

**Office of the City Clerk**

Tara McMenamin  
City Clerk

Amber Pfeiffer  
Assistant City Clerk



**City of Racine, Wisconsin**

City Hall  
730 Washington Avenue, #103  
Racine, Wisconsin 53403  
(262) 636-9171  
Email: clerks@cityofracine.org

May 8, 2024

Buckets Pub 2<sup>nd</sup> Round  
Marci Bruley  
2031 Lathrop Ave  
Racine, WI 53405

Marci Bruley  
5834 Middle Rd  
Racine, WI 53402

This is to confirm that your application for a Temp. Description Change located at 2031 Lathrop Ave Racine, WI 53405 will be presented to the Public Safety and Licensing Committee on May 13, 2024 at 5:00P.M., Room 207 B. **Your attendance is mandatory.**

If for any reason you decide to withdraw your application, it must be done in writing and filed with the City Clerk's Office **prior to issuance of your license.** Any refunds for a denied or withdrawn license application will be refunded, minus publication, records check and a \$40.00 processing fee.

If the license is granted, it is understood that the applicant will not be issued a license until all necessary departmental approvals are received by the City Clerk's Office.

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Checklist for Signoffs

\_\_\_\_\_ Contact Alderman in the district where the business is located. This is to inform the Alderman that there will be a new owner and/or a new type of business in his/her district.)

Alderman Name & Telephone:

\_\_\_\_\_

It is the applicant's responsibility to call the departments listed below to setup appointments to have your premise inspected. By signing you acknowledge that the City Clerk's office has notified you of this:

Your license(s) will NOT be released until the City Clerk's Office has received an "OKAY" from each of these departments.

\_\_\_\_\_ Environmental Health Department – City Hall 730 Washington Ave. Room 1 (262) 636-9203  
(Inspection and Sanitation and/or Restaurant License/Permit)

\_\_\_\_\_ Building Department – City Hall 730 Washington Ave. Room 307 (262) 636-9161  
(Inspection and Occupancy Permit)

\_\_\_\_\_ Fire Department – Fire 810 Eighth St. (262) 635-7915 (Inspection)