



City of Racine Meeting Minutes

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Finance and Personnel Committee

*Chairman James T. Spangenberg, Vice Chair Thomas Friedel,
Alderman Thomas M. Sollman, Alderman Pete Karas,
Alderman Jarvis Finley*

Tuesday, March 14, 2006

5:00 PM

City Hall, Room 301

The meeting was called to order by Alderman Thomas Friedel at 5:01 p.m. in room 301, City Hall.

PRESENT: 3 - Thomas Friedel, Thomas M. Sollman and Jarvis Finley

EXCUSED: 2 - James T. Spangenberg and Pete Karas

Members present: Alderman Thomas Friedel, Vice Chairman
Alderman Thomas Sollman
Alderman Jarvis Finley

Excused: Alderman James Spangenberg, Chairman
Alderman Peter Karas

Also present: David Brown, Terry Parker, and Sylvia Coronado-Romero

Approval of Minutes for the February 27, 2005 meeting.

**A motion was made by Vice Chair Friedel that this be to Approve the Minutes.
The motion was APPROVED by the following vote:**

AYES: 3 - Thomas Friedel, Thomas M. Sollman and Jarvis Finley

EXCUSED: 2 - James T. Spangenberg and Pete Karas

1. [06-1646](#) Subject: Communication from the Racine Zoological Society requesting that the fees for the stage on wheels be reduced for six events at the Racine Zoo this summer.

Recommendation: That the item be deferred.

Fiscal Note: N/A

Jay Christie, President & CEO of Racine Zoo, appeared before the Committee. He is requesting the current fee for Stage on Wheels in the amount of \$225 be reduced to \$100 for six events in 2006. The Committee requested that the item be deferred so that Jay may discuss with the Director of Parks and Recreation and Cultural Services to see if a reduced rate can be arranged.

Deferred

AYES: 3 - Thomas Friedel, Thomas M. Sollman and Jarvis Finley

EXCUSED: 2 - James T. Spangenberg and Pete Karas

2. [05-1268](#) Subject: Communication from representatives of the Racine Art Museum requesting \$25,000 in an annual long-term commitment to provide a weekly free admission day for Racine residents.

(Item referred to the Finance and Personnel Committee and the Board of Parks, Recreation and Cultural Services)

Recommendation of the Finance & Personnel Committee: that the item be referred to the Board of Parks, Recreation, and Cultural Services for consideration and a funding source if approved.

Fiscal Note: N/A

Recommendation of the Board of Parks, Recreation & Cultural Services:
Refer back to the Finance and Personnel Committee with the recommendation that the request be denied.

Fiscal Note: N/A

Recommendation of the Finance & Personnel Committee: That the item be deferred.

Fiscal Note: N/A

Recommendation of the Finance & Personnel Committee 03-14-06: That the item be received and filed.

Fiscal Note: N/A

This item presented to clean up the file.

Recommended to be Received and Filed

AYES: 3 - Thomas Friedel, Thomas M. Sollman and Jarvis Finley

EXCUSED: 2 - James T. Spangenberg and Pete Karas

3. [06-1619](#) Subject: Communication from Racine Art Museum (RAM) submitting a revised proposal of \$15,000 in an annual long-term commitment from the City to help subsidize the promoting of RAM outside of Racine County.

Recommendation: The Committee recommends that the City of Racine appropriate \$10,000 from the Room Tax Fund to the Racine Art Museum to be utilized for 2006 promotion outside of Racine County.

Fiscal Note: There are sufficient funds available in Room Tax Fund.

Bruce Pepich, Executive Director and Curator of Collections and Laura D'Amato, Director of Development, appeared before the Committee. Bruce is requesting \$15,000 in an annual long-term commitment from the City to help subsidize the promoting of Racine Art Museum outside of Racine County.

A motion was made by Alderman Sollman that this Communication be Recommended For Approval. The motion was APPROVED by the following vote:

AYES: 3 - Thomas Friedel, Thomas M. Sollman and Jarvis Finley

EXCUSED: 2 - James T. Spangenberg and Pete Karas

4. [06-1634](#) Subject: Communication from Chief of Police requesting to waive formal bidding for and purchase BEAST (Bar Code Evidence Analysis Statistics Tracking) software for the department. He further requests that the Purchasing Agent be authorized and directed to negotiate with Porter Lee Corporation, 1091 S. Wright Boulevard, Schaumburg, Illinois, for this purchase.

