planters don't get placed within the clear zone of the roadway. He also noted the road may get rebuilt in 4 to 5 years and all this work being done could potentially be removed at that time.*

*After further discussion, motion made by DeHahn, seconded by Weidner to approve the request subject to Engineering approving the drawings submitted for said*

*renovations. Passed unanimously.*

**Recommended For Approval**

6. [10-5109](#)

**Subject:** Communication from the Douglas Avenue Business Improvement District (BID) Board requesting to amend Res. 09-1447 of June 16, 2009 regarding painting of former trolley car poles and other black metal poles along Douglas Avenue.

**Recommendation of the Public Works and Services Committee on 5-25-10:** That Resolution 09-1447, of June 16, 2009, be amended to extend the area from Yout Street to Goold Street and to allow the hanging of banners in place of baskets from street light poles subject to the Policy on the Installation of Banners on City-Owned Street Light Poles.

**Fiscal Note:** There will be no cost to the City of Racine in the granting of this request.

*Kristin Niemiec appeared before the Committee and asked to modify the resolution allowing Douglas Avenue Redevelopment Association's bid to clean and paint trolley poles. She asked the resolution be amended to allow the work to be done on the block between Yout and Goold. She also asked that banners be allowed to be put up in lieu of hanging baskets, as was approved in the original resolution.*

*John Rooney noted he had no objections to the request. He did note, however, that a good portion of the south lag of Goold and Douglas Avenue will be rebuilt in 2012 and the street lights in that area will be replaced. He also noted that the banners could be installed, but there is an application process for that, and that could be approved upon completion and review of the application.*

*Motion made by DeHahn, seconded by Weidner to approve amending the resolution as requested. Passed unanimously.*

**Recommended For Approval**

7. [10-5150](#)

**Subject:** Communication from the 2nd District Alderman requesting an ordinance be created regarding for the Building Department and UNIT to assess inspection fees to property owners not in compliance.

**Recommendation of the Public Works and Services Committee on 5-25-10:** That the City Attorney be authorized and directed to draft and submit an ordinance to the Common Council which addresses revisions to Chapter 18 of the Municipal Code of the City of Racine pertaining to Inspection Fees and the Inspection Fee Appeal Process.

**Fiscal Note:** N/A

*Alderman Marcus appeared before the Committee and wanted warning letters issued instead of citations with 24-hr notice and an appeal process be put in place for non-compliance of inspection fees with the UNIT.*

*Rick Heller noted this is really not practical. He indicated the process that was put in place for inspection fees in lieu of warning letters and citations has worked well over the last few years. He did agree some areas need to be codified in the ordinance, insofar as an appeal process, but he noted the process works well and the \$50 fee was appropriate.*

*Alderman Shields agreed with Rick Heller that the existing inspection fee is adequate and didn't believe any changes should be made for warning letters and citations issued in lieu of the current system.*

*After further discussion, a motion was made by DeHahn, seconded by Weidner to refer the item to the City Attorney's Office for draft ordinance to codify the process and the appeal process, as well. Passed unanimously.*

**Recommended For Approval**

8. [10-5179](#)

**Subject:** Ordinance 9-10, of May 18, 2010, to repeal Chapter 18, Article IV., Division 2, Secs. 18-626, 18-627 and 18-628, Board of Electrical Appeals, of the Municipal Code of the City of Racine, Wisconsin, relating to Building and Building Regulations - Electrical Code.

**Recommendation of the Public Works and Services Committee**

**on 5-25-10:** That Ordinance No. 9-10, of May 18, 2010, to repeal Chapter 18, Article IV., Division 2, Secs. 18-626, 18-627 and 18-628, Board of Electrical Appeals, of the Municipal Code of the City of Racine, Wisconsin, relating to Building and Building Regulations - Electrical Code, be adopted.

**Fiscal Note:** Not applicable.

*Rick Heller asked that Chapter 18, Article IV., Division 2, Secs. 18-626, 18-627 and 18-628 of the Board of Electrical Appeals of the Municipal Code, be repealed.*

*Motion made by DeHahn, seconded by Weidner to repeal those sections of Ordinance 9-10 of May 18, 2010. Passed unanimously.*

**Recommended For Approval**

9. [10-5175](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting a request for the Village of Mt. Pleasant to enter into an agreement with the City of Racine to provide street lighting at STH 32 in the village limits.

