



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Wastewater Commission

*President Robert Lui, Vice President Brian Anderson, Secretary Kathy DeMatthew, Mayor Gary Becker, Alderman Thomas Friedel, Alderman Ronald D. Hart, Michael Staeck, Robert Pucely, Richard Anderson, Ronald Keland, Jeff Pellegrom, Mike Andreasen, Daryl Lynaugh, John Hewitt, John Engel*

---

Tuesday, April 29, 2008

4:30 PM

City Hall Annex - Room 227

---

### 1. Roll Call

*OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, M. Klimek, R. Pace, R. Gilbreath, A. Wheeler, J. Jordan, N. Erlandson, K. Wanggaard, J. Kunz, C. Tippery, J. Moratore, B. Rogne*

**PRESENT:** 12 - Thomas Friedel, John M. Engel, Ronald D. Hart, Michael Staeck, Ronald Keland, Kathy DeMatthew, John Hewitt, Gary Becker, Brian Anderson, Mike Andreasen, Daryl Lynaugh and Robert Lui

**EXCUSED:** 3 - Robert Pucely, Richard Anderson and Jeff Pellegrom

### 2. Approval of Minutes for the March 2008 Meeting

*Commissioner Anderson made a motion, seconded by Commissioner Becker, to approve the minutes of the regular meeting of the Board of Wastewater Commissioners held on Tuesday, March 25, 2008. The motion passed unanimously.*

**to Approve the Minutes**

### 3. [08-2045](#)

**Subject:** Budget Expenditures for March 2008 Totaling \$1,064,939.08

**Recommendation:** Approve

*Commissioner Hart made a motion, seconded by Commissioner Staeck, to approve the budget expenditures for March 2008 totaling \$1,064,939.08. The motion passed unanimously.*

**Approved**

### 4. [08-2046](#)

**Subject:** Project Reports

- A) Grove Avenue Storage Tank - M. Gitter
- B) Household Hazardous Waste & Pharmaceutical Collection Update - R. Pace
- C) 2008 Maintenance Projects - J. Jordan
- D) Collection System Performance (April 10th Event) - A. Wheeler
- E) Mustard Waste - M. Gitter
- F) Salmon Unlimited Request - K. Haas

**Recommendation:** Receive and File

*Project reports were given by staff.*

**Received and Filed**

5. [08-2050](#) **Subject:** Review of the Performance of the Racine Wastewater Utility Interceptor System in August 2007 - Jim Kunz, Earth Tech, invited to the meeting

**Recommendation:** Receive and File

*A representative from Earth Tech presented a review of the performance of the interceptor system regarding the Michigan Blvd. and Virginia St. issue which occurred in August 2007. He noted that the interceptor system was surcharged in many locations. One way to reduce this problem would be to install several storage basins in strategic locations in the system to reduce bypassing, bottlenecks, and overflows.*

**Received and Filed**

6. [08-2053](#) **Subject:** Request from Village of Mt. Pleasant to Reduce their Financial Share of the Virginia Street Cost of Service Study

**Recommendation:** Approve

*The General Manager noted that he received a letter from the Village of Mt. Pleasant regarding the Virginia St. repairs. They were requesting that their share of the cost for this project be reduced to a 50/50 split rather than a 58/42 split. This would equate to Mt. Pleasant's share of the cost being reduced from \$493,000.00 to \$425,000.00.*

*Commissioner Hart made a motion, seconded by Commissioner Friedel, to deny the request of Mt. Pleasant to reduce their share of the cost for the Virginia Street project and approve the current cost split of Mt. Pleasant's share for the conveyance portion of the project being \$493,000.00 and the Racine Utility's share being that of \$357,000.00. Additional costs related to storage were not discussed. The motion passed on an 8-3 vote. No votes registered were Commissioners Lynaugh, Andreasen, and Hewitt.*

**Approved**

7. [08-2055](#) **Subject:** Review of Various Correspondence from SSR Parties of the Sewer Agreement

**Recommendation:** Receive and File

*The General Manager noted that he received communications from the Villages of Mt. Pleasant, Sturtevant, Caledonia, and the City of Racine with regard to their concern on potential allocated capacity exceedances. He stated that more accurate SCADA data was needed in order to quantify peak flow allocations for all parties of the sewer agreement and that a Technical Advisory Committee was suggested to address policy issues.*

**Received and Filed**

8. [08-1880](#) **Subject:** Revised Cost of Service Study for Virginia St.

