



City of Racine

Meeting Agenda

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Finance and Personnel Committee

Monday, March 26, 2007

5:00 PM

City Hall, Room 103

Call to Order and Roll Call

Approval of the minutes for March 12, 2007 meeting.

1. [07-0287](#) **Subject:** Communication from the Public Health Administrator requesting permission to accept funding and for the Mayor and City Clerk to sign a contract with the University of Wisconsin-Oshkosh.

Also refer to the Board of Health.

Staff recommendation to the Finance & Personnel Committee on

03-26-07: The Mayor and City Clerk be authorized and directed to enter into an agreement with the University of Wisconsin - Oshkosh (Grant Control No. 2007-010). Funds, not to exceed \$6,500 per year, will be utilized for evaluation of the Algal Nuisance Cladophora and its effect on E. Coli and beach closures. Contract during the period of March 1, 2007 through February 28, 2010.

Fiscal Note: Soft match of \$1,800 per year will be fulfilled by approximately 48 hours of Dr. Kinzelman's time.

2. [07-0286](#) **Subject:** Communication from the Public Health Administrator requesting permission to accept funding and for the Mayor and City Clerk to sign a contract with the Wisconsin Department of Natural Resources.

Also refer to the Board of Health.

Staff recommendation to the Finance & Personnel Committee on

03-26-07: The Mayor and City Clerk be authorized and directed to enter into a \$40,000 agreement with the Wisconsin Department of Natural Resources (Grant Control No. 2007-009) to be utilized for Beach Sanitary surveys for Wisconsin's Great Lakes during the period of March 1, 2007 through November 30, 2007.

Fiscal Note: No match required on the part of the City.

3. [07-0331](#) **Subject:** Communication from Police Chief Wahlen, requesting to apply for the Wisconsin Department of Transportation 2007 Alcohol Enforcement Mobilization grant (Grant Control Number 2007-011).

Staff recommendation to the Finance & Personnel Committee on 03-26-07: Permission granted for the Chief of Police to apply for a \$25,000 grant with the Wisconsin Department of Transportation 2007 Alcohol Enforcement Mobilization (Grant Control No. 2007-011) .

Fiscal Note: 25% soft mach required on the part of the City.

4. [07-0330](#) **Subject:** Communication from Police Chief Wahlen, requesting authorization to accept a donation from Crime Stoppers of Racine County, Inc., of up to \$7,000, for the purchase of the 2007 COP cards for Racine Police Department officers.

Staff recommendation to the Finance & Personnel Committee on 03-26-07: Permission granted for the Chief of Police to accept \$7,000 from Crime Stoppers of Racine County, Inc. to be utilized for the purchase of 2007 COP cards and an appropriate letter of thanks be sent.

Fiscal Note: N/A

5. [07-0329](#) **Subject:** Communication from Police Chief Wahlen, requesting to seek approval to change the staffing structure of the Racine Police Department.

Staff recommendation to the Finance & Personnel Committee on 03-26-07: None at this time.

Fiscal Note: N/A

6. [07-0264](#) **Subject:** Communication from the Director of Parks, Recreation & Cultural Services wishing to discuss the use of the remaining funds from Monument Square site & the landscaping improvement project.

Recommendation of the Finance & Personnel Committee on 3-12-07: That the item be deferred.

Staff recommendation to the Finance & Personnel Committee on 03-26-07: Permission granted for the Director of Parks Recreation and Cultural Services to utilize the remaining contingency funds from Monument Square site and Landscaping Improvement Project to purchase granite seat walls and public art pieces for further enhancements of the Monument Square site.

Fiscal Note: There are sufficient funds available.

- 7. [07-0249](#) **Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting to meet with the Finance and Personnel Committee and the Cemetery Commission for permission to use additional funds from the Cemetery's maintenance fund and Crypt fund for 2007 projects.

Recommendation of the Finance & Personnel Committee on 3-12-07: Item be deferred.

Staff recommendation to the Finance & Personnel Committee on 03-26-07: \$280,000 be transferred as follows:

<u>Transfer from:</u>	
Cemetery's Maintenance fund balance	\$205,000
Cemetery's Crypt fund balance	<u>\$ 75,000</u>
Total	\$280,000

<u>Transfer to 207.000.5760:</u>	
Mound Cemetery Maintenance building renovation	\$ 99,000
Graceland Cemetery war memorial renovation	\$106,000
Mound Cemetery crypt renovation	\$ 45,000
Mound Cemetery new crypt design	<u>\$ 30,000</u>
	Total

\$280,000

Fiscal Note: There are sufficient funds available for the transfer.

- 8. [07-0270](#) **Subject:** Communication from the Finance Director requesting to discuss annual carry forwards of unspent 2006 appropriations to 2007.

Recommendation of the Finance & Personnel Committee on 3-12-07: Item be deferred.

Staff recommendation to the Finance & Personnel Committee on 03-26-07: The remaining 2006 encumbered and various other funds be carried forward to 2007.

Fiscal Note: There are sufficient funds remaining to be carried forward. A list of all carry-forwards will be available in the Finance Department when finalized.

- 9. [07-0335](#) **Subject:** Communication from the Finance Director wishing to discuss the vacated payroll technician position.

**Staff recommendation to the Finance & Personnel Committee on
03-26-07:** None at this time.

Fiscal Note: N/A

10. 07-0280 **Subject:** Communication from the City Attorney submitting the claim of West Bend Mutual Insurance Company (Patriot Truck Services) for consideration.

**Staff recommendation to the Finance & Personnel Committee on
03-26-07:** The claim of West Bend Mutual Insurance Company requesting reimbursement of \$2,364 for repairs to a vehicle owned by Patriot Truck Services be denied.

Fiscal Note: N/A

11. 07-0279 **Subject:** Communication from the City Attorney submitting the claim of Thomas Drury for consideration.

**Staff recommendation to the Finance & Personnel Committee on
03-26-07:** The claim of Thomas Drury, 1330 Deane Blvd, requesting a \$500 reimbursement caused by damage to his vehicle by a fallen tree branch be denied.

Fiscal Note: N/A

12. 07-0282 **Subject:** Communication from the City Attorney submitting the claim of Robert & Simone Fletcher for consideration.

**Staff recommendation to the Finance & Personnel Committee on
03-26-07:** The claim of Robert and Simone Fletcher requesting reimbursement for repair the to sewer main adjacent to 1725 Park Avenue be settled in the amount of \$7,221.80.

Fiscal Note: There are sufficient funds available in account 101.160.5910, Judgements and Claims.

Miscellaneous Business

CLOSED SESSION

It is intended that the Finance & Personnel Committee will convene in closed session pursuant to sec. 19.85 (1)(g), of the Wisconsin Statutes, to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which is or is likely to become involved regarding the case of the Equal Employment Opportunity Commission.

13. [07-0340](#) **Subject:** (Direct Referral) Communication from the Deputy City Attorney wishing to discuss a strategy to be adopted with respect to litigation before the Equal Employment Opportunity Commission.

Staff recommendation to the Finance & Personnel Committee on 03-26-07: None at this time.

Fiscal Note: N/A

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Finance Department at 636-9148 at least 48 hours prior to this meeting.