



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Public Works and Services Committee

Chairman Alderman Sandy Weidner
Vice Chairman Raymond DeHahn
Michael Shields
Eric Marcus
Jim Morgenroth

Tuesday, November 29, 2011

5:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 5 - Sandy Weidner, Raymond DeHahn, Michael Shields, Eric Marcus and James Morgenroth

Also present : Mark Yehlen, Tom Eeg, John Rooney, Stephanie Jones-Journal Times, Mary Osterman -Copacetic, Monte Osterman, Osterman Tile & Granite

Approval of Minutes for the November 8, 2011 Meeting.

The minutes for the November 8, 2011 meeting were approved as printed. Motion made by DeHahn, seconded by Marcus. Passed unanimously.

1. [11-7081](#)

Request to use Monument Square and city sidewalks for the "Big Chill" snow and ice carving event on January 13-15, 2012.

Resolved, that the Mayor and City Clerk be authorized and directed to enter into an agreement with the Downtown Racine Corporation granting permission to place ice sculptures on city sidewalks along Sixth Street and Main Street from State Street to 7th Street, from January 14, 2012 until they melt, with the following stipulations:

- A. That a clear area be established along the building line of a minimum of five feet in order to meet ADA requirements.
- B. That any ice sculptures be set back a minimum of two feet from the back of the curb in order to meet Wisconsin Department of Transportation requirements.
- C. That a hold harmless agreement be filed with the City Attorney's office.
- D. That a Certificate of Liability Insurance be filed with the City Attorney's office.

Fiscal Note: N/A

Sponsors: Sandy Weidner

Tom Eeg read the request from DRC requesting to use the City sidewalks for the ice carving event on January 13-15, 2012. Mary Ostermann of Copaceitc, also appeared before the committee and described the annual event. Eeg and Rooney noted the usual stipulations.

Motion made by DeHahn, seconded by Marcus to approve. Passed unanimously.

Recommended For Approval

2. [11-7101](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting a request from the Christmas Coalition of Churches to install a temporary banner on a street light pole.

Recommendation of the Public Works and Services Committee on 11-29-11: In accordance with City policy, the request of the Christmas Coalition of Churches to install a temporary banner on a street light pole in Monument Square, from November 30, 2011 to January 3, 2012, be approved.

Fiscal Note: The placement of this banner will result in \$15.00 in revenue to the City of Racine.

Mark Yehlen explained the request for the temporary banner installation on a city street light pole in Monument Square. In response to a question by Alderman Weidner, John Rooney noted that the applications are not approved administratively. He noted that policy was written several years ago to allow the Public Works and Services Committee and Common Council to review the content of all banners to make sure it meets the requirements of the application. He noted this was a good practice to continue and asked that the item be approved.

Motion made by DeHahn, seconded by Marcus. Passed unanimously.

Recommended For Approval

3. [11-7100](#)

Subject: Communication from St. Paul Missionary Baptist Church requesting permission to close the sidewalk in the 800-900 blocks of Carroll Street for the winter.

Recommendation of the Public Works and Services Committee on 11-29-11: Defer

Tom Eeg read a request from St. Paul Missionary Baptist Church requesting permission to close the sidewalk in the 800-900 blocks of Carroll Street for the winter. In the absence of a representative from the church. Alderman Shields suggested that the item be deferred.

Motion made by Shields, seconded by Morgenroth to defer. Passed unanimously.

Deferred

4. [11-7077](#)

Subject: Communication from Key Engineering Group, Ltd. informing the City of contamination in the public right-of-way at 1220 Mound Avenue.

Recommendation of the Public Works and Services Committee on 11-29-11: That the communication be received and filed.

Further recommend that the information regarding the contamination within the street right-of-way be placed in the City's Geographical Information System.

Fiscal Note: N/A

Tom Eeg read a communication from Key Engineering Group, Ltd. informing the City of contamination in the public right-of-way at 1220 Mound Avenue. Rooney noted that these contaminations when found are logged in the City's GIS and a record is kept in case any type of remediation is required during any type of Public Works project. He noted that the remediation could than be billed to the appropriate party and he noted that Mound Avenue is set for reconstruction in 2012 along with some storm sewer best management practice devices and that the Engineering Staff would be looking at this area closely during construction. Rooney noted the appropriate action is to receive and file the information.

Motion made by DeHahn, seconded by Marcus to receive and file. Passed unanimously.

Recommended to be Received and Filed

5. [11-7083](#)

Subject: Communication from Racine County submitting bid results for salt for ice control for the 2011-2012 winter season.

Recommendation of the Public Works and Services Committee on 11-29-11: The bid of Cargill, Inc. for the purchase of 6,000 tons (more or less) of salt for ice control for the 2011-2012 year be accepted at their bid price of \$60.35 per ton delivered, they being the lowest responsible bidder.

Further recommends that funds to defray the cost of this purchase be appropriated from Account 101.540.5250, Snow and Ice Control, Work Supplies.

Fiscal Note: The City of Racine's allotment of salt will be based upon 6,000 tons, and funds to make these purchases are budgeted in Account 101.540.5250, Snow and Ice Control, Work Supplies.

Tom Eeg read the bid results from Racine County for ice control for the 2011-2012 winter season. He noted that the amount of price per pound for salt and indicated it was approximately 3% higher than last year's bid.

Motion made by DeHahn, seconded by Marcus to approve. Passed unanimously.

Recommended For Approval

6. [11-7133](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations wishing to discuss snow plowing operations.

Recommendation of the Public Works and Services Committee on 11-29-11: The communication be received and filed.

