

**Director's Report
For October 12, 2016**

**Board of Parks, Recreation & Cultural Services
Play. Every Day.**

The mission of the Department of Parks and Recreation is to preserve our parks and open spaces and provide essential recreational programs and cultural services in a safe, professional and friendly manner.

Projects

1. **LC Fountain**

A. Fountain will be shut down this month & winterized.

2. **Miscellaneous Projects**

A. Lincoln Park Baseball Lighting: The lights are up & operational. There are punch list items to be resolved before the project is 100% complete.

B. Pathway Lighting Replacement: The City wide lighting project is in process.

3. **Park Shelters**

A. Washington Park Bowl Restroom Rehab: Electrical work is complete, masonry work is in process, new doors are ordered. Plumbing bid is on hold until masonry is complete & doors are installed.

B. Hantschel Shelter: Presently out for bids. Bids are due October 20.

C. Solbraa Park Shelter Rehab:

- i. Roof project: IRS is developing plans and specifications for the roof replacement.
- ii. Building Rehab: Presently working on plans to update the building and restrooms to be ADA compatible. Updates will include restroom revisions, door replacements and electrical upgrades. Project should be complete by May 2017.

4. **Parks Paving**

A. Marino Park Basketball Court: Bids accepted. Expect project to begin before October 21.

B. Parks Service Center: Field work for concept plans has begun for paving the parking area at Parks Service. NM&B Consultants will be preparing plans and specifications. No change.

5. **Community Centers**

A. Bryant

- i. Harmony Park: Provided full size concept plans for development of Bryant Harmony Park. Two structures will be purchased with money received from the Lockwood Fund.

B. Chavez

- i. Rehab Room 24: Field work and planning has begun. RBS Architects will be providing plans & specifications. Draft plans are being reviewed; bid documents should be available by November 1.
- ii. Chavez Gym Lighting Upgrade: The City wide lighting project will include light replacement in both Chavez gyms. In process.

C. Humble

- i. Humble Gym Lighting Upgrade: The City wide lighting project will include light replacement in the Humble gym. In process.

- D. King
 - i. None.
- E. Tyler-Domer
- 6. **Tyler-Domer Gym Lighting Upgrade:** The City wide lighting project will include light replacement in the Tyler Domer gym. In process.
- 7. **Cemeteries:**
 - A. Mound & Graceland:
 - i. **CIMS Updates:** Upgrade of drawings to Auto-Cad of Mound Cemetery is complete. Will complete revisions to match CIMS upgrades as they are available. No change.
 - ii. **Crypt Repairs:** Crypt repairs for 2016 in process at Graceland. As anticipated, other defects were found behind the stone and marble finishes, the defects were repaired. Project in process.
 - B. Mound:
 - i. Mound Pond Fence Extension: Bids came in well over anticipated costs. Project is on hold.
 - ii. Section 5 Road Infill: Plat documents delivered to Racine County.
 - C. Graceland:
 - i. 2016 Roads & walks upgrades: In process. Expected to be complete by October 21.
- 8. **Golf Courses:**
 - A. Johnson:
 - i. Painting ClubHouse: Complete.
 - ii. ClubHouse Basement Wall Issues: DPW's consultant has reviewed the structure and provided some options for repair. PRCS will be submitting a 2017 CIP project for repair. (No change)
 - iii. Painting Office/ProShop: Complete.
 - B. Washington:
 - i. Raised storm drains: DPW will send a crew to remove ring from storm drain covers to allow proper drainage before end of year. No change.
 - C. Shoop:
 - i. Drainage Issues: Had consultant review existing drainage issues. Recommendation is to locate and clean all inlets and drainage outfalls, then send a camera down piping to verify condition of piping. Field work for repair options in process. No change.
- 9. **Wustum:**
 - A. Landscape Improvements: Hired Corre Group Landscape Architect to develop plans and specifications for grounds improvements at Wustum. Improvements in process.
 - B. Front Porch Painting: Bids in. In process
 - C. Replacement of Windows (Original Building): Bids in. Scheduled for mid-October.
 - D. Parking Lot Lighting Replacement: Wustum parking lot lighting has been included with the DPW City wide lighting improvements for 2016. The City wide lighting project is in process.
- 10. **Zoo:**
 - A. Roof Replacement Feline/Primate Building: Bids in. Under budget. Consultant recommended bids be accepted with alternates. Project in process.
 - B. Zoo Lighting Replacement: Zoo lighting has been included with the DPW City wide lighting improvements for 2016. The City wide lighting project is in process.

11. Percentage of YTD - PFS Hours Charged to CIP as of September 30, 2016 = **89.0%**.

Parks

1. Parks Division:

- A. Closed North Beach for the season.
- B. Set up and take down for Convoy of Hope event at Franklin Park.
- C. Cleaned up Graceland Boulevard and Jones Street dead ends.
- D. Kept up with grass cutting and litter picking.
- E. Crews removed 101 stumps.
- F. Crews installed the snow fence for the winter at North Beach.

2. Forestry Division:

- A. Removed 111 inventoried street and/or park trees.
- B. Pruned 122 trees.
- C. Responded to approximately 15 reports of branches down and/or hanging branches.
- D. Finished preparations for the fall tree planting cycle (site surveys); fall planting will start in mid-October.
- E. Received a tree planting grant for \$20,000 from the Bay Lake Regional Planning Commission/DNR for Emerald Ash Borer mitigation.
- F. Prepared and assigned tree removals to the forestry contractor for the golf courses and Wustum Museum.
- G. Hosted a DNR/Municipal Forester meeting at our tree yard/gravel bed for foresters and arborists that wanted to learn about our tree gravel bed (which is one of the largest if not the largest in the state).
- H. Started ash tree removals in Springvale West Park which is a park with minimal vehicle access. This project will be completed over the course of multiple days spread out over many weeks as time and weather allow. There are several dozen ash tree infested with emerald ash borer that pose a hazard to private property in this park. This project also includes pruning and removals along the wooded road edge of Maple Grove Park.

