



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes

### Finance and Personnel Committee

*Chairman Thomas Friedel, Vice Chair James T. Spangenberg, Alderman David L. Maack,  
Alderman Robert Anderson, Alderman Michael Shields*

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Monday, January 26, 2009

5:00 PM

City Hall, Room 301

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#### Call To Order

**PRESENT:** 5 - James T. Spangenberg, Thomas Friedel, David L. Maack, Robert Anderson and Michael Shields

#### Approval of Minutes for the 1-12-09 Meeting. to Approve the Minutes

1. [09-3120](#) **Subject:** Communication from the Executive Director and Curator of Collections of the Racine Art Museum requesting to negotiate the next long-term agreement for Wustum Museum.

(Also refer the item to the Board of Parks, Recreation & Cultural Services)

**Recommendation of the Finance & Personnel Committee on 1-26-09:** The item to be deferred so that the Committee can review the contract.

**Fiscal Note:** N/A

**Attachments:** [RAM](#)

*Laura D'Amato, Director of Development with the Racine Art and Wustum Museum and Kraig Bryant, Board Treasurer, appeared before the Committee to negotiate the next long-term agreement for Wustum Museum. Laura submitted the contract to the Committee for their review that should commence in 2012 for 20 years.*  
**Deferred**

2. [09-3096](#) **Subject:** Communication from the City Attorney requesting authorization for the continuation of the self-insured worker's compensation program, in compliance with Wisconsin Administrative Code DWD 80.60(3).

**Recommendation of the Finance & Personnel Committee on 1-26-09:** Permission be granted for the City Attorney to continue the self insured worker's compensation program currently in effect and further recommends to submit a certified copy of the resolution to the Worker's Compensation Division, Wisconsin Department of Workforce Development.

**Fiscal Note:** N/A

**Attachments:** [WC self insure 001](#)

*Attorney Scott Letteney, Deputy City Attorney, appeared before the Committee requesting to continue the self-insured worker's compensation program and submit a certified copy of the resolution to the Worker's Compensation Division.*

**Recommended For Approval**

3. [08-3054](#)

**Subject:** (Direct Referral) Request of the Executive Director for approval of a contract with RCEDC for commercial corridor development services.

**Recommendation of the Redevelopment Authority on 1-07-09:**

That \$69,400.00 from the Intergovernmental Revenue Sharing Fund be used for the renewal of the RCEDC commercial corridor contract for 2009.

Further, that the Mayor and City Clerk be authorized and directed to enter into the agreement with RCEDC.

Further, that the proposed agreement be referred to the Finance and Personnel Committee of the Common Council for review and approval.

**Fiscal Note:** The funds are available in the city's 2009 capital budget.

**Recommendation of the Finance & Personnel Committee on**

**1-26-09:** The Acting Mayor and City Clerk be authorized and directed to enter into an agreement between the City of Racine and the Racine County Economic Development Corporation (RCEDC) to provide economic development assistance to the City, commencing on January 1, 2009 to December 31, 2009.

**Fiscal Note:** Funds are available in account 919-000-5610 Professional Services-Commercial Corridors.

**Attachments:** [\(08-3054\) RDA Resolution 09-02](#)  
[RCEDC Agreement](#)

*Brian O'Connell, Executive Director of City Development, appeared before the Committee requesting \$69,400 from the Intergovernmental Revenue Sharing fund to be utilized for the renewal of the Racine County Economic Development Corporation's 2009 Commercial Corridor contract .*

**Recommended For Approval**

4. [09-3093](#)

**Subject:** Communication from the Grant Facilitator requesting permission to accept Project Safe Neighborhood 2008 Grant Award (Grant Control No. 2008-042) in the amount of \$25,000 to support the Community Re-Entry Program.

**Recommendation of the Finance & Personnel Committee on**

**1-26-09:** The Acting Mayor and City Clerk be authorized and directed to enter into a Project Safe Neighborhood 2008 grant agreement in the amount of \$25,000 with the Wisconsin Office of Justice Assistance to be utilized for the Community Re-Entry Program.

