

# Daniel S. Kirchenberg

## Work experience

May 2023 – Present - **City of Racine**, Racine, WI

### *Building Inspector 3*

- Inspection of commercial and residential properties to secure compliance with city building, zoning, and related codes.
- Examine plans and specifications for commercial and residential building construction and alterations.
- Issue appropriate construction permits.
- Inspect commercial and residential construction of considerable variety, embracing all sizes and types of projects at various stages of progress as to excavations, footings, foundations, walls, roofs and oversee complete construction up to and including issuance of Final Certificate of Inspection.
- Enforce the Racine Zoning Code and conduct investigations and make decisions regarding zoning complaints.
- Provide testimony in city initiated legal cases and lawsuits against the city. Provide expert testimony in civil cases regarding city codes and ordinances.
- Assist coworkers with proper courtroom techniques for presenting testimony and issuance of citations.
- Provide assistance and technical guidance related to codes and regulations to architects, engineers, contractors, home and business owners.
- Review plans and specifications with engineers and architects and the public to ensure mechanical, structural, and life safety conformance to state and local codes.
- Inspect all structures built to ensure compliance with the city, state, and federal codes and ensure that buildings are constructed per building plans and specifications.
- Issue building and HVAC permits to interested parties.
- Issue zoning and occupancy permits for new construction and remodeled spaces.
- Attend board of zoning review and board of building reviews for public hearings and petition review for appeals brought before these committees.
- Attend monthly good neighbor meetings.
- Provide all information required for Public Records Requests.
- Maintain public records and files keeping all necessary records and providing data on construction within the city.
- Assist the Chief Building Inspector.

August 2018 – May 2023 - **City of Racine**, Racine, WI

### *Building Inspector 2*

- Inspection of commercial and residential properties in securing compliance with city building, zoning, and related codes.
- Examined plans and specifications for commercial and residential building construction and alterations.
- Issued appropriate construction permits.
- Inspected commercial and residential construction of considerable variety, embracing all sizes and types of projects at various stages of progress as to excavations, footings, foundations, walls, roofs; oversaw complete construction up to and including issuance of Final Certificate of Inspection.
- Enforced the Racine Zoning Code and conduct investigations and make decisions regarding zoning complaints.
- Provided testimony in city initiated legal cases and lawsuits against the city. Provided expert testimony in civil cases regarding city codes and ordinances.
- Assisted coworkers with proper courtroom techniques for presenting testimony and issuance of citations.
- Provided assistance and technical guidance related to codes and regulations to architects, engineers, contractors, home and business owners.
- Reviewed plans and specifications with engineers and architects and the public to ensure mechanical, structural, and life safety conformance to state and local codes.
- Inspected all structures built to ensure compliance with the city, state, and federal codes. Ensured buildings were constructed per building plans and specifications.
- Issued building and HVAC permits to interested parties.
- Issued zoning and occupancy permits for new construction and remodeled spaces.
- Attended board of zoning review and board of building reviews for public hearings and petition review for appeals brought before these committees.
- Attended monthly good neighbor meetings.

- Provided all information when required for Public Records Requests.
- Assisted the Chief Building Inspector.

May 2013 – August 2018 - **City of Racine**, Racine, WI

*Building Inspector 1*

- Responsibilities included performing inspections and enforcement of primarily residential properties in securing compliance with city building, zoning, and related codes.
- Examined plans and specifications for primarily residential building construction and alterations. Issued appropriate construction permits.
- Inspected primarily residential construction of considerable variety, embracing all sizes and types of projects at various stages of progress as to excavations, footings, foundations, walls, roofs; oversaw complete construction up to and including issuance of Final Certificate of Inspection.
- Enforced the Racine Zoning Code and made investigations and decisions regarding zoning complaints.
- Worked with City Development to gain compliance with the conditions of Conditional Use Permits.

May 2008 – May 2013 - **City of Racine**, Racine, WI

*Unified Neighborhood Inspection Team (U.N.I.T.) – Building Code Enforcement Inspector*

- Enforcement of local building, zoning, and health codes for commercial and residential properties, including inspection of properties to ensure they meet local ordinances.
- Notified owners of violations of the City Building, Health, and Zoning ordinances and enforced compliance of ordinances.
- Met with property owners to explain the written orders, if requested; issued repair and condemnation orders as required.
- Maintained records and prepared reports; provided testimony, under oath, in municipal court regarding building, health and zoning code violations.
- Assisted Chief Building Inspector.

August 2007 – May 2008 - **Burlington Heating & Fireplace**, Burlington, WI

*Service Technician/Supervisor*

- Serviced and installed equipment; resolved any issues and ensured all jobs were in compliance with applicable codes.
- Responsible for job estimating and equipment sales; ordering of parts and equipment
- Customer service, including helping customers understand equipment and processes.
- Trained and supervised service technicians.

March 2004 - August 2007 - **Martin Peterson Company, Inc.**, Kenosha, WI

*Project Manager/Service Technician*

- Serviced and installed equipment; ensured all jobs were in compliance with applicable codes.
- Installed equipment in commercial/residential new construction.
- Sales and marketing of residential HVAC equipment.
- Customer service.

September 2001 - March 2004 - **Bombardier Recreational Products**, Sturtevant, WI

*Pack Line Repair Mechanic*

- Determined cause of failure and replaced the needed part to repair the engine.
- Kept records of all completed repairs of engines.
- Took initiative to help in all areas and to ensure all problems were corrected.
- Reorganized repair area to be more efficient.

1998 – 2001 - **Ace Heating and Cooling**, Racine, WI

*Service and Installation Technician*

- Responsibilities included customer service, estimating, job scheduling, ordering of parts and equipment, ensuring all jobs were in compliance with applicable codes, inventorying of job materials, installation, servicing and sale of equipment; trained new employees and maintained a good team work environment.

**Education**

2006 - 2007 - Continued HVAC education courses, Waukesha County Technical College, Waukesha, WI

1998 – 2001 - Gateway Technical College, Racine, WI

**Associate Degree**

1997 – 1998 - University of Wisconsin-Parkside, Kenosha, WI

**Training**

Yearly code-update classes providing continuing education credits for current certifications Distributor training and specialty training specific to HVAC product lines  
Blueprint reading classes at Gateway Technical College

**Certification**

Commercial Building Inspection Certification  
UDC-Construction Inspector Certification  
UDC-HVAC Inspector Certification  
Universal Refrigeration License

**Additional skills**

Proficient in Microsoft software  
Extensive experience in writing and issuing citations and summons/complaints