



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes Finance and Personnel Committee

*Chairman Q.A. Shakoor, II*  
*Vice Chairman Terry McCarthy*  
*Ronald D. Hart*  
*Dennis Wiser*  
*Edward E. Diehl*

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Monday, January 13, 2014

5:00 PM

City Hall, Room 106

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### Call To Order

**PRESENT:** 5 - Q.A. Shakoor, II, Terry McCarthy, Ronald D. Hart, Dennis Wiser and Edward E. Diehl PhD

### Approval of Minutes for the December 9, 2013 Meeting.

to Approve the Minutes

1. [13-9634](#)

**Subject:** Resolution Regarding Declaration of Official Intent to Reimburse High Lift Pump Project

#### **Recommendation of the Waterworks Commission on 12-17-13:**

Adopt. That Mayor Dickert and the City Clerk be authorized to sign a resolution relating to expenditure of funds for a high lift pump project at the Water Treatment Plant

#### **Recommendation of the Finance and Personnel Committee on**

**1-13-14:** To authorize Mayor Dickert and City Clerk to sign an official intent resolution relating to expenditure of funds for a high lift pump project at the Water Treatment Plant.

**Fiscal Note:** The Water Utility to reimburse expenditures with proceeds of the Safe Drinking Water Loan Program (SDWLP) Loan, the aggregate principal amount of debt expected not to exceed \$5,000,000.00.

**Attachments:** [high lift pump proj water resolution.pdf](#)

*Keith Haas, General Manager Wastewater, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

2. [13-9635](#)

**Subject:** Authorize the General Manager to File Applications for Financial Assistance from State of Wisconsin Environmental

## Improvement Fund

**Recommendation of the Waterworks Commission on 12-17-13:**

Adopt. That Mayor Dickert and the City Clerk be authorized to sign a resolution relating to filing applications for state financial assistance for the Racine Water Utility's water treatment and distribution system

**Recommendation of the Finance and Personnel Committee on**

**1-13-14:** To authorize and direct the Mayor and City Clerk to sign a resolution naming the General Manager of the Racine Water Utility, Keith E. Haas, P.E., as the authorized representative to file applications for financial assistance from the State of Wisconsin Environmental Improvement Fund.

**Fiscal Note:** N/A

**Attachments:** [env improv fund financial assist water.pdf](#)

*Keith Haas, General Manager Wastewater, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

3. [13-9650](#)

**Subject:** Inter-municipal Water Main Agreement Between Racine Water Utility and the Village of Sturtevant on 95th Street.

**Recommendation of the Waterworks Commission on 12-17-13:**

Approve. Authorize the Mayor and City Clerk to enter into a Joint Agreement with the Village of Sturtevant for the reconstruction of 95th Street in Sturtevant from Durand Avenue to Hulda Drive.

**Recommendation of the Finance and Personnel Committee on**

**1-13-14:** To authorize Mayor Dickert and City Clerk to enter into a Joint Agreement with the Village of Sturtevant for the reconstruction of 95th Street in Sturtevant from Durand Avenue to Hulda Drive.

**Fiscal Note:** Funds have been provided for in the Water Utility 2014 Capital Improvement Program.

**Attachments:** [sturtevant 2014 95th st water joint agrmt.pdf](#)

*Keith Haas, General Manager Wastewater, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

4. [13-9609](#) **Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting permission to accept a \$500.00 donation for youth sports programs from Tuesday Optimist.

**Recommendation of the Finance and Personnel Committee on 1-13-14:** To accept a \$500.00 donation for youth sports programs from Tuesday Optimist.

**Fiscal Note:** N/A

**Attachments:** [Donation Tuesday Optimist](#)

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

5. [13-9675](#) **Subject:** Communication from the Purchasing Agent requesting to be authorized to contract with Prescient Information Systems, Inc. for the provision of Digital Conversion of Microfilm Images for the Police Department.

