



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes

### Finance and Personnel Committee

*Chairman Thomas Friedel, Vice Chair Sandy Weidner  
Alderman James T. Spangenberg, Alderman Aron Wisneski, Alderman Michael Shields*

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Monday, March 24, 2008

5:00 PM

City Hall, Room 301

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#### Call To Order

*PRESENT: Chairman Thomas Friedel, Vice-Chair Sandy Weidner, Alderman James T. Spangenberg, Alderman Aron Wisneski, Alderman Michael Shields*

#### Approval of Minutes for the March 10, 2008 Meeting. to Approve the Minutes

1. [08-1844](#) Subject: Communication from the Public Health Administrator requesting permission to apply for funding from the Root-Pike Watershed Initiative Network. (Grant Control #2008-008).  
  
Recommendation of the Finance and Personnel Committee on 3-24-08:  
Permission be granted for the Public Health Administrator to apply for funding of \$9,431.41 to be used to build on the 2007 biological and chemical indicator assessment on the Root River from the Horlick Dam to the mouth of the river. (Grant Control #2008-008).  
  
Fiscal Note: No match required by the City.  
*Dave Brown, Finance Director, appeared on behalf of Public Health Administrator Janelle Grammer. The funds will be used for student wages, supplies, mileage and other costs involved with this project.*  
**Recommended For Approval**
  
2. [08-1835](#) Subject: Request for the waiver of the Policy Regarding the Sale of City-Owned Property, under Resolution 07-0415, for the transfer of the property at 1135 Racine Street, as approved by Resolution 07-0527.  
  
Recommendation of the Finance and Personnel Committee on 3-24-08:  
Permission be granted to waive the Policy Regarding the Sale of City-Owned Property for 1135 Racine Street.  
  
Fiscal Note: None  
*Nicole Loop, Asst. City Attorney appeared before the Committee requesting that policy regarding the sale of city-owned property be waived as it applies to the later resolution. This is in regards to the transfer of the property at 1135 Racine Street which is to be donated for Habitat for Humanity.*  
**Recommended For Approval**
  
3. [08-1849](#) Subject: A Communication from the Fire Chief requesting permission to apply and accept an Urban Area Security Initiative (UASI) Grant for \$50,000 to upgrade the fire department's Tactical Command Post. There is no match required. Grant Control Number 2008-009.

Recommendation of the Finance and Personnel Committee on 3-24-08:  
Permission be granted for the Fire Chief to apply for and accept funding up to \$50,000.00 to be used to upgrade the Fire Department's Tactical Command Post. (Grant Control #2008-009).

Recommendation of the Public Safety and Licensing Committee on 3-24-08:  
That permission be granted for the Fire Chief to apply and accept an Urban Area Security Initiative (UASI) Grant for \$50,000 to upgrade the Fire Department's Tactical Command Post. There is no match required. Grant Control Number 2008-009.

Fiscal Note: No match required by the City

*Fire Chief Steve Hansen appeared before the Committee stating that the Grant is a reimbursement grant in that the City must make the initial purchase and submit the invoices later to recover the costs. Funding has been allocated for this project.*  
**Recommended For Approval**

4. [08-1842](#)

Subject: A Communication from the Fire Chief requesting permission to accept \$1,310 from Emergency One and \$400 from Wingfoot Commercial Tire for reimbursement of repairs to Racine Fire Department apparatus.

Recommendation of the Finance and Personnel Committee on 3-24-08:  
Permission be granted to accept \$1,310 from Emergency One and \$400 from Wingfoot Commercial Tire for reimbursement of repairs to Racine Fire Department apparatus.

Recommendation of the Public Safety and Licensing Committee on 3-24-08: That permission be granted for the Fire Chief to accept \$1,310 from Emergency One and \$400 from Wingfoot Commercial Tire for reimbursement of repairs to Racine Fire Department apparatus.

Fiscal Note: To be credited to account: 101.300.7990 Fire Dept. Misc Revenue.

*Fire Chief Steve Hansen appeared before the Committee requesting permission to accept this funding.*  
**Recommended For Approval**

5. [08-1858](#)

Subject: Communication from the Director of Parks, Recreation & Cultural Services wishing to discuss the donation and or costs involved to restore the cannons to Monument Square with the recommended granite base.

Recommendation of the Finance and Personnel Committee on 3-24-08: Up to \$15,000 be appropriated from Monument Square Fund 932 for the costs associated with returning the two Civil War cannons back to Monument Square and that a revenue account be established for donations from individuals and organizations that have publicly stated they would help fund the costs of this project. Donations will be accepted up to the amount of actual expenses incurred.

Fiscal Note: There are sufficient funds available to be advanced, anticipating donations sufficient to fund the project.

*Donnie Snow, Director of Parks, Recreation & Cultural Services appeared before the Committee. He stated that the cost for the bases of the cannons will be higher than*

*anticipated because they will be larger and made of granite. The cost for each cannon will be \$6900.00. Mr. Snow stated that there is some funding available in the Monument Square fund.*

*Monty Osterman from Osterman Granite also appeared to show samples of the material that will be used in the restoration process.*

**Recommended For Approval**

6. [08-1865](#) Subject: Communication from the Finance Director wishing to discuss the vacated Payroll Manager position.

Recommendation to the Finance and Personnel Committee on 3-24-08: To eliminate the position of Accountant III/Payroll Supervisor (PU-18) and create the position of Payroll Manager (NR-11).

Fiscal Note: Sufficient funds have been budgeted in 2008 for this position.

*Dave Brown, Finance Director appeared before the Committee stating that since Don Hoaglund's death last year, Kathy Kasper, a Professional Union employee has been filling in this position. Mr. Brown feels that the position is a supervisory one and also handles many confidential matters having to do with employee information and therefore should be non-represented. Human Resources is in agreement with this and it is not a bargaining issue.*

**Recommended For Approval**

7. [08-1872](#) Subject: Communication from the Finance Director wishing to appear before the Finance and Personnel Committee to discuss annual budget carry forwards from 2007 to 2008.

Recommendation of the Finance and Personnel Committee on 3-24-08:

Recommend that the following budgets be carried forward from 2007 to 2008:

Encumbrances in 31 separate funds totaling \$4,108,353.73 in outstanding purchase orders and contracts; 2006 Capital Projects of \$1,509,984.67; 2007 Capital Projects of \$1,870,776.96; General Fund operations of \$169,755.87; CAR 25 operations of \$1,115.50; Equipment Maintenance Garage operations of \$11,192.83; Building Complex operations of \$50,000.00; Storm Water Utility Projects of \$831,156.95; Cemetery Projects of \$98,234.16.

Fiscal Note: There are sufficient funds remaining and needed to be carried forward from 2007 to 2008.

*Dave Brown, Finance Director appeared before the Committee. He distributed copies of the Carry Forward budgets from 2007 to 2008 for the Committee's review.*

**Recommended For Approval**

### **Miscellaneous Business.**

NONE.

**There being no further business to come before the Committee, the meeting adjourned at 6:42 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on April 7, 2008.**