



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chair Terry McCarthy
Alderman Dennis Wisner
Alderman Ronald Hart
Alderman Melissa Lemke

Monday, November 9, 2015

5:00 PM

City Hall, Room 307

Call To Order

PRESENT: 3 - Chairman Q.A. Shakoor II, Vice Chair Terry McCarthy and Dennis Wisner

EXCUSED: 2 - Ronald Hart and Melissa Lemke

Approval of Minutes for the October 26, 2015 Meeting.

A motion was made by Alderman McCarthy, seconded by Alderman Wisner, that this file be to Approve the Minutes.

1. [15-00946](#)

Subject: Communication from the Director of Parks, Recreation & Cultural Services requesting Change Order 1 & Final Payment totaling \$11,113.58 on contract 14-15(K5-014) Gym Floor Replacement.

Recommendation of the Finance & Personnel Committee on 11/9/2015: Contract 14-15 (K5-014), Chavez Gym Floor Replacement, Baseman Brothers, Inc., contractor, as submitted, be approved in the amount of \$5,907.00 and that their work under this contract be accepted and final payment authorized for a total contract amount of \$75,328.00. Further recommends that funding to defray the cost of the change order be appropriated from Org-Object 45050-57200, Parks - Building Improvements.

Fiscal Note: Funds are available as herein delineated. Contract 14-15 was authorized under Resolution 14-3438 dated August 14, 2014.

Attachments: [Change Order 1 & Final Pymnt 14-15 \(K5-014\)](#)
[Contract 14-15 \(K5-014\)](#)

Jason Mars, Community Center Recreation Supervisor, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Wisner, that this item be Recommended For Approval.

2. [15-00960](#) **Subject:** Communication from the Chief of Police requesting to accept a donation of \$735.41 from Timers Liquor.

Recommendation of the Finance & Personnel Committee on 11/9/2015: Defer until the next Finance & Personnel Meeting on 11/23/2015.

Fiscal Note: No match required on the part of the City.

Attachments: [Donation from Timers Liquor](#)

A motion was made by Vice Chair McCarthy, and seconded by Alderman Wiser, that this item be Deferred.

3. [15-00943](#) **Subject:** Communication from the Chief of Police requesting to accept a \$5,715.55 donation from Peace Fest.

Recommendation of the Finance & Personnel Committee on 10/26/2015: Defer until the next Finance & Personnel Meeting on 11/9/2015.

Recommendation of the Finance & Personnel Committee on 11/9/2015: Defer until the next Finance & Personnel Meeting on 11/23/2015.

Fiscal Note: No match required on the part of the City.

Attachments: [Peace Fest](#)

A motion was made by Vice Chair McCarthy, seconded by Alderman Wiser, that this file be Deferred.

4. [15-00970](#) **Subject:** Communication from the Municipal Judge requesting to increase Clerk Fees to \$38.00, Ordinance Sec. 2-553 (a).

Recommendation of the Finance & Personnel Committee on 11/9/2015: Permission be granted to the Municipal Judge to increase Clerk Fees from \$28.00 to \$38.00, per Ordinance Sec. 2-553 (a) "schedule of deposits".

Fiscal Note: N/A

Attachments: [2015 nielsen letter](#)

Mark Nielsen, Municipal Judge, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Wiser, that this file be Recommended For Approval.

5. [15-00571](#) **Subject:** (Direct Referral) Communication from the Alderman of the 9th District recommending the implementation of a Paid Time Off program for all General Employees.

Recommendation of the Finance & Personnel Committee on 6-22-15: That the item be deferred until the July 27, 2015 Finance & Personnel Meeting.

Recommendation of the Finance & Personnel Committee on 8-10-15: That the item be deferred until the August 24, 2015 Finance & Personnel Meeting.

Recommendation of the Finance & Personnel Committee on 08-24-15: That the item be deferred until the October 26, 2015 Finance & Personnel Meeting.

Recommendation of the Finance & Personnel Committee on 10-26-15: The item be deferred.

Recommendation of the Finance & Personnel Committee on 11-09-15: The item be deferred.

Fiscal Note: N/A

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Wisner, that this file be Deferred.

6. [15-00963](#) **Subject:** Communication from the City Attorney submitting the claim of Karen Sutton for consideration.

Recommendation of the Finance & Personnel Committee on 11/9/2015: That the claim of Karen Sutton be denied.

Fiscal Note: N/A

Attachments: [sutton_001](#)

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Wisner, that this file be Recommended For Denial.

7. [15-00971](#) **Subject:** Communication from the City Attorney submitting the claim of WillieMae Jordan and Benny Jordan for consideration.

Recommendation of the Finance & Personnel Committee on 11/9/2015: That this claim of WillieMae Jordan and Benny Jordan be denied.

Fiscal Note: N/A

Attachments: [jordan_001](#)

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Wisner, that this file be Recommended For Denial.

8. [15-00542](#) **Subject:** Communication from the City Attorney and Human Resources Manager requesting an appropriation of \$26,950 from the General Fund Contingency Account to fund a national search for a new City Administrator. (Consultants estimate of \$24,500 plus 10% contingency).

Recommendation of the Finance & Personnel Committee on 6-22-15: That the item be deferred.

Recommendation of the Finance & Personnel Committee on 11/9/2015: Receive and File.

Fiscal Note: N/A

David Brown, Finance Director, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, and seconded by Alderman Wisner, that this file be Recommended to be Received and Filed.

9. [2730](#) **Subject:** Communication from the Chairman of the Affirmative Action/Human Rights Commission wishing to discuss the lack of funding for Racine's Fair Housing Program.
- Recommendation:** Item be received and filed.
- Fiscal Note:** N/A
- David Brown, Finance Director, appeared before the Committee to speak on the item.*
- A motion was made by Vice Chair McCarthy, seconded by Alderman Wisner, that this file be Recommended to be Received and Filed.**
10. [15-00543](#) **Subject:** Communication from the Finance Director requesting an appropriation of \$11,600 from the General Fund Contingency Account to fund the anticipated fourth quarter salary increase that will be required in connection with the recruitment of a new City Administrator. (Consultants estimate a \$140,000 annual salary will be required for successful recruitment).
- Recommendation of the Finance & Personnel Committee on 06/22/2015:** That the item be deferred.
- Recommendation of the Finance & Personnel Committee on 11/9/2015:** Receive and File.
- Fiscal Note:** N/A
- David Brown, Finance Director, appeared before the Committee to speak on the item.*
- A motion was made by Vice Chair McCarthy, seconded by Alderman Wisner, that this file be Recommended to be Received and Filed.**

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:22 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, November 23, 2015 at City Hall, Room 307.

Respectfully submitted,

Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee