



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Wastewater Commission

President Robert Lui, Vice President Brian Anderson, Secretary Kathy DeMatthew, Mayor Gary Becker, Alderman Thomas Friedel, Alderman Ronald D. Hart, Michael Staeck, Robert Pucely, Richard Anderson, Ronald Keland, Jeff Pellegrom, Mike Andreasen, Daryl Lynaugh, John Hewitt, John Engel

Tuesday, February 26, 2008

4:30 PM

City Hall Annex - Room 227

1. Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, M. Klimek, R. Pace, A. Wheeler, J. Jordan, N. Erlandson, K. Wanggaard, S. Dettmann

PRESENT: 11 - Thomas Friedel, John M. Engel, Ronald D. Hart, Robert Pucely, Ronald Keland, Kathy DeMatthew, Jeff Pellegrom, John Hewitt, Brian Anderson, Daryl Lynaugh and Robert Lui

EXCUSED: 4 - Michael Staeck, Richard Anderson, Gary Becker and Mike Andreasen

2. Approval of Minutes for the January 2008 Meeting

Commissioner Friedel made a motion, seconded by Commissioner Hewitt, to approve the minutes of the regular meeting of the Board of Wastewater Commissioners held on Tuesday, January 29, 2008. The motion passed unanimously.

to Approve the Minutes

3. [08-1763](#)

Subject: Project Reports

- A) Grove Ave. Storage Tank - M. Gitter
- B) Update on the WPDES Permit for Wastewater Plant
- C) Update on Virginia Street Options
- D) Update on CNH Property

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed

4. [07-1307](#)

Subject: Proposal from Earth Tech for Virginia Street Sanitary Sewer and Lift Station Design

Recommendation: Defer

The General Manager asked that this item be deferred.

Commissioner Friedel made a motion, seconded by Commissioner Engel, to defer this item. The motion passed unanimously.

Deferred

5. [07-1549](#) **Subject:** Approval of Cost of Service Study for Virginia St.

Recommendation: Receive and file

The General Manager asked that this item be received and filed due to the fact that this particular COSS (Cost of Service Study) is no longer valid.

Commissioner Anderson made a motion, seconded by Commissioner Friedel, to receive and file this item. The motion passed unanimously.

Received and Filed

6. [08-1765](#) **Subject:** Revised Cost of Service Study for Virginia St.

Recommendation: Approve

The General Manager distributed a cost of service study chart showing the cost allocations broken down for the different communities for the Virginia Street project. He asked to be authorized to communicate this information to the parties of the Sanitary Sewer Service Agreement.

Commissioner Friedel made a motion, seconded by Commissioner Anderson, to authorize the General Manager to notify the parties of the Intergovernmental Sewer Service, Revenue Sharing, Cooperation and Settlement Agreement the cost of service allocations with regard to the Virginia Street project for each of the parties. The motion passed unanimously.

Approved

7. [08-1764](#) **Subject:** Sewer Agreement, Section 5.3 - Transfer of Capacity Allocation, (i) Annual Notice of Maximum Historical Parameters for each SSR Party

Recommendation: Approve

The General Manager distributed an allocation capacity chart for the parties of the Intergovernmental Sewer Service Agreement. The Chief of Operations explained how he calculated the daily and monthly BOD, TSS and Phosphorus data. The General Manager noted that the sewer agreement required the parties to purchase daily and monthly amounts of these constituents. He asked to be authorized to notify the parties to the agreement on this allocation capacity based on the calculations of the Chief of Operations.

Commissioner Pucely made a motion, seconded by Commissioner Pellegrom, to authorize the General Manager to notify the parties of the Racine Intergovernmental Sewer Service, Revenue Sharing, Cooperation and Settlement Agreement of the allocated capacity usage by party in accordance with the agreement for 2007. The motion passed unanimously.

Approved

8. [08-1766](#) **Subject:** Proposal from Clark Dietz for Professional Services for Lift Station No. 2, Force Main Replacement

Recommendation: Approve

The General Manager mentioned that he received a proposal from Clark Dietz, Inc. for professional services associated with the design of a replacement force main from Lift Station No. 2 to the interceptor located north of Spring Street and south of Domanik Drive. He recommended approval of this proposal. He mentioned that it was in the Wastewater Utility's budget to cover the cost of this proposal.

Commissioner Pellegrom made a motion, seconded by Commissioner DeMatthew, to approve the proposal from Clark Dietz in the amount not to exceed \$9,500.00 for professional services associated with the design of a replacement force main from Lift Station No. 2 on Luedtke Court to the interceptor located north of Spring Street and south of Domanik Drive. The motion passed unanimously.

Approved

9. [08-1767](#) **Subject:** Proposal from Earth Tech for Professional Services for Chemical Storage Tank Condition Analysis

Recommendation: Approve

The General Manager stated that he received a proposal from Earth Tech for the assessment of the condition of some fiberglass tanks at the Wastewater Plant. He noted that there were several tanks that are starting to fail and need to be repaired or replaced.

Commissioner Friedel made a motion, seconded by Commissioner Engel, to approve the proposal from Earth Tech in the amount not to exceed \$8,670.00 for the condition assessment of several tanks at the Wastewater Plant. The motion passed unanimously.

Approved

10. [08-1768](#) **Subject:** Proposal from Earth Tech for Professional Services for Electrical Feed Analysis

Recommendation: Approve

The General Manager noted that he received a proposal from Earth Tech for evaluating whether it would be feasible to add a new 480-volt bypass circuit. The Wastewater Plant Maintenance Supervisor explained the difficulty in accessing the breaker for a circuit for maintenance purposes and the problem this causes.

Commissioner Pellegrom made a motion, seconded by Commissioner Hewitt, to approve the proposal from Earth Tech in an amount not to exceed \$9,800.00 for professional services for electrical feed analysis. The motion passed unanimously.

Approved

11. [08-1794](#) **Subject:** Adoption of Annual Interceptor Transmission Rates from the Village of Mt. Pleasant

Recommendation: Approve

The General Manager stated that he received a letter from Mt. Pleasant indicating the Village's interceptor sewer transmission rate computations for city flows. The Village of

Mt. Pleasant's Sewer Utility Manager gave a detailed analysis.

Commissioner Pellegrum made a motion, seconded by Commissioner Tingle, to approve the 2008 transmission rate of \$294.24/mg for the Village of Mt. Pleasant's interceptor sewer for city flows. The motion passed unanimously.

Approved

CLOSED SESSION

It is the intent that the Wastewater Commission convene in closed session pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of a utility employee. It is also the intent that open session will follow closed session.

Commissioner Pellegrum made a motion, seconded by Commissioner DeMatthew, to move the meeting into closed session at 5:35 p.m. The motion passed unanimously.

12. [08-1769](#) **Subject:** Report on the Review of the Annual Non-Represented Employee Compensation Package for 2008

Recommendation: Receive and File

Discussion was held regarding the non-represented employee compensation package for 2008.

Received and Filed

OPEN SESSION

Commissioner Anderson made a motion, seconded by Commissioner DeMatthew, to move the meeting into open session at 5:50 p.m. The motion passed unanimously.

13. [08-1770](#) **Subject:** Request to Approve the Annual Non-Represented Employee Compensation Package for 2008

Recommendation: Approve

Commissioner Friedel made a motion, seconded by Commissioner Pellegrum, to approve the annual non-represented employee compensation package for 2008. The motion passed unanimously.

Approved

14. Other Business

No other business to report.

15. **Adjournment**

There being no further business, Commissioner Engel made a motion, seconded by Commissioner DeMatthew, to adjourn the meeting at 5:55 p.m. The motion passed unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.