**Recommendation of the Public Works and Services Committee**

**on 5-25-10:** That the Mayor and City Clerk be authorized and directed to enter into an agreement with the Village of Mt. Pleasant for the provision of street lighting operations, maintenance, utility costs and utility marking responsibilities on Racine Street from 21st Street to 25th Street as a result of the STH 32 Wisconsin Department of

Transportation project.

**Fiscal Note:** The Village of Mt. Pleasant will reimburse the City of Racine for all costs associated with these services.

*John Rooney indicated the Village of Mt. Pleasant was requesting permission to extend a street light circuit into the village limits at the end of Racine Street at 21st Street. He noted the need is to extend street lighting down to 25th Street in the Village of Mt. Pleasant. He noted that the WISDOT project did not include street lighting in this area. He noted an agreement will be drafted for operations, maintenance, electric bills and utility marking responsibilities. He also noted the Village of Mt. Pleasant will reimburse the City annually for these costs.*

*Motion made by DeHahn, seconded by Weidner to approve the request for the extension of the City of Racine street lighting circuit into the Village, subject to a municipal agreement being drafted and approved. Passed unanimously.*

**Recommended For Approval**

10. [10-5178](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Amendment No. 1 to Contract 21-10 (K0-024), Professional Services - Festival Hall and Mound Cemetery AC, Graef-USA, Inc., consultant.

**Recommendation of the Public Works and Services Committee on 5-25-10:** That Amendment No. 1 to Contract 21-10 (K0-024), Professional Services - Festival Hall and Mound Cemetery AC, Graef-USA, Inc., consultant, as submitted, be approved in the not-to-exceed amount of \$5,000.00.

Further recommends that funding to defray the cost of these professional services be appropriated from Account 403.989.5040, Disaster Recovery Server Room AC.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg submitted Amendment No. 1 on Contract 21-10. He noted it is in the not-to-exceed amount for \$5,000.00 and it is for evaluating three (3) alternative sites for a new back-up IS data center facility.*

*Motion made by DeHahn, seconded by Weidner to approve. Passed unanimously.*

**Recommended For Approval**

11. [10-5183](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering requesting to amend Resolution 10-2001 of May 4, 2010 relating to street improvements.

**Recommendation of the Public Works and Services Committee on 5-25-10:** That Resolution 10-2001, of May 4, 2010, relating to street improvements be amended to include curb and gutter along Oakwood Drive from Biscayne Avenue to Emstan Hills Road.

**Fiscal Note:** This item was reviewed at the public hearing held on April 27, 2010 but left off the resolution.

*John Rooney asked that Resolution 10-2001 of May 4, 2010 be amended to include curb and gutter approval for Oakwood Drive, from Biscayne Avenue to Emstan Hills Road. He noted the road was approved at the last Committee meeting, but there was a clerical error in not including the curb and gutter for approval at that time.*

*Motion made by DeHahn, seconded by Weidner to approve the curb and gutter and amend the resolution as requested. Passed unanimously.*

**Recommended For Approval**

12. [10-5122](#)

**Subject:** Communication from the Assistant Commissioner of Public Works/Engineering requesting a relocation order for 2067 Douglas Avenue for the Douglas "STH32" Goold Street to 3 Mile Road project, WISDOT ID: 2350-13-70.

**Recommendation of the Public Works and Services Committee on 5-25-10:** That the City Attorney be authorized and directed to file a relocation order for 2067 Douglas Avenue and to proceed with acquisition of the property needed for the State Highway 32 Reconstruction Project.

Further recommends that funding for this acquisition is available in Account 989.908.5110, Douglas-Goold to 3 Mile.

**Fiscal Note:** Funds are available as herein delineated.

*John Rooney noted that as part of the STH32 reconstruction project on Douglas Avenue from Goold Street to Three Mile Road, a relocation order is needed for 2067 Douglas Avenue. He noted the intersection is being widened to accommodate the appropriate number of lanes and lane widths and a sign at this address needs to be relocated for the widening.*

*Motion made by DeHahn, seconded by Weidner to authorize the City Attorney's Office to file the relocation order and proceed with the acquisition for said property. Passed unanimously.*

**Recommended For Approval**

## Adjournment

*The meeting adjourned at 7:09 P.M.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.**