Fiscal Note: N/A

Tom Eeg read a brief report discussing snow plowing operations by the Department of Public Works. He also summarized some of the events around February 2, 2011 blizzard and some of the lessons learned during an event of that magnitude. Tom Eeg and John Rooney noted some of the operational problems that the City had in removing snow and ice in a timely manner due to that twenty-four and a half inch snow plow event. He noted that some of the operations may be changed in response to a future event like that. He also noted that priorities have been set for public safety, clearing of arterials & collectors first, and then working on the local roads.

Motion made by DeHahn, seconded by Marcus to receive and file. Passed unanimously.

Recommended to be Received and Filed

7. [11-7132](#) **Subject:** Communication from the Assistant Commissioner of Public Works/Operations submitting the 2012 lease agreements for office space.

Recommendation of the Public Works and Services Committee on 11-29-11: The Mayor and City Clerk be authorized and directed to enter into lease agreements for 2012 for rental of office space in the City Hall, City Hall Annex and Safety Building at the rental rates as submitted.

Fiscal Note: Rental rates will increase in 2012 due to the 2011 Consumer Price Index increasing by 2.6%. These leases will generate a total annual revenue of approximately \$90,213.14.

Tom Eeg submitted a 2012 lease agreements for office space and he noted the rental rates for the following year. He asked for approval for the same.

Motion made by DeHahn, seconded by Marcus. Passed unanimously.

Recommended For Approval

8. [11-7135](#) **Subject:** Ord. 12-11, dated November 15, 2011, to amend Section 18-466 of the Municipal, Code of the City of Racine, Wisconsin relating to Buildings and Building Regulations, Office of the chief plumbing inspector.

**Recommendation of the Public Works and Services Committee
on 11-29-11:** That Ordinance 12-11 be adopted.

Fiscal Note: N/A

Tom Eeg submitted Ordinance 12-11, to amend the Municipal Code relating to Building and Building Regulations, Office of the Chief Plumbing Inspector.

Motion made by DeHahn, seconded by Marcus to recommend adoption of the Ordinance. Passed unanimously.

Recommended for Approval

9. [11-7142](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 53-11 (K1-058), City Hall Restroom Renovations.

**Recommendation of the Public Works and Services Committee
on 11-29-11:** That Contract 53-11 (K1-058), City Hall Restroom Renovations, be awarded to Absolute Construction Enterprises, Inc., Racine, WI, at their bid price of \$333,000.00, they being the lowest responsible bidder.

Fiscal Note: Funding to defray the cost of this public works project be appropriated from Account 991.100.5010, City Hall Facility Plan Implementation.

Tom Eeg submitted bid results on Contract 53-11 (K1-058) . He noted that the lowest responsible bidder came in substantially higher than the estimate and he noted that the estimate was from a few years ago, where it was included with a much larger project. He did note however the architectural significance of City Hall and the upgrades needed to be made to make all bathrooms on all 3 floors of City Hall ADA compliant, in addition to the bathrooms on the lowest level. He also noted the amount of tile that would be required for the project as well. Alderman Morgenroth questioned the funding source for the project and if it was so far over budget. Alderman Marcus also inquired about where extra funding would be available to fund the project. Tom Eeg noted that he had spoke with the Finance Director and funding is available in the past bond issue to fund the project.

Motion made by DeHahn, seconded by Marcus. Passed unanimously.

Recommended For Approval

10. [11-7153](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer requesting to amend Resolution 09-1601, dated September 15, 2009, on Contract 38-07 (K7-044), Stormwater Utility Professional Services, AECOM Technical Services, Inc., consultant.

**Recommendation of the Public Works and Services Committee
on 11-29-11:** As the amount listed in Resolution No. 09-1601, dated September 15, 2009, was incorrect, Resolution No. 09-1601, be

rescinded.

Further recommends that Amendment No. 2 on Contract 38-07 (K7-044), Stormwater Utility Professional Services, AECOM Technical Services, Inc., consultant, be approved in the amount of \$25,000.00.

Fiscal Note: Funding to defray the cost of this amendment be appropriated from Account 104.000.5610, Professional Services.

Mark Yehlen noted that amendment No. 2 on Contract 38-07 (K7-044) was reported in error back in September 2009. He noted the actual amount of the amendment was \$25,000.00 and not \$15,000.00. He noted the appropriate action would be to rescind the resolution for that amendment and approve the amendment made for the correct amount.

Motion made by DeHahn, seconded by Marcus to rescind the resolution and approve a new one in the correct amount. Passed unanimously.

Recommended For Approval

11. [11-7143](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 27-10 (K0-032), Vehicle Impound Lot Renovations, Phase II, Butterfield, Rudie & Seitz, consultant.

Recommendation of the Public Works and Services Committee on 11-29-11: That the professional services provided by Butterfield, Rudie & Seitz, under Contract 27-10 (K0-032), Professional Services - Vehicle Impound Lot Renovations, Phase II, be accepted and final payment authorized for a total contract amount of \$14,225.00.

Fiscal Note: Contract was authorized under Resolution No. 10-1917, dated March 16, 2010.

Tom Eeg submitted final payment on Contract 27-10 (K0-032) for architectural services for the Vehicle Impound Lot Renovations, Phase II.

Motion made by Marcus, seconded by DeHahn to approved. Passed unanimously.

Recommended For Approval

12. [11-7134](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Amendment No. 2 to Contract 25-11 (K1-025), Professional Services - City Hall Renovations-Phase IV, ARC Architectural Group, consultant.

Recommendation of the Public Works and Services Committee on 11-29-11: Defer

Tom Eeg asked that this item be deferred.

Motion made by DeHahn, seconded by Marcus to defer the item. Passed

unanimously.

Deferred

Adjournment

The meeting was adjourned at 6:23 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.