(Item referred to the Finance & Personnel Committee and to the License & Welfare Committee.)

Recommendation of the Finance & Personnel Committee 03-14-06: Permission granted to waive formal bidding and to negotiate with Porter Lee Corporation, 1091 S. Wright Boulevard, Schaumburg, IL for the purchase of Bar Code Evidence Analysis Statistics Tracking (BEAST).

Fiscal Note: Funding is budgeted in account 241.000.5830, Computer Software.
Police Chief David Spenner appeared before the Committee.

A motion was made by Alderman Sollman that this Communication be Granted Permission. The motion was APPROVED by the following vote:

AYES: 3 - Thomas Friedel, Thomas M. Sollman and Jarvis Finley

EXCUSED: 2 - James T. Spangenberg and Pete Karas

5. [06-1633](#) Subject: Communication from the Chief of Police requesting to waive formal bidding for and purchasing a CVSA (Computer Voice Stress Analyzer) for the department. He further requests that the Purchasing Agent be authorized and directed to negotiate with National Institute for Truth Verification, 11400 Fortune Circle, W. Palm Beach, Florida, for the purchase of this equipment.

(Item referred to the Finance & Personnel Committee and the License & Welfare Committee.)

Recommendation of the Finance & Personnel Committee 03-14-06: Permission granted to waive formal bidding and to negotiate with National Institute for Truth Verification, 11400 Fortune Circle, W. Palm Beach, Florida, for the purchase of a Computer Voice Stress Analyzer (CVSA).

Fiscal Note: Funding is budgeted in account 241.000.5770, Machinery and Equipment.
Police Chief David Spenner appeared before the Committee.

A motion was made by Alderman Sollman that this Communication be Granted Permission. The motion was APPROVED by the following vote:

AYES: 3 - Thomas Friedel, Thomas M. Sollman and Jarvis Finley

EXCUSED: 2 - James T. Spangenberg and Pete Karas

6. [06-1635](#) Subject: Communication from Chief of Police Spenner requesting to amend the 2006 Asset Forfeiture Spending Plan, as adopted by Council, by adding a Capital Outlay under 241.00.5780, Licensed Vehicles, in the amount of \$12,500, for Special Investigations Unit Vehicle Trades.

(Item referred to the Finance & Personnel Committee and to the License & Welfare Committee.)

Recommendation of the Finance & Personnel Committee 03-14-06: The 2006 Asset Forfeiture Spending Plan be amended by adding Capital Outlay 241.00.5780, Licensed Vehicles, Special Investigations Unit Vehicles in the amount of \$12,500.

Fiscal Note: Sufficient funding is available to provide for the amendment.

Police Chief David Spenner appeared before the Committee.

A motion was made by Alderman Sollman that this Communication be Granted Permission. The motion was APPROVED by the following vote:

AYES: 3 - Thomas Friedel, Thomas M. Sollman and Jarvis Finley

EXCUSED: 2 - James T. Spangenberg and Pete Karas

7. [06-1638](#) Subject: Communication from Chief of Police Spenner, requesting to enter into a Terrorism Equipment Agreement with Racine County for the purchase of terrorism equipment for the Racine Police Department, under the Homeland Security Grant program, for which Racine County has applied. Finance Department has issued City Grant Control No. 2006-012. There is no cost to the City.

(Item referred to Finance & Personnel Committee and to the License & Welfare Committee.)

Recommendation of the Finance & Personnel Committee 03-14-06: That the Mayor and City Clerk be authorized and directed to enter into an agreement with Racine County to accept terrorism equipment (Grant Control No. 2006-012) given to them under the Homeland Security Grant.

Fiscal Note: There is no cost to the City to accept the equipment from Racine County.

Chief Spenner appeared before the Committee.

