



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Agenda - Final Finance and Personnel Committee

*Chairman Q.A. Shakoor II*  
*Vice Chair Terry McCarthy*  
*Alderman Mary Land*  
*Alderman Tracey Larrin*  
*Alderman Jason Meekma*

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Monday, January 21, 2019

5:00 PM

City Hall, Room 307

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### Call To Order

### Chairman Comments

### Roll Call

### Approval of Minutes for the January 7, 2019 Meeting.

1. [0040-19](#) **Subject:** Communication from the Alderman of the 6th District requesting all bid solicitation, notices, and bids solicited by the City of Racine be posted on the City website.

**Staff Recommendation to the Finance & Personnel Committee on 01-21-2019:** None at this time.

**Fiscal Note:** Not known at this time.

2. [0028-19](#) **Subject:** Communication from the Public Health Administrator requesting permission to enter into a contract agreement and accept funding in the amount of \$102,713 from the Dept. of Health Services for the WI Well Woman Program.

**Staff Recommendation to the Finance & Personnel Committee on 01-21-2019:** That permission be granted to the Mayor and City Clerk to enter into a contract agreement and to accept funding in the amount of \$102,713 from the State of Wisconsin Department of Health Services for the Local Public Health Departments Performance Consolidated Programs.

**Fiscal Note:** The Consolidated Contract covers allocations of \$97,175 for Well Woman Coordination and \$5,538 for Well Woman Screening. The funds will be used for the continuation of programs. There is no match

required of the City.

**Attachments:** [DHS-DPH Well Woman 2019](#)

3. [0030-19](#) **Subject:** Communication from the Public Health Administrator requesting permission to enter into a contract agreement and accept funding from the Dept. of Health Services in the amount of \$103,509 for the Consolidated programs.

**Staff Recommendation of the Finance & Personnel Committee on 01-21-2019:** That permission be granted to the Public Health Administrator to enter into a contract agreement and accept funding from the Dept. of Health Services in the amount of \$103,509 for the Consolidated programs.

**Fiscal Note:** The Consolidated Contract covers allocations of \$35,640 for Immunization, \$27,327 for Childhood Lead and \$40,542 for Maternal Child Healthcare. The funds will be used for the continuation of programs. There is a soft match of \$30,407 required of the City for Maternal Child Healthcare.

**Attachments:** [DHS-DPH Consolidated \(Lead Immz MCH\) 2019](#)

4. [0057-19](#) **Subject:** Communication from the Director of City Development requesting to apply for the 2019 USEPA Brownfield Cleanup Grant for Water Street Redevelopment Properties (700, 900, and 1010 Water Street, and 615 Marquette Street).

**Staff Recommendation to the Finance & Personnel Committee on 01-21-2019:** That permission be granted to apply for the 2019 USEPA Brownfield Cleanup Grant for Water Street Redevelopment Properties (700, 900, and 1010 Water Street and 615 Marquette Street).

**Fiscal Note:** The proposed \$100,000 is fully supported within the City's current IG and CIP budgets (under expected costs related to the site preparation of the Water Street Redevelopment Area) and do not exclude other planned economic development projects.

**Attachments:** [\(0057-19\) ABM 2019 Brownfield Cleanup Grant](#)  
[\(0057-19\) v1 Draft ABCA\\_ 615 Marquette St](#)  
[\(0057-19\) v1 Draft ABCA\\_ Former Machinery Row](#)

5. [0058-19](#) **Subject:** Communication from the City Administrator and the Executive Director of the Redevelopment Authority for approval of a contract with Franke Development Advisors, LLC and the Rinka Architecture Firm to provide economic development and redevelopment consulting and planning services. Further, to waive formal bidding procedures requiring

the advertisement and solicitation of bids for professional services exceeding \$25,000 for such consulting and planning services and to declare each such contract appropriately "sole-sourced".

**Staff Recommendation to the Finance & Personnel Committee on 01-21-2019:** To recommend and authorize the use of \$90,875 in 2019 Budgeted Intergovernmental Funds to engage the services of Franke Development Advisors., LLC and Rinka Architecture Inc., to perform economic development consulting, planning and marketing services and to waive formal bidding procedures for engaging same by declaring justification that each is an appropriate sole source provider.

**Fiscal Note:** Total Costs - \$90,875; Franke Development Advisors: six-month period at a rate of \$5,250/month (\$31,500); Rinka Architecture 50% of complete Phase I conceptual designs and MasterPlanning efforts (\$30,250) and 50% Phase II Schematic designs and final Master Plan (\$29,125)

**Attachments:** [\(0058-19\) ABM Franke/Rinka Consulting](#)

6. [0079-19](#) **Subject:** Communication from the Mayor to authorize the City to apply to the 2019 Smart Cities Readiness Challenge.

**Staff Recommendation to the Finance & Personnel Committee on 01-21-2019:** That permission be granted to the Mayor to authorize the City to apply to the 2019 Smart Cities Readiness Challenge.

**Fiscal Note:** No City Match

7. [0055-19](#) **Subject:** Communication from the City Attorney presenting proposed modifications to the City of Racine Ordinances to carry into effect the City of Racine 2019 Budget action constituting the City Assessor position and Human Resources Director position as Administrative Managers of the City of Racine.

**Staff Recommendation to the Finance & Personnel Committee on 01-21-2019:** Direct the City Attorney to present amended ordinances to the Common Council to effect the Common Council's direction in passing the 2019 Budget and in passing Resolution 0350-18 to reconstitute the City Assessor position and Human Resources Director position as Administrative Managers of the City of Racine.

**Fiscal Note:** As provided in the 2019 approved budget.

**Attachments:** [Agenda Briefing Memorandum 0055-19](#)

8. [0056-19](#) **Subject:** Communication from the City Attorney presenting proposed

modifications to the City of Racine non-represented employee compensation structure to classify the Communications Coordinator position and Manager of Strategic Initiatives and Community Partnerships position, in the Office of the Mayor and to reclassify the City Assessor position and Human Resources Director positions to be consistent with the City of Racine 2019 budget.

**Recommendation of the Finance & Personnel Committee on**

**01-21-2019:** Modify the non-represented compensation structure to reclassify the Human Resources Director position from Grade O to Grade S, to reclassify the City Assessor position from Grade O to Grade Q, to place the Manager of Strategic Initiatives and Community Partnerships at Grade M, and to place the Communications Coordinator position at Grade J.

**Fiscal Note:** As provided in the 2019 approved budget.

**Attachments:** [Agenda Briefing Memorandum 0056-19 w attachments](#)

9. [0019-19](#) **Subject:** Communication from the City Attorney submitting the claim of Sharron Ivy for consideration.

**Staff Recommendation to the Finance & Personnel Committee on**

**01-21-2019:** That this claim be denied.

**Fiscal Note:** Assuming the recommendation to deny this claim is adopted, this item would have a \$0.00 impact on the City's budget.

**Attachments:** [ivy recommendation\\_001](#)  
[0019-19\\_Agenda Briefing Memorandum - Sharron Ivy](#)

**Adjournment**

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