**Recommendation:** Approve

*As stated in Item #6, the General Manager noted that with regard to the Virginia Street repairs, the shared cost of Mt. Pleasant would remain as a 58%/42% split for the conveyance portion. He recommended approval of the Cost of Service Study from Earth Tech dated February 22, 2008.*

*Commissioner Friedel made a motion, seconded by Commissioner Staeck, to approve Earth Tech's revised Cost of Service Study (COSS) for Virginia Street dated February 22, 2008. The motion passed unanimously.*

**Approved**

9.        [07-1307](#)        **Subject:** Proposal from Earth Tech for Virginia Street Sanitary Sewer and Lift Station Design

**Recommendation:** Receive and File

*The General Manager asked to receive and file this item.*

*Commissioner Becker made a motion, seconded by Commissioner Anderson, to receive and file this item. The motion passed unanimously.*

**Received and Filed**

10.       [08-2054](#)       **Subject:** Earth Tech Proposal to Design Virginia Street Improvements

**Recommendation:** Approve

*The General Manager recommended approval of Earth Tech's proposal regarding the design of Virginia Street improvements.*

*Commissioner Friedel made a motion, seconded by Commissioner Becker, to approve the proposal from Earth Tech in the amount of \$70,529.00 for the design of Virginia Street improvements. The motion passed unanimously.*

**Approved**

11.       [08-2047](#)       **Subject:** Creation of a Technical Advisory Committee (TAC)

**Recommendation:** Authorize the General Manager to create guidelines for a Technical Advisory Committee

*The General Manager stated that with the support of the Villages of Sturtevant, Caledonia, and Mt. Pleasant, a Technical Advisory Committee (TAC) would be beneficial in order to review the engineering details on major projects of the Wastewater Utility.*

*Commissioner Becker made a motion, seconded by Commissioner Hewitt, to authorize the General Manager to create guidelines for a Technical Advisory Committee to include personnel from the Villages of Sturtevant, Caledonia, and Mt. Pleasant for the purpose of reviewing engineering details and policy decisions on major Wastewater Utility projects and report back to the Commission at a later date. The motion passed unanimously.*

**Approved**

12.       [08-2051](#)       **Subject:** Proposal to Hire Earth Tech to Prepare Plans and Specifications for Domanik Drive Basement Back-up Mitigation

**Recommendation:** Approve

*The General Manager stated that we have repeatedly flooded a resident on Domanik Drive with several feet of sewage. He noted that there might be two or three homes that*

were impacted during a specific rain event. He requested to hire Earth Tech to prepare plans and specifications for Domanik Drive to alleviate sewer back-ups in the future.

Commissioner Becker made a motion, seconded by Commissioner Anderson, to authorize the General Manager to allow Earth Tech to prepare a proposal with plans and specifications for Domanik Drive for the purpose of alleviating basement sewer back-ups. Furthermore, to state in the proposal a "not-to-exceed" amount for the project. The motion passed unanimously.

**Approved**

13. [08-2052](#)

**Subject:** Request to Have Earth Tech Develop a Scope of Study to Explore Storage Basin Options in the Collection System and Analyze "System-wide Benefits" of Various Alternatives

**Recommendation:** Receive and File

*The General Manager noted that this item goes hand-in-hand with the formation of a Technical Advisory Committee (TAC) in that Earth Tech would be involved in the TAC meetings in order for them to consult with all parties to come up with a study that would benefit all involved with regard to exploring storage basin options in the collection system. The proposal would investigate system-wide benefits and costs of storage alternatives.*

**Received and Filed**

14. [08-2056](#)

**Subject:** Request to Amend 2008 Capital Improvement Program (CIP) by Adding an Item to Furnish and Install SCADA Equipment at Mt. Pleasant and Sturtevant Metering Points

**Recommendation:** Recommendation of the Wastewater Commission on April 29, 2008: Refer to the Finance and Personnel Committee for approval

**Fiscal Note:** Funds are available in the Wastewater Utility reserves

*The General Manager noted that as a result of recent high flows in the interceptor system, it is necessary for the Wastewater Utility to install SCADA equipment at several locations in Mt. Pleasant and Sturtevant. In order for this to happen, the 2008 Capital Improvement Program (CIP) needs to be amended by adding an item to furnish and install SCADA Equipment. He noted that there is \$300,000.00 available in the Wastewater Utility reserves to cover the cost of this project. This expenditure is consistent with the sewer agreement requirements.*