A motion was made by Alderman Sollman that this Communication be Granted Permission. The motion was APPROVED by the following vote:

AYES: 3 - Thomas Friedel, Thomas M. Sollman and Jarvis Finley

EXCUSED: 2 - James T. Spangenberg and Pete Karas

8. [06-1668](#) Subject: (Direct Referral) Communication from the Purchasing Agent requesting to discuss aligning our Purchasing Card Program with the program recently awarded by V.A.L.U.E.
- Recommendation: Permission granted for the City of Racine's Purchasing Card Program to be transferred to the Volume Acquisition Large Uniform Expenditures (V.A.L.U.E.) contract.
- Fiscal Note: The City will qualify for a rebate immediately rather than having to attain 2 million dollars in charges. Rebates will be larger.
- David Brown, Interim Finance Director, appeared before the Committee. The City currently must spend 2 million dollars to receive rebates of \$5,100 to \$7,900. Under the V.A.L.U.E. contract our current charges of 1.7 million dollars will qualify for the rebates. When our spending reaches 2 million dollars rebates will increase to \$7,200 to \$11,600.*
- A motion was made by Alderman Sollman that this Communication be Recommended For Approval. The motion was APPROVED by the following vote:**
- AYES:** 3 - Thomas Friedel, Thomas M. Sollman and Jarvis Finley
- EXCUSED:** 2 - James T. Spangenberg and Pete Karas
9. [06-1578](#) Subject: Communication from the City Attorney's Office submitting the claim of Alma Donald for consideration.
- Recommendation: That the claim of Alma Donald of 250 Jones Street be denied.
- Alma Donald, 250 Jones Street, claims reimbursement in the amount of \$4,994.59 for lost wages and damages she incurred when she tripped and fell in the construction area around the Horlick Drive bridge on September 28, 2005. The State of Wisconsin was performing maintenance; therefore, the City has no liability for the incident.
- Fiscal Note: N/A
- Attorney Dan Wright appeared before the Committee. He stated that the State of Wisconsin was performing maintenance; therefore the City has no liability for the incident.*
- A motion was made by Alderman Sollman that this Communication be Recommended For Denial. The motion was APPROVED by the following vote:**
- AYES:** 3 - Thomas Friedel, Thomas M. Sollman and Jarvis Finley
- EXCUSED:** 2 - James T. Spangenberg and Pete Karas
10. [06-1579](#) Subject: Communication from the City Attorney's Office submitting the claim of Linda Wilson for consideration.
- Recommendation: That the claim of Linda Wilson of 1106 Irving Place be denied.
- Linda Wilson, 1106 Irving Place, claims reimbursement in the amount of \$20,000 for injuries she sustained during her arrest by police officers on February 3, 2004. Ms. Wilson alleges the officers had no right to arrest her and used excessive force. The City denies excessive force was applied during the arrest, and therefore the City has no liability for the incident.
- Fiscal Note: N/A

City Attorney Dan Wright appeared before the Committee. Investigations suggest that excessive force was not applied during the arrest, and therefore the City has no liability for the incident.

A motion was made by Alderman Sollman that this Communication be Recommended For Denial. The motion was APPROVED by the following vote:

AYES: 3 - Thomas Friedel, Thomas M. Sollman and Jarvis Finley

EXCUSED: 2 - James T. Spangenberg and Pete Karas

11. [06-1623](#)

Subject: Communication from the City Attorney requesting authorization for the continuation of the self-insured worker's compensation program, in compliance with Wisconsin Administrative Code DWD 80.60(3).

Recommendation: Permission granted for the City of Racine's self-insured worker's compensation program be continued.

Fiscal Note: N/A

A motion was made by Alderman Sollman that this Communication be Recommended For Approval. The motion was APPROVED by the following vote:

AYES: 3 - Thomas Friedel, Thomas M. Sollman and Jarvis Finley

EXCUSED: 2 - James T. Spangenberg and Pete Karas

12. [05-1377](#)

Subject: Communication from the Director of City Development requesting the authorization to enter into a development agreement with Gorman and Company for the State at Main redevelopment project and the creation of a Tax Increment District to provide partial funding for the redevelopment.

(Item referred to Finance & Personnel Committee, the City Plan Commission, Redevelopment Authority, and Standing Joint Review Board.)

Finance & Personnel Committee's recommendation 03-14-06: Approval of a three-party development agreement between City of Racine, Gorman and Company (d.b.a. State at Main LLC), and the Redevelopment Authority.

Fiscal Note: No debt will be issued by the City. Increment revenues from Tax Increment District No. 13 will be assigned to the developer.

Brian O'Connell, Director of City Development appeared before the Committee.

