



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes Finance and Personnel Committee

*Chairman James T. Spangenberg, Alderman David L. Maack, Alderman Robert Anderson,  
Alderman Michael Shields*

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Monday, March 9, 2009

5:00 PM

City Hall, Room 301

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### Call To Order and Roll Call

*PRESENT: 4 - James T. Spangenberg, David L. Maack, Robert Anderson  
and Michael Shields*

### Approval of Minutes for the February 23, 2009 Meeting.

*to Approve the Minutes*

1. [09-3240](#) Subject: Communication from the 5th District Alderman requesting that the procedure for reimbursing the Mayor for certain expenses be reviewed.

Recommendation of the Finance & Personnel Committee on 3-09-09: Staff develop policies for reimbursing employee travel expenses and for the Mayor's car and phone allowances and further recommend that the Finance Committee review the Mayor's budget on a quarterly basis.

Fiscal Note: N/A

**Attachments:** [MAYOR REIMBURSEMENT](#)

*Alderman David Maack requested that staff develop a policy for reimbursing employees for travel expenses also that staff develop a policy for the Mayor for a car allowance and phone allowance and also that the Finance Committee review the Mayor's budget on a quarterly basis.*

**Recommended For Approval**

2. [09-3270](#) Subject: Communication from the City Attorney submitting the claim of Kathleen Ayala for consideration.

Recommendation of the Finance & Personnel Committee on 3-09-09: The claim of Kathleen Ayala requesting reimbursement in the amount of \$259.09 for tire repairs after her vehicle allegedly drove over a pothole on Ohio Street on December 23, 2008 be denied.

Fiscal Note: N/A

**Attachments:** [Ayala claim\\_001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee to discuss the claim of Kathleen Ayala for denial.*

**Recommended For Denial**

3. [09-3271](#) Subject: Communication from the City Attorney submitting the claim of Justin Schurian, Joseph Schurian, and Cynthia Schurian for consideration.

Recommendation of the Finance & Personnel Committee on 3-09-09: The claim of

Justin, Joseph & Cynthia Schurian, of Caledonia, requesting reimbursement in the amount of \$8,910.00 for repairs after Justin allegedly swung left of center to go around a snowplow operating in the same direction on Main Street on January 9, 2009 be denied.

Fiscal Note: N/A

**Attachments:** [Schurian claim 001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee to discuss the claim of Justin, Joseph & Cynthia Schurian for denial.*

**Recommended For Denial**

4. [09-3272](#)

Subject: Communication from the City Attorney submitting the claim of Elmer Ricchio for consideration.

Recommendation of the Finance & Personnel Committee on 3-09-09: The claim of Elmer Ricchio, 2414 Rosalind Avenue, requesting reimbursement in the amount of \$242.26 for tire repairs after his vehicle allegedly drove over a pothole on Ohio Street on December 24, 2008 be denied.

Fiscal Note: N/A

**Attachments:** [Ricchio claim 001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee to discuss the claim of Elmer Ricchio for denial.*

**Recommended For Denial**

5. [09-3273](#)

Subject: Communication from the City Attorney submitting the claim of Stefan Ward for consideration.

Recommendation of the Finance & Personnel Committee on 3-09-09: The claim of Stefan Ward, 915 College Avenue Apt. 6, requesting reimbursement in the amount of \$220.27 for tire repairs after her vehicle allegedly drove over a pothole on Douglas Avenue on December 29, 2008 be denied.

Fiscal Note: N/A

**Attachments:** [Ward claim 001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee to discuss the claim of Stefan Ward for denial.*

**Recommended For Denial**

6. [09-3265](#)

Subject: Communication from M.J.I., Inc. wishing to extend it's contract with the City of Racine for janitorial work at the Community Centers and to discuss a price adjustment and possible increase in hours.

Recommendation of the Finance & Personnel Committee on 3-09-09: To extend the contract with M.J.I., Inc. for janitorial work at the Community Centers for up to three years at an increased dollar amount if, when and equal to any mandatory increase in the minimum wage.

Fiscal Note: Current budgets will be able to absorb any increases.

**Attachments:** [mji extension](#)

*Tom Molbeck, Manager of Recreation and Cultural Services, appeared before the Committee to discuss extending the contract with M.J.I., Inc. for three years. Everything would stay the same unless there is an adjustment needed in wages when minimum wage increases.*

**Recommended For Approval**

7. [09-3269](#)

Subject: Communication from Narcotics Anonymous requesting to lower the fees for the use of the Dr. M.L. King, Jr. Community Center and the Tyler-Domer Community Center.

Recommendation of the Finance & Personnel Committee on 3-09-09: That the fees for the use of Dr. M.L. King, Jr. Community Center and Tyler-Domer Community Center be lowered to \$65 per event for Narcotics Anonymous on August 15 and October 7, 2009.

Fiscal Note: Standard rates for each event would be 6 hours x \$44/hour = \$264.

**Attachments:** [nar anon 09](#)

*Tom Holley, 210 Morning Dove Ln., appeared before the Committee requesting that the City lower the fees for use of two community centers to \$65 per event for two events.*

**Recommended For Approval**

8. [09-3279](#)

Subject: Communication from Police Chief, requesting to amend the 2009 Asset Forfeiture Spending Plan, by adding \$40,000 for investigation and information.

