

Cover Sheet - Background Checks
Alcoholic Beverages Licenses

Name of applicant: April Wright

Date of background check: February 2025

Type of license applied for:

☒ Retail alcohol beverages license - agent/officer/member

☐ Retail alcohol beverage license - individual applicant/sole proprietorship

☐ Operator's license

Results of background check:

☐ No record and/or qualified to hold a license

☒ Disqualified per Guideline #7 for providing a materially false statement regarding a *misdemeanor or felony conviction* in the last 10 years.

☐ Disqualified based on following guideline(s):

Applicants for an operator's license

Guideline #1 – Applicant for an operator's license with any of the following violations:

☐ Violations of serving or allowing underage persons on premises within the past 2 years.

☐ Operating while impaired or under the influence within the past 2 years.

☐ Convictions involving unlawful use, distribution or possession with intent to distribute a controlled substance or illegal weapon within the past 2 years.

☐ A pending charge for crime against life or bodily security, or a violent crime against children, which substantially relates.

☐ A felony conviction within the past 10 years.

Applicants for a retail beverage license

☐ Guideline #2 – A felony conviction, which substantially relates.

☐ Guideline #3 – One or more offenses within the past 5 years, or 2 or more offenses within the past 10 years, which involve crimes of violence or threats of violence, lack of cooperation with law enforcement or distribution of drugs.

☐ Guideline #4 – Two or more offenses within the past 5 years which involve unruly, indecent or disruptive behavior in public, alcohol beverage offenses, possession offenses, operating while under the influence of drugs or intoxicants, open intoxicant violations, or crimes of dishonesty.

☐ Guideline #5 – A habitual law offender, as deemed by RPD, or with an arrest record involving 2 or more offenses within the last year, 3 or more offenses within the last 5 years, or 5 or more offenses within the last 10 years.

☐ Guideline #6 – A pending offense for crime against life or bodily security, or a violent crime against children, which substantially relates.

Dear applicant:

Your records check came back with the following convictions:

<u>Year</u>	<u>Offense</u>
2021	Carrying a concealed weapon

Based on the above conviction(s) and the City's Policy Guidelines for Arrest and Conviction Records Related to Alcohol Beverages Licenses, you are presumably disqualified for an alcohol beverage license **based on the false statement provided on your license application.**

This matter will now go before the Public Safety and Licensing Committee on March 12, 2025, at 5:00 p.m., City Hall, Room 207, for a hearing on your license application. Your appearance at this meeting is mandatory and failure to attend may result in denial of your license application. At the hearing, the Committee will determine whether there is good cause for the false statement. Please refer to the city's Policy Guidelines for Arrests and Conviction Records.

Please contact us with any other questions. Thank you.

City Clerk