A motion was made by Alderman Finley that this Communication be Granted Permission. The motion was APPROVED by the following vote:

AYES: 2 - Thomas Friedel and Jarvis Finley

NOES: 1 - Thomas M. Sollman

EXCUSED: 2 - James T. Spangenberg and Pete Karas

13. [06-1622](#) Subject: Communication from the Public Health Administrator requesting permission to apply for funding from the Centers for Disease Control in the amount of \$106,692. There is a 50% in-kind soft match required.

(Item referred to the Finance & Personnel Committee and to the Board of Health.)

Recommendation of the Finance & Personnel Committee 03-14-06: Permission granted for the Public Health Administrator apply for the Centers for Disease Control grant (Grant Control No. 2006-010) in the amount of \$106,692 to be utilized for Lead Poisoning Prevention Program during the period of July 1, 2006 through June 30, 2007.

Fiscal Note: There is a 50% in-kind match required on the part of the City.

Janelle Grammer, Public Health Administrator, appeared before the Committee. Her request is to apply for the Centers for Disease Control grant that has a 5-year cycle. If approved the first year, then there will be a guarantee of receiving the remaining 4 years. The funds will be utilized for the Lead Prevention Program.

A motion was made by Alderman Sollman that this Communication be Granted Permission. The motion was APPROVED by the following vote:

AYES: 3 - Thomas Friedel, Thomas M. Sollman and Jarvis Finley

EXCUSED: 2 - James T. Spangenberg and Pete Karas

14. [06-1658](#) Subject: Communication from the Interim Finance Director wishing to discuss an appropriation from the undesignated, unreserved General Fund balance to the Health Insurance Fund to cover unfunded 2004 expenditures and to discuss an appropriate Health Insurance Fund reserve. The Item was deferred per the Minutes of April 25, 2005.

Recommendation: That the Item be received and filed.

Fiscal Note: N/A

This item was presented to clean up the file.

A motion was made by Alderman Sollman that this Communication be Recommended to be Received and Filed. The motion was APPROVED by the following vote:

AYES: 3 - Thomas Friedel, Thomas M. Sollman and Jarvis Finley

EXCUSED: 2 - James T. Spangenberg and Pete Karas

15. [06-1659](#) Subject: Communication from the Interim Finance Director wishing to discuss an advance refunding of the payments for the years 2013-2021 relating to the 2002 General Obligation debt issue. The Item was deferred per Minutes of March 7, 2005.

Recommendation: That the item be received and filed.

Fiscal Note: N/A

This item was presented to clean up the file.

A motion was made by Alderman Sollman that this Communication be Recommended to be Received and Filed. The motion was APPROVED by the following vote:

AYES: 3 - Thomas Friedel, Thomas M. Sollman and Jarvis Finley

EXCUSED: 2 - James T. Spangenberg and Pete Karas

16. [06-1645](#)

Subject: Communication from Interim Finance Director requesting to appear before the committee to discuss the recently vacated position in the City Clerk's Office.

Recommendation: Permission granted for the elimination of Licensing Clerk, SU-9, position and the creation of a new position, Customer Service Specialist, SU-9, for the City Clerk's office upon permanent vacancy of the Licensing Clerk position.

Fiscal Note: Funding for this position is provided for in the 2006 budget and was recommended by the Clerk-Treasurer's study.

David Brown, Interim Finance Director, appeared before the Committee. He is requesting to eliminate the Licensing Clerk position and to create a new position titled Customer Service Specialist, SU-9, that will be open on April 6, 2006. He discussed the staff reduction at 29% within the last 3 years in the City Clerk and Treasurer's office. The result will be the Finance, City Clerk, and Treasurer's office combined on the first floor of City Hall.

A motion was made by Alderman Sollman that this Communication be Recommended For Approval. The motion was APPROVED by the following vote:

AYES: 3 - Thomas Friedel, Thomas M. Sollman and Jarvis Finley

EXCUSED: 2 - James T. Spangenberg and Pete Karas

Miscellaneous Business

None.

There being no further business to come before the Committee, the meeting adjourned at 5:59 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, March 27, 2006 in City Hall, Room 103.

Respectfully submitted,

**Alderman Thomas Friedel, Vice Chairman
Finance & Personnel Committee**