**Recommendation of the Finance and Personnel Committee on 1-13-14:** To authorize the Purchasing Agent to contract with Prescient Information Systems, Inc. for the provision of Digital Conversion of Microfilm Images for the Police Department.

**Fiscal Note:** Current proposal: \$22,306.00

**Attachments:** [Purchasing Dept Request](#)

*Kathryn Kasper, Purchasing Agent, appeared before the Committee to speak on the item.*

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

6. [13-9683](#) **Subject:** Communication from the Purchasing Agent requesting permission to appear before the Finance and Personnel Committee to discuss the results of official Notice #6, REQUEST FOR PROPOSAL, ENTERPRISE RESOURCE PLANNING (ERP) SOFTWARE AND IMPLEMENTATION. This proposal was opened in the office of the Purchasing Agent at 2:00 P.M. on August 1, 2013

**Recommendation of the Finance and Personnel Committee on 1-13-14:** The Purchasing Agent be authorized and directed to negotiate with Tyler Technologies for the purchase and implementation of the Munis Municipal ERP System. The negotiated contract will be brought back to the committee for final approval.

**Fiscal Note:** \$800,000.00 is budgeted in the 2014 Capital Improvement Budget.

**Attachments:** [13-9683](#)

*Kathryn Kasper, Purchasing Agent, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

7. [13-9669](#)

**Subject:** (Direct Referral) Communication from the City Attorney requesting authorization to represent officers Guardiola, Pomeroy and Forsman (nee: Cronin) in the lawsuit, Roy Anderson v Sgt. Guardiola, et al, US District Court Eastern District Case No. 13-CV-995

**Recommendation of the Finance and Personnel Committee on 1-13-14:** Permission be granted to the City Attorney to represent officers Guardiola, Pomeroy and Forsman (nee: Cronin) in the lawsuit, Roy Anderson v Sgt. Guardiola, et al, US District Court Eastern District Case No. 13-CV-995.

**Fiscal Note:** N/A

**Attachments:** [represent officers](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

8. [14-9717](#)

**Subject:** (Direct Referral) Communication from the City Administrator requesting the Mayor and the City Clerk be authorized to enter into a one-year Support Agreement, for 2014, with the Racine Concert Band under terms and conditions negotiated by the City Administrator and City Attorney at the funding level authorized by the Common Council in the 2014 Budget.

**Recommendation of the Finance & Personnel Committee on 1-13-14:** Permission be granted for the Mayor and the City Clerk be authorized to enter into a one-year Support Agreement, for 2014, with the Racine Concert Band under terms and conditions negotiated by the City Administrator and City Attorney at the funding level authorized by the Common Council in the 2014 Budget.

**Fiscal Note:** \$35,000 authorized in the 2014 adopted budget, Account No. 101.990.5570 Municipal Band Grant.

*Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

9. [13-9644](#)

**Subject:** Communication from the City Attorney submitting the claim of Jeff Therkelsen for consideration.

**Recommendation of the Finance and Personnel Committee on 1-13-14:** The claim of Jeff Therkelsen for alleged damages to his property arising from the construction work on the alleyway in the 700 block of Goold Street be denied.

**Fiscal Note:** N/A

**Attachments:** [therkelsen\\_001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

10. [13-9678](#)

**Subject:** Communication from the City Attorney submitting the claim of Elba Santiago for consideration.

**Recommendation of the Finance and Personnel Committee on 1-13-14:** The claim of Elba Santiago for alleged damages to his car arising from snow removal activities across the street from her residence in the 1700 block of Villa Street on November 26, 2013 be denied.

**Fiscal Note:** N/A

**Attachments:** [santiago\\_001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

**Adjournment**

**There being no further business to come before the Committee, the meeting adjourned at 5:30 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, January 27, 2014 at City Hall, Room 106.**

**Respectfully submitted,**

**Ald. Q.A. Shakoor II, Chairman  
Finance & Personnel Committee**