**Fiscal Note:** No match required on the part of the City.

**Attachments:** [psnacceptance.doc](#)

*Deborah Embry, City Grant Facilitator, appeared before the Committee requesting permission to accept a \$25,000 Project Safe Neighborhood grant from the Wisconsin Office of Justice Assistance.*

**Recommended For Approval**

5. [09-3094](#)

**Subject:** Communication from the Grant Facilitator requesting permission to apply for the Office of Juvenile Justice and Delinquency Prevention (OJJDP) Gang Prevention Coordination Assistance Program 2009 Grant Announcement (Grant Control No. 2009-001) in the amount of \$200,000.

**Recommendation of the Finance & Personnel Committee on**

**1-26-09:** Permission be granted for the Grant Facilitator to apply for the Juvenile Justice and Delinquency Prevention (OJJDP) Gang Prevention Coordination Assistance Program 2009 Grant in the amount of \$200,000 with the United States Department of Justice.

**Fiscal Note:** No match required on the part of the City.

**Attachments:** [communicationtocouncilojjpd.doc](#)

*Deborah Embry, City Grant Facilitator, appeared before the Committee requesting permission to apply for a \$200,000 Office of Juvenile Justice and Delinquency Prevention Gang Prevention Coordination Assistance grant.*

**Recommended For Approval**

6. [09-3095](#)

**Subject:** Communication from the Grant Facilitator requesting permission to apply for the 21st Century Community Learning Center Program 2009 Grant Announcement (Grant Control No. 2009-002) in the amount of \$300,000.

**Recommendation of the Finance & Personnel Committee on**

**1-26-09:** Permission be granted for the Grant Facilitator to apply, in partnership with Racine Unified School District, for the 21st Century Community Learning Center Program 2009 Grant (Grant Control No. 2009-002) in the amount of \$85,000 through the Wisconsin Department of Public Instruction.

**Fiscal Note:** No match required on the part of the City.

**Attachments:** [communicationtocouncilrusdcl.doc](#)

*Deborah Embry, City Grant Facilitator, appeared before the Committee requesting permission to apply for the 21st Century Community Learning Center Program grant in the amount of \$85,000. She was originally requesting \$300,000 for 3 community centers. She was informed that only one center would be funded so they choose the Bryant Community Center because currently there is no after school programming in that area.*

**Recommended For Approval**

7. [09-3097](#)

**Subject:** Communication from the Community Health Director requesting the Mayor and City Clerk be authorized and directed to enter into a fee-for-service contract with the Children's Hospital of Wisconsin for Children and Youth with Special Health Care Needs.

**Recommendation of the Finance & Personnel Committee on 1-26-09:** The Acting Mayor and City Clerk be authorized and directed to enter into a fee-for-service contract in the amount up to \$3,640 with the Children's Hospital of Wisconsin for Children and Youth with Special Health Care Needs.

**Fiscal Note:** N/A

**Attachments:** [CYSHCN Contract.pdf](#)

*Teri Hicks, Community Health Director, appeared before the Committee requesting permission to enter into a fee-for-service contract with the Children's Hospital of Wisconsin for children and youth with special health care needs.*

**Recommended For Approval**

8. [08-3052](#)

**Subject:** Communication from the Director of Environmental Health requesting permission to enter into an agreement with Wheaton Franciscan Health Care-All Saints to provide home visitation services for the Racine Healthy Births Healthy Families Program.

**Recommendation of the Finance & Personnel Committee on 1-26-09:** The item to be received and filed.

**Fiscal Note:** N/A

**Attachments:** [healthybirths](#)

*Ben Hughes, City Administrator, informed the Committee that the City would not be able to negotiate with Wheaton Franciscan Health Care - All Saints for the implementation of the Infant mortality grant. He recommends that the item be received and filed.*

**Recommended to be Received and Filed**

9. [09-3075](#)

**Subject:** Communication from the Public Health Administrator requesting permission to accept \$240,663 from the Department of Health Services for the Consolidated Contract.

**Recommendation of the Finance & Personnel Committee on**

**1-26-09:** The Acting Mayor and City Clerk be authorized and directed to enter into an agreement up to \$240,663 with the Department of Health Services for Consolidated Contract. Further recommends if there is a change in the dollar amount, then a report be brought back to the Finance & Personnel Committee. (Grant Control No. 2008-049).

**Fiscal Note:** There is a soft match of \$60,505 required on the part of the City for the Maternal Child Healthcare Program.

