

March 13<sup>th</sup>, 2018

To the PRCS Board:

I would like to formally request use of Pershing Park after hours on Friday, May 18<sup>th</sup> and Saturday 2018. The hours that we anticipate utilizing the park is 2 PM to 11 PM. The manner in which the park will be used is as an exchange point for the Ragnar Relay Chicago.

Ragnar exchange points are laid out in the following manner. Teams pass the baton from one runner to the next at minor and major exchange points. An exchange includes portable toilets, an exchange area, and traffic cones used for crowd control. A minor exchange is where a single van from each team will briefly stop to switch runners. There are 30 minor exchanges along the course. A major exchange occurs every 6 exchanges and is where teams will pass the baton to the next van.

Thank you for your consideration,

*Nicolette Peterson*

Nicolette Peterson

March 13<sup>th</sup>, 2018

RE- Special Event Additional Information- Reebok Ragnar Relay Chicago 2018

Dear Racine City,

Attached, please find information on the Ragnar Relay Chicago 2018 event. This document is to serve as additional information.

Included information:

- A. Event Description
- B. Date and Hours of Event
- C. Exchange Points
- D. Safety, Emergencies and First Aid
- E. Officer Services
- F. Traffic Impact/ Traffic Control
- G. Waste Receptacles
- H. Signage Plan

We believe in providing a quality event that is safe and fun for participants and all involved. I look forward to working with you on this year's event.

Please contact me regarding any questions you may have.

All the best,

Nicolette Peterson | Permit Coordinator  
Ragnar Relay Series | Ragnar Events, LLC  
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Salt Lake City, UT 84101  
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#### **A. Event Description**

The Reebok Ragnar Relay Chicago is a long distance running relay race that will start in Winnetka, IL on Friday May 18<sup>th</sup>, 2018 and finish in Madison, WI on Saturday, May 19<sup>th</sup>, 2018.

- We anticipate 500 teams to participate in the event. Each team is comprised of 6-12 runners in 1-2 vehicles. Therefore, we anticipate about 6,000 participants and 1000 vehicles to be involved in the race.
- During the relay, each team member runs three legs. Only one person from each team will be running on the course at a time. **There will only be 500 runners on the course at any given time.**

- Start times are staggered, beginning at 5:00 AM and will continue until 1:00 PM. The objective for the staggered start times is to spread the participants out, thus lessening the impact on local traffic. Avoiding large groups of runners and minimal clustering.
- The entire group of runners will typically be spread out over a span of 30-40 miles.
- Runners are instructed to obey all traffic laws and regulations. The race course will utilize sidewalks, running paths, bike lanes and road shoulders.
- We do not foresee the need to close any lanes of traffic or close any running paths to pedestrians or bike traffic.

**B. Date and hours of the event:**

- May 18<sup>th</sup> and 19<sup>th</sup>
- We anticipate runners from 2:00 PM on May 18<sup>th</sup> to 12:00 AM on May 19<sup>th</sup>.

**C. Exchange Points**

Teams pass the baton from one runner to the next at minor and major exchange points. An exchange includes portable toilets, an exchange area, and traffic cones used for crowd control. A minor exchange is where a single van from each team will briefly stop to switch runners. There are 30 minor exchanges along the course. A major exchange occurs every 6 exchanges and is where teams will pass the baton to the next van. There are 5 major exchanges along the course.

Ragnar is in the process of gaining permission from the following various locations for the use of exchanges.

**Exchange Points in Race:**

- Exchange 11: THE ROCK Family Church; 2829 Durand Ave. Racine, WI 53403
- Exchange 12: Racine YMCA Lakefront YMCA; 725 Lake Ave. Racine, WI 53403
- Exchange 13: Crawford Park; Racine; 5199 Chester Ln, Racine, WI 53402
- Exchange 14: Cliffside Park; 7320 Michna Road, Racine, WI 53402

**D. Safety, Emergencies, and First Aid**

Safety is our top priority. Runners are educated prior to the race concerning even and safety rules as follows:

- Each team must have at least six reflective vests and two flashlights. Runners starting their legs during designated night hours must be wearing a reflective vest, tail/butt light and holding a flashlight or wearing a headlamp.
- Any team-member spectator must wear a reflective vest during these hours when outside their vehicle.
- Runners are required to obey all traffic laws and we instruct them to use the sidewalks when available.
- Ragnar provides a 'Race Command' number during the race. Runners may text Race command for any concerns or problems out on the course.

- In case of emergency all runners and staff will call 911. Then contact our Race Command number (661-RAGNAR-1) to let race staff know there is an emergency.
- We have 8-12 Ragnar Staff and trained volunteers on the course at all times monitoring the course.
- A Medic Station and Medical Staff will be located at major exchange locations. These Medic Stations will be equipped to handle heat exhaustion, and all minor sport injuries. We hire EMT intermediate personnel or above, either through a medical staffing agency or directly through local hospitals or emergency service personnel.
- In the event of major medical emergency (i.e. any life-threatening condition or injury that requires immediate medical attention) we instruct runners/volunteers to first call 911.
- In addition to our own first aid services on the course, we list the local emergency rooms near the course, along with their address and phone number in our race app.

#### **E. Officer services**

Police officers are stationed throughout the course in specific locations according to the safety demand and traffic flow throughout their justification. Ragnar will work with County Sheriff's Office to determine officer needs.

#### **F. Traffic Impact/ Traffic Control**

All traffic control measures are to be set up, maintained and removed by National Barricade Company, LLC. The following are traffic control measures that will occur within Racine:

- We do not anticipate any traffic control measures needed in Wisconsin.

#### **G. Waste receptacles**

Dumpsters will be placed at each of our major exchange locations. All trash is take to the majors. Volunteers and staff will sweep their exchange and make sure they are left cleaner than they are found.

#### **H. Signage Plan**

Along the course there will be course signs that communicate to the runners which direction to go, on what side of the road to run, which exchange they are at, etc. Directional signs are placed at change or direction intersections. The signs are 42" high, 18" wide, and 0.25" thick. They are made out of corrugated plastic. Each sign will be secured to a delineator post barricade. An example of such a sign can be seen below.



Race signage example.

Each sign will be secured to a delineator post barricade. An example of the traffic cones is shown below.

