

## Department of City Development

Brian F. O'Connell, AICP  
Director of City Development

Joseph G. Heck, AICP  
Assistant Director of City Development



Room 306 - City Hall  
730 Washington Avenue  
Racine, Wisconsin 53403  
262-636-9151  
Fax: 262-636-9329

August 13, 2009

Mayor John Dickert  
Members of the Common Council  
c/o Janice Johnson-Martin, City Clerk

Subject: Request for an advance of city funds in anticipation of receipt of funds from the U.S. Department of Housing and Urban Development.

Dear Mayor Dickert and Honorable Aldermen:

Typically, the city allows agencies that have been awarded Community Development Block Grant (CDBG) funds and Emergency Shelter Grant (ESG) funds to incur eligible expenses starting January 1 of the year for which funds were awarded. However, the city does not reimburse the grant recipients until the city receives its funding from the U.S. Department of Housing and Urban Development (HUD).

To date, the city has not received its CDBG and ESG "line of credit" from HUD, yet grantee agencies have accumulated seven months of expenses that are eligible for reimbursement. This has become a hardship for the grantee agencies.

I ask that the city advance funds to the CDBG and ESG programs to allow us to begin reimbursement to the grantees.

Please refer this request to the Finance and Personnel Committee for its review and recommendation.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian F. O'Connell", is written over a horizontal line. The signature is fluid and cursive.

Brian F. O'Connell  
Director of City Development

C: David Brown, Finance Director  
Joe Heck  
File