Recreation

1. Upcoming events and programs:

- A. Feeding America will take place on Wednesday, October 12 from 3:00 pm-6:00 pm at the Bryant Community Center.
- B. Monument Mash is scheduled for Saturday, October 15 from 2:00 – 4:00 p.m. at Monument Square. Co-sponsors include O & H Bakery, Downtown Racine Corporation, H & R Block.
- C. Buffalo Wild Wings promotion fundraiser. PRCS receives 10% of your bill for youth programming. This fundraiser will continue through December 31.
- D. Make A Different Day events or projects:
 - i. Volunteer at the Kids Cove Playground on October 22. Details to come.
 - ii. Kicks 4a Cause (Reuse A Shoe) Fundraiser Event kick off is scheduled for Saturday, October 22 at Chavez, King & Bryant Community Centers from 10:00 am – 12:00 pm. The fundraiser will continue through November 19.
 - iii. The Make a Difference Day Haunted House is scheduled for October 28 from 2:00 – 5:00 pm at the Chavez Center. The event is free with a non-perishable food item. The food will be donated to a local food bank.

2. **Adult Activities:**

- A. The adult volleyball leagues have 66 teams and the adult basketball league has a total of 11 teams. League games will start the last week of October.
- B. Fall softball and kickball are half way through their schedules. Only a few weather cancellations so far.

Community Centers

1. **King Center:**

- A. Anthony Smith, the Community Relations Manager at Children's Community Health Plan to hold insurance enrollment fair on 2 dates in October.
- B. Neighborhood Baby Shower program: The focus of this program will be to recruit expecting mothers, or mothers with newborns up to 3 months. The group will be providing them with healthy living options before and after pregnancy. This will be a multi-week program running through the remainder of the year.
- C. Healthy Kids Healthy Snack NRPA Program: September's food of the month was apples and pears. Sixty youth were in attendance over the 3-week workshop. Activities included crafts, educational & recreational components. Highlights included fruit Jeopardy, fruit trail mix for the snack, and kickball. October's food of the month: whole grains.
- D. Attended EPL training on Thursday, September 1.
- E. Energy assistance will begin meeting with clients on Tuesday's from 9:00 am - 1:00 pm.

2. **Humble Park:**

- A. We have adjusted our hours due to changes at RUSD.
- B. 25 to 30 middle school children consistently visit the center daily.
- C. Tai Chi on Tuesdays from 12:00 noon- 1:00 pm has approximately 40 participants.
- D. Senior Clubs continue to use the center 4 days a week.
- E. Zumba is ongoing with a \$3.00 donation.
- F. Youth football uses Humble Park for their games on Saturdays.
- G. Our back to school party went great.
- H. We have a Department of Vocational Rehab student working at Humble from 3:00 to 6:00 pm. The purpose is to teach him people and communication skills.

3. **Cesar Chavez:**

- A. Youth hoops evening registration for 5 – 8th grade leagues were held from 5:30 -7:30 pm on September 8, 13 and 21. Late registration is on-going. Practices will begin October 24 and games will begin November 12.
- B. Hispanic Roundtable luncheon was held on September 16 with approximately 100 in attendance.
- C. Traveling basketball practices will come to an end in October to accommodate Youth Hoops team practices.
- D. Attended EPL training on September 1.
- E. Attended Wellness Committee meeting on September 13.
- F. Foot clinic for seniors was held on September 28.
- G. Youth and adult attendance are beginning to pick up with the new fall hours.
- H. A developmentally disabled group uses the small gym for open recreation on Fridays from 1:00 – 3:00 pm.
- I. Adult volleyball, adult basketball and youth basketball practices will all begin week of October 24. Both gyms will have activities each night till after 9:00 p.m.

4. **Bryant:**

- A. Feed America went well this month. We are trying to come up with new ways to make our lines move faster, bring better service to our families.

- B. Our Tommy Moore league is finished for the season; our team enrollments were low due to the start of RYS Football practices. Next year we are looking at changing this program to a summer league to avoid this conflict. The winners in this year's league were the King Center, in both 3rd -5th and 7th-9th grades.
- C. The Bryant Center hosted a Beauty Pageant Workshop on September 24.
- D. The Link up group (high school volunteers working with youth in our programs) and some of our center's youth visited Wisconsin Dells for a week end of fun.

5. **Tyler Domer:**

- A. We have a Department of Vocational Rehab student working at TDCC from 3:00 to 6:00 pm. The purpose is to teach him people and communication skills.
- A. Drop-in Pickle Ball continues every Monday and Wednesday evenings. Leagues will begin the first of the year.
- B. Always using center: quilters, ping pong players, weight lifters, special needs groups, narcotics anonymous.
- C. Dance group meets 3 times per week with 15 to 20 participants.
- D. Youth Hoops practices will begin October 24
- E. Approximately 40 adults use the gym daily for basketball.
- F. The Bowling Fundraiser will be held on March 12, 2017 at Castle Lanes. We are beginning to seek sponsorships.
- G. Raiders have completed their season.
- H. High school soccer game schedule at Pershing will end in October.