*Commissioner Becker made a motion, seconded by Commissioner Friedel, to approve the request to amend the Wastewater Utility's 2008 Capital Improvement Program (CIP) by adding an item to furnish and install SCADA Equipment at certain Mt. Pleasant and Sturtevant metering points. Furthermore, that this item be referred to the Finance and Personnel Committee for approval. The motion passed unanimously.*

**Recommended For Approval**

15. [08-2049](#)

**Subject:** Request to Reduce Retainage on Contract A-07, Grove Avenue Storage Basin, C. D. Smith Construction (contractor)

**Recommendation: Approve**

*The General Manager noted that the contractor, C. D. Smith Construction Company, has requested a reduction in retainage on Contract A-07 from 2.5% to 0.5%. He recommended that retainage be reduced to 0.5% of the work performed.*

*Commissioner Becker made a motion, seconded by Commissioner Staeck, to approve the reduction in retainage request from C. D. Smith Construction Company on Contract A-07, Grove Avenue Storage Basin, from 2.5% to 0.5% of the completed work. The motion passed unanimously.*

**Approved**

16. [08-2059](#) **Subject:** Request to Authorize Ruckert-Mielke to Prepare Revised Exhibits and Maps for Caledonia East Sewer Utility District Inclusion into the Sewer Agreement

**Recommendation: Approve**

*The General Manager noted that since Caledonia East has been formed (previously Crestview and North Park), there is a need to revise the exhibits and maps to include the newly-formed Caledonia East Sewer Utility District into the Sewer Agreement. He recommends authorizing Ruckert-Mielke to prepare the revised documents.*

*Commissioner Hewitt made a motion, seconded by Commissioner Staeck, to authorize the request to have Ruckert-Mielke prepare revised exhibits and maps for Caledonia East Sewer Utility District inclusion into the Racine Area Intergovernmental Sanitary Sewer Service, Revenue Sharing, Cooperation and Settlement Agreement. The motion passed unanimously.*

**Approved**

17. [08-2057](#) **Subject:** Request to Add the Town of Raymond as an SSR Party to the Sewer Agreement

**Recommendation: Receive and File**

*The General Manager noted that since he received a request from the Town of Raymond to become a party to the Racine Area Intergovernmental Sanitary Sewer Service, Revenue Sharing, Cooperation and Settlement Agreement, he has notified the SSR parties to the agreement. He noted that they have 40 days to respond, and if there are no objections, the Utility will proceed with the process of adding the Town of Raymond as an SSR party to the agreement.*

**Received and Filed**

18. [08-2060](#) **Subject:** Request to Authorize Ruckert-Mielke to Prepare Revised Exhibits and Maps for the Town of Raymond Inclusion into the Sewer Agreement

**Recommendation: Approve**

*The General Manager requested to be authorized to hire Ruckert-Mielke to prepare revised documents for inclusion of the Town of Raymond into the Sewer Agreement. He noted that charges incurred will be charged back to the Town of Raymond.*

*Commissioner Hewitt made a motion, seconded by Commissioner Engel, to authorize*

*the General Manager to hire Ruekert-Mielke to prepare revised exhibits and maps to include the Town of Raymond into the Racine Area Intergovernmental Sanitary Sewer Service, Revenue Sharing, Cooperation and Settlement Agreement. The motion passed unanimously.*

**Approved**

19. [08-2048](#) **Subject:** Submission of the General Manager's 2008 Goals

**Recommendation:** Approve

*The General Manager noted that he e-mailed his goals for 2008 to all the Commissioners.*

*Commissioner Hewitt made a motion, seconded by Commissioner Becker, to approve the General Manager's 2008 Goals for Wastewater. The motion passed unanimously.*

**Approved**

20. **Other Business**

*No other business to report.*

### **CLOSED SESSION**

It is the intent that the Wastewater Commission convene in closed session pursuant to Wis. Stat. Section 19.85(1)(e) to deliberate regarding the extension and governance of Wastewater facilities because competitive or bargaining reasons require a closed session.

*Commissioner Friedel made a motion, seconded by Commissioner Becker, to move the meeting into closed session at 5:50 p.m. The motion passed unanimously.*

21. [08-2058](#) **Subject:** Discussion of Progress on Negotiations for CNH Property Acquisition

**Recommendation:** Receive and File

*Discussion was held with regard to the progress being made on the Case New Holland property acquisition.*

**Received and Filed**

22. **Adjournment**

*There being no further business, Commissioner Becker made a motion, seconded by Commissioner Staeck, to adjourn the meeting at 6:10 p.m. The motion passed unanimously.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.**