**Attachments:** [2009 Consolidated Grant accept.pdf](#)

*Marcia Fernholz, Director of Environmental Health, appeared before the Committee requesting permission to accept up to \$240,663 from the Department of Health Services for consolidated contract. Marcia has concerns about the actual dollar amount of allocation. The Wisconsin Well Woman Program allocation of \$77,469 may be amended to \$38,735. She also received notice that due to state budget short falls the allocation of money has been amended and that the contract period has been amended to January 1 - June 30, 2009.*

**Recommended For Approval**

10. [09-3078](#)

**Subject:** Communication from the Public Health Administrator requesting permission to accept \$98,371 from the Department of Health Services for the Tobacco Prevention and Control Program. (Grant Control #2008-052)

**Recommendation of the Finance & Personnel Committee on**

**1-26-09:** The Acting Mayor and City Clerk be authorized and directed to enter into a \$98,371 agreement with the Department of Health Services for the Tobacco Prevention and Control Program (Grant Control No. 2008-052).

**Fiscal Note:** No match required on the part of the City.

**Attachments:** [2009 Tob Prev & Control accept.pdf](#)

*Marcia Fernholz, Director of Environmental Health, appeared before the Committee requesting permission to accept \$98,371 from the Department of Health Services for the Tobacco Prevention and Control Program.*

**Recommended For Approval**

11. [09-3081](#)

**Subject:** Communication from the Public Health Administrator requesting permission to accept \$61,160 from the Department of Health Services for Center of Disease Control (CDC) Preparedness. (Grant Control #2008-050)

**Recommendation of the Finance & Personnel Committee on**

**1-26-09:** The Acting Mayor and City Clerk be authorized and directed

to enter into a \$61,160 agreement with the Department of Health Services for the Center of Disease Control (CDC) Preparedness (Grant Control No. 2008-050).

**Fiscal Note:** No match required on the part of the City

**Attachments:** [2009 CDC Preparedness accept.pdf](#)

*Marcia Fernholz, Director of Environmental Health, appeared before the Committee requesting permission to accept \$61,160 from the Department of Health Services for the Center of Disease Control Preparedness Program.*

**Recommended For Approval**

12. [09-3082](#)

**Subject:** Communication from the Public Health Administrator requesting permission to accept \$35,590 from the Department of Health Services for the Cities Readiness Initiative (CRI) Preparedness. (Grant Control #2008-051)

**Recommendation of the Finance & Personnel Committee on**

**1-26-09:** The Acting Mayor and City Clerk be authorized and directed to enter into a \$35,590 agreement with the Department of Health Services for the Cities Readiness Initiative (CRI) Preparedness. (Grant Control No. 2008-051).

**Fiscal Note:** No match required on the part of the City

**Attachments:** [2009 CRI Preparedness accept.pdf](#)

*Marcia Fernholz, Director of Environmental Health, appeared before the Committee requesting permission to accept \$35,590 from the Department of Health Services for the Cities Readiness Initiative (CRI) Preparedness.*

**Recommended For Approval**

13. [09-3158](#)

**Subject:** (Direct Referral) The Finance Director requesting to appear before the Finance & Personnel Committee to discuss the issuance of a resolution allowing checks to be issued without the Mayor's signature.

**Recommendation of the Finance & Personnel Committee on**

**01-26-09:** A resolution be issued as follows: "Resolved, that the Clerk and Finance Director/Treasurer shall by manual or facsimile signature sign all drafts and checks from demand deposit accounts. The drafts or checks shall not require the countersignature of the Mayor."

**Fiscal Note:** Checks will be signed via facsimile by the Finance Director/Treasurer and City Clerk as provided for under State Statute.

*Kathleen Fischer, Assistant Finance Director, appeared before the Committee requesting to discuss the issuance of a resolution allowing checks to be issued without the Mayor's signature. Research found that it is not customary to have an*

*elected official's signature as one of the two signatures that is required on a check. She is recommending that the two names required on a check be the City Clerk and the Finance Director/Treasurer's signature.*  
**Recommended For Approval**

**Miscellaneous Business**

None

**Adjournment**

**There being no further business to come before the Committee, the meeting adjourned at 5:29 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, February 9, 2009 at City Hall, Room 301.**

Respectfully submitted,

**Ald. Tom Friedel, Chairman  
Finance & Personnel Committee**