Recommendation of the Finance & Personnel Committee on 3-09-09: That permission be granted for the Police Chief to amend the 2009 Asset Forfeiture Spending Plan, Account 241.000.5920, as adopted by Council, by adding \$40,000 for investigation and information.

Recommendation of the Public Safety & Licensing Committee on 3-09-09: That the Chief of Police be granted permission to amend the 2009 Asset Forfeiture Spending Plan, Account 241.000.5920, as adopted by Council, by adding \$40,000 for investigation and information.

Fiscal Note: There are sufficient funds available to defray the cost of this addition.

**Attachments:** [Asset Forf Amend 2009\\_001](#)

*Mayor Friedel appeared before the Committee to ask for approval for the Police Chief to amend the 2009 Asset Forfeiture Spending Plan as adopted by Council.*

**Recommended For Approval**

9. [09-3282](#)

Subject: A Communication from the Purchasing Agent recommending to award the bid for Self-Contained Breathing Apparatus for the Fire Department to Jefferson Fire and Safety, Inc. for their bid of \$205,982.75. Funds are available in account 213.030.5750 FEMA, SCBA, Communications.

Recommendation of the Finance & Personnel Committee on 3-09-09: To award the bid for Self-Contained Breathing Apparatus for the Fire Department to Jefferson Fire and Safety, Inc. at their bid price of \$205,982.75 they being the low responsive, responsible bidder.

Recommendation of the Public Safety & Licensing Committee on 3-09-09: That the bid for Self-Contained Breathing Apparatus for the Fire Department to Jefferson Fire

and Safety, Inc. at their bid price of \$205,982.75 they being the lowest responsible bidder.

Fiscal Note: Funds for this expenditure are available in account 213.030.5750, FEMA, SCBA, Communications.

**Attachments:** [Bid for SCBA 2 26 09](#)

*Steve Hansen, Fire Chief, appeared before the Committee requesting to award the bid for Self-Contained Breathing Apparatus for the Fire Department to Jefferson Fire and Safety, Inc. at their bid price.*

**Recommended For Approval**

10. [08-3052](#)

Subject: Communication from the Director of Environmental Health requesting permission to enter into an agreement with Wheaton Franciscan Health Care-All Saints to provide home visitation services for the Racine Healthy Births Healthy Families Program.

Recommendation of the Finance & Personnel Committee on 2-09-09: That the item be deferred.

Recommendation of the Finance & Personnel Committee on 3-09-09: That the item be received and filed.

Fiscal Note: N/A

**Attachments:** [healthybirths](#)

*The Director of Environmental Health asked that this item be received and filed because home visitation services for the Racine Healthy Births Healthy Families Program will be done in-house.*

**Recommended to be Received and Filed**

11. [09-3254](#)

Subject: Request from the Department of Fair Housing to accept a \$1,000 donation from S.C. Johnson for use in hosting the 2009 Wisconsin Fair Housing Network Conference and Awards Luncheon on April 23 & 24.

Recommendation of the Finance & Personnel Committee on 3-09-09: That permission be granted for the Director of Fair Housing to accept a \$1,000 donation from S. C. Johnson on behalf of the Fair Housing Department and thereafter the funds be donated to the Wisconsin Fair Housing Network for use in hosting the 2009 Wisconsin Fair Housing Network Conference and Awards Luncheon and that an appropriate letter of thanks be sent.

Fiscal Note: There is no match required on the part of the City.

**Attachments:** [SC Johnson Donation Request](#)

**Recommended For Approval**

12. [09-3285](#)

Subject: Communication from the Director of Parks, Recreation & Cultural Services requesting permission to accept a donation in the amount of \$3,712.22 for the Mound Cemetery maintenance fund from the Earl J. Pokorny estate.

Recommendation of the Finance & Personnel Committee on 3-09-09: That permission be granted for the Director of Parks, Recreation & Cultural Services to accept a donation for the Mound Cemetery maintenance fund in the amount of \$3,712.22 from the Earl J. Pokorny estate and that an appropriate letter of thanks be

sent.

Fiscal Note: The donation will be used for general cemetery expenses.

**Attachments:** [Pokorny donation](#)

**Recommended For Approval**

13. [09-3286](#)

Subject: Request for the Establishment of a Complete Count Committee for the 2010 U.S. Census.

Recommendation of the Finance & Personnel Committee on 3-09-09: That the Mayor establish a complete count committee to facilitate public awareness of the Census and encourage Racine residents to respond on Census day for the 2010 U.S. Census.

Fiscal Note: N/A

**Attachments:** [2010 U.S. Census Committee Request](#)

*Brian O'Connell, Director of City Development, appeared before the Committee with information regarding the 2000 Census which had an active Complete County Committee and requesting that there be a Complete Count Committee created for the 2010 Census.*

**Recommended For Approval**

**Miscellaneous Business**

None

**Adjournment**

**There being no further business to come before the Committee, the meeting adjourned at 6:10 p.m. The next scheduled meeting of the Committee is at 5:00 p.m. on Monday, March 23, 2009.**