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## Racine Public Library Board of Trustees January 2023 **DRAFT** Meeting Minutes

A regular monthly meeting of the Racine Public Library Board of Trustees was held January 19<sup>th</sup> at 4:30 pm via a hybrid fashion (video conference and in-person).

*Board Members present:* Grace Allen (4:52 pm/out 6:11 pm), Angelina Cruz, Damian Evans, Melvin Hargrove, Rebecca Hornung (out 6:30 pm), Carl Hubbard, Alberto Huerta, Melissa Kaprelian, Brian O'Connell (out 6:14 pm/in 7:01 pm), James O'Hagan, Jenny Trick

*Excused Board Members:* None.

*Staff Members present (exclusive of staff speaking at public comment):* Executive Director Angela Zimmermann and Business Manager Evelin Garcia

- 1. Call to Order:** Board President Kaprelian called the meeting to order at 4:33 pm.
- 2. Roll Call & Introductions.** None.
- 3. Comments from the Public**

*Information and comments may be received from the public by the Library Board, but solely as to matters that appear on the Agenda for that meeting. The public comment session shall last no longer than 15 minutes and individual presentations are limited to (3) minutes per speaker. These time limits may be extended at the discretion of the Board President. The Library Board may have limited discussion on the information received, however, no action will be taken on issues raised during the public comment session unless they are otherwise on the agenda for that meeting. Public comments should be addressed to the Library Board as a body. Presentations shall not deal in personalities or personal attacks on members of the Board, the applicant for any project, or Library employees. Comments, questions and concerns shall be presented in a respectful and professional manner. Any questions to an individual member of the Library Board or Staff will be deemed out of order by the Board President.*

Board President Kaprelian extended the public comment past the allotted 15 minutes.

Katie Day

Nick Demske

Julia Donaldson

Melissa Donaldson

Evelin Garcia

Julia Heiser

Elliott Hurd

Shay King  
Glynis Kimbrough  
Sue McGrath  
Tom Malsack  
Fiona Murphy  
Pam Preisler  
Viridiana Rocha  
Natalia Taft  
Kenneth Werner

4. **Correspondence.** Any correspondence and links were shared on the January agenda.
5. **Closed Session.** Trustee Hargrove made a motion to go into closed session pursuant to § Wis. Stat. 19.85(1) (f) to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Trustee Cruz seconded. Motion carried unanimously.
6. **Open Session.** Trustee Hubbard made a motion to reconvene in open session pursuant to § Wisc. Stat. 19.85(2) to consider possible action on matters discussed in closed session. Trustee Trick seconded. Motion carried unanimously. No action taken.
7. **Consent Agenda.** Trustee Trick made a motion to approve the consent agenda as presented. Trustee Hargrove seconded. Motion passed unanimously.
8. **Reports.** Reports were given from the Executive Director, Board President and City Council Liaison, RPL Foundation, Prairie Lakes Library System Liaison, and the RUSD Liaison. Executive Director and staff reports can be found in the Board packet.
9. **New Business (Discussion/Action Items)**
  - a) **Discussion on the City of Racine resolution in support of encouraging the Racine Public Library Board to implement wage and benefit increases for the 2023 budget – Discussion/Action:** Trustee O’Hagan made a motion to refer this discussion on the usage of the \$125,000 earmarked in the city budget (inclusive of funding for wage increases, HSA contributions, and the residential incentive program), under contingency funds as it relates to City Resolution 0030-23, to the Library’s Finance & Personnel Committee. Trustee Cruz seconded. Motion passed unanimously.
  - b) **Approve for the Public Records Policy and the CCTV Surveillance Policy to be eliminated and incorporated in the new Confidentiality and Privacy Policy – Discussion/Action:** Trustee O’Hagan made a motion to approve the new Confidentiality and Privacy Policy as presented. Trustee Hubbard seconded. Motion passed unanimously.
  - c) **Approve 2023 Open Hours, Closures, and Holidays – Discussion/Action:** Trustee Hargrove made a motion to approve the 2023 open hours, closures, and holidays as presented. Trustee Evans seconded. Motion passed unanimously.
  - d) **Approve changes to the Public Use of Rooms Policy – Discussion/Action:** Trustee Hubbard made a motion to approve the Public Use of Rooms Policy as presented. Trustee Hargrove seconded. Motion passed unanimously.

- e) **DPI Trustee Essentials Chapter 1: The Trustee Job Description.** Trustee Hargrove made a motion to defer the DPI Trustee Essentials Chapters 1 and 2 to the February meeting. Trustee Cruz seconded. Motion passed unanimously.
- f) **DPI Trustee Essentials Chapter 2: Who Runs the Library?** Trustee Hargrove made a motion to defer the DPI Trustee Essentials Chapters 1 and 2 to the February meeting. Trustee Cruz seconded. Motion passed unanimously.

**10. Referral Items.** None.

**11. Trustee Comments.** None.

**12. Confirmation of Next Meeting:** *February 16<sup>th</sup>, 2023 at 4:30 pm*

**13. Adjournment.** Trustee Hargrove made a motion to adjourn the meeting at 7:12 pm. Trustee Cruz seconded. Motion passed unanimously.