



City of Racine Meeting Minutes

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Finance and Personnel Committee

*Chairman Thomas Friedel, Vice Chair Sandy Weidner
Alderman James T. Spangenberg, Alderman Aron Wisneski, Alderman Michael Shields*

Monday, December 10, 2007

5:00 PM

City Hall

Call to Order

PRESENT: Thomas Friedel, James Spangenberg, Sandy Weidner, Aron Wisneski and Michael Shields

Approval of Minutes for the November 26, 2007 Meeting. to Approve the Minutes

1. [07-1515](#) Subject: Communication from Dave Brown, Finance Director and Terry Parker, Asst. H.R. Director, asking to allow our consultant to appear before the Finance and Personnel Committee to discuss the Stop Loss Insurance plan for 2008.

Recommendation of the Finance and Personnel Committee on 12-10-07: The City adopt purchase Stop Loss Insurance program thru Sun Life Financial as proposed with an annual premium amount of \$564,224.88 and an annual deductible of \$200,000.00, and that funds be appropriated from an appropriate account.

Fiscal Note: It is anticipated that the additional premium will be offset by reduced liability exposure and policy payoffs.

City Administrator Ben Hughes appeared before the Committee stating that the present Stop Loss Insurance Plan that the City has in place is strongly in need of updating.

Rae Anne Beaudry, of Health Care Systems Consultants also appeared before the Committee to give a presentation of the proposed plan.

Ben Hughes stated that it will be the responsibility of himself, Human Resources and the Finance Department to follow up on this issue and re-evaluate it every year.

Recommended For Approval

2. [07-1491](#) Subject: Communication from the City Administrator submitting the Outsourced Service Contract for the City of Racine with Premier Workforce Solutions, LLC, (Velocity).

Recommendation of the Finance and Personnel Committee on 12-10-07: The Mayor and City Clerk be authorized and directed to enter into a contract with Premier Workforce Solutions, LLC, (Velocity), for Information System Services.

Fiscal Note: It is anticipated that the City will see increased productivity for a similar cost.

City Administrator Ben Hughes appeared before the Committee to present the Outsourced Service contract for Information Systems services for the City.

Bill Clark, of Premier Workforce Solutions, also appeared to present more information on the contract to be hopefully in place by January 1, 2008. There will be a total of nine employees in the MIS department. Two will be City employees, including the Director and one Help-Desk employee. The other seven will be privatized employees. The City is anticipating better productivity and greater efficiency with this change.

Ben Hughes stated that the City is presently recruiting for the Director of Inf. Services,

with a deadline of 12-14-07.

Recommended For Approval

3. [07-1461](#) Subject: Communication from Scott Nelson, the station manager of Racine Car25 requesting to appear before the Finance & Personnel Committee wishing to discuss a transfer of \$3,500 from Account 203.000.5020 Salaries to Account 203.000.5430 Equipment Under \$5,000 to be utilized for camera equipment and computer supplies.

Recommendation of the Finance and Personnel Committee on 12-10-07: Permission granted to transfer \$3,500 from Account 203.000.5020 Salaries to Account 203.000.5430 Equipment Under \$5,000 to be utilized for camera equipment and computer supplies.

Fiscal Note: There are sufficient funds in Account 203.000.5020 for this transfer.

Scott Nelson, Station Manager for Car25 appeared before the Committee. He stated that the transfer is needed for the upgrade of software and routine maintenance on camera equipment.

Recommended For Approval

4. [07-1464](#) Subject: Communication from the City Attorney submitting the claim of Roberta Youngs for consideration.

Recommendation of the Finance and Personnel Committee on 12-10-07: The claim of Roberta Youngs in the amount of \$10,000.00 for injuries sustained be denied.

Fiscal Note: N/A

Nicole Loop, Assistant City Attorney, appeared before the Committee to describe the circumstances surrounding the claim and recommended that it be denied.

Recommended For Denial

5. [07-1510](#) Subject: Direct Referral - Communication from the General Manager of the Wastewater Utility wishing to discuss the Financial Assistance Agreement for Clean Water Fund Program, Project No. 4285-14, Basin Z Wastewater Storage Facility

(Also referred to the Board of Wastewater Commissioners)

Recommendation of the Finance and Personnel Committee on 12-10-07: The Mayor and City Clerk be authorized to enter into a Financial Assistance agreement with the Wisconsin Department of Administration for a Clean Water Fund Loan in the amount of \$3,481,931.

Fiscal Note: No City funds are involved with the Clean Water Fund Loan from the State of Wisconsin Department of Administration. The loan rate will be 2.475%. The loan will be repaid with Wastewater Utility funds.

Ald. Friedel spoke on behalf of Keith Haas, General Manager of Water/Wastewater Utilities, in support of this agreement.

Recommended For Approval

6. [07-1485](#) Subject: Communication from the Fire Chief wishing to discuss using funds from Account 101.300.5770 to acquire hearing protection systems for Fire Department apparatus.

Recommendation of the Finance and Personnel Committee on 12-10-07: Permission be

granted to the Fire Chief to use up to \$15,000.00 of existing 2007 funds from Account 101.300.5770 and that formal bidding be waived to acquire hearing protection systems for Fire Department apparatus.

Fiscal Note: There are sufficient funds available for the purchase.

Fire Chief Steve Hansen appeared before the Committee stating that the approval of this item would help to reduce the cost of long term health care for the City in the area of hearing loss for firefighters.

Recommended For Approval

7. [07-1486](#)

Subject: A communication from the Fire Chief requesting the Mayor and City Clerk be authorized to enter into a Paramedic Medical Direction Agreement for the period beginning January 1st, through June 30th, 2008, with the Racine Area EMS Group.

Recommendation of the Finance and Personnel Committee on 12-10-07: That formal bidding be waived and the Mayor and City Clerk be authorized to enter into a Paramedic Medical Direction Agreement for the period beginning January 1st, through June 30th, 2008, with the Racine Area EMS Group.

Fiscal Note: This agreement has been provided for in the 2008 budget.

Fire Chief Steve Hansen appeared before the Committee to discuss this agreement stating there will be a shared cost with Mt. Pleasant, caledonia, Sturtevant, Raymond and Union Grove.

Recommended For Approval

8. [07-1487](#)

Subject: Communication from the Fire Chief requesting to waive formal bidding on the purchase of a new Fire Department pumper in 2008, as authorized in the 2008 CIP Budget.

Recommendation of the Finance and Personnel Committee on 12-10-07: That formal bidding be waived and the Purchasing Agent be authorized and directed to negotiate and sign an agreement with Pierce on the acquisition of this pumper.

Fiscal Note: Funding for this item will be included in the 2008 Bond Issue.

Fire Chief Steve Hansen appeared before the Committee to support the purchase of this pumper.

Recommended For Approval

9. [07-1488](#)

Subject: Communication from the Fire Chief requesting authorization to negotiate providing Hazardous Materials Level B services through Kenosha County Emergency Management to Kenosha County Fire Departments.

Staff Recommendation to the Finance and Personnel Committee on 12-10-07: The Fire Chief be authorized to negotiate providing Hazardous Materials Level B services through Kenosha County Emergency Management to Kenosha County Fire Departments.

Fiscal Note: N/A

Fire Chief Steve Hansen appeared before the Committee in support of negotiating with Kenosha county Emergency Management to provide Hazardous Materials Level B services to Kenosha county in exchange for training dollars.

Recommended For Approval

Miscellaneous Business

None.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:43 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, January 7, 2008 at City Hall, Room 301.

Respectfully submitted,

Ald. Thomas Friedel
Finance and Personnel Committee