

**Department of Health**

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**City of Racine, Wisconsin**

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September 14, 2011

Honorable Mayor and Members of the Common Council  
City of Racine  
Racine City Hall  
730 Washington Avenue  
Racine, WI 53403

Dear Mayor and Council Members:

I hereby request permission for the City of Racine to enter into an agreement with the University of Wisconsin Oshkosh for the Health Department Laboratory to provide contracted services and to receive payment up to \$70,899 per year for a 3 year period for Implementation of Mitigation Strategies at Sanitary Survey Evaluated Beaches in Wisconsin. The funds will be used to cover the salary and benefits of a full-time graduate research assistant (Research Assistant II) who will retain primary responsibility for expanded sample analysis necessary to conduct beach sanitary surveys and/or associated tributary assessments and data integration with the engineering firm on retainer. Percent effort of this individual(s) will be 100% for the duration of the project. The requested funds will also cover the salary and benefits of a part time undergraduate summer student, travel costs associated with site surveys, sample collection, project management, presenting data at professional or public meetings, and acting as a liaison between the user communities and the project team. Other covered costs include supplies and indirect costs associated with occupancy, IS support and other operational costs.

The agreement beginning service date is September 1, 2011 and the ending service date is December 31, 2014.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "D Bowersox", written over a white background.

Dottie-Kay Bowersox  
Public Health Administrator

*“Caring for the Community”*