



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft Board of Park, Recreation and Cultural Services

*Chairman Robert Hayes, Alderman Aron Wisneski, Alderman
Terry McCarthy, Kelli Stein, Darryl Carter, Joey LeGath,
Gaynell Dyess, Michael Frontier, Debbi Embry, Amanda
DeSonia, Pamala Handrow*

Wednesday, April 14, 2010

5:15 PM

Tyler-Domer Community Center
2301 - 12th Street

Call To Order

PRESENT: 10 - Kelli Stein, Darryl Carter, Joey LeGath, Amanda DeSonia, Pamala Handrow, Gaynell Dyess, Aron Wisneski, Robert Hayes, Terry McCarthy and Michael Frontier

EXCUSED: 1 - Debbi Embry

Staff present: Donnie Snow, Jack Schumann, Tom Molbeck, Sue Henry, Cathy Petrouske

Guests: Mark Hinkston, Pete Henkes

Approval of Minutes for March 10, 2010 Meeting

Wisneski moved and it was seconded by Handrow to approve the minutes of the March 10, 2010 meeting. Passed unan.
to Approve the Minutes

Public Input

No Public Input

Director's Report

Snow reported that staff is moving forward with getting the kiosk for the boat launch and is moving forward with an agreement with J & D Enterprises to run the concession. Mat for accessibility to North Beach is also ordered.

Molbeck said that in regard to notifying families about programs staff distributes 19,000 flyers to schools, sends out post cards for some programs and press releases.

Wisneski moved and it was seconded by Stein to receive and file Director's Report. Passed unan.

The Report was Received and Filed

Minutes of the Board of Cemetery Commissioners

Wisneski moved and it was seconded by Dyess to receive and file the Minutes of the Board of Cemetery Commissioners.

The Report was Received and Filed

Zoological Society Report

No report.

[10-4838](#)

Subject: Communication from the President of 4th Fest of Greater Racine requesting permission to use city right-of-way for the 4th of July parade and permission to use North Beach for the fireworks. (Res.10-1939)

Recommendation of the Public Works and Services Committee on 3-30-10: That permission be granted to Fourth Fest of Greater Racine, Inc. to close certain city streets on Monday, July 5, 2010, from 7:00 a.m. to 12:30 p.m., to hold the 2010 Independence Day Parade.

Further recommends that the Commissioner of Public Works/City Engineer be authorized and directed to communicate with the U. S. Coast Guard requesting permission to close the Main Street Bridge to boat traffic on Monday, July 5, 2010, from 7:45 a.m. to 1:00 p.m., and both the Main Street and State Street Bridges on Monday, July 5, 2010, from 9:05 p.m. to 10:40 p.m., for the Fourth Fest activities.

Further recommends that in the interest of public safety, the Commissioner of Public Works/City Engineer and Chief of Police be authorized and directed to close Goold Street, Yout Street, English Street, High Street, St. Patrick Street, Kewaunee Street, and Barker Street, from Main Street to Michigan Boulevard; Michigan Boulevard, from Goold Street to Hamilton Street; Chatham Street, from north of Yout Street to Hamilton Street; and Hoffert Drive, on Monday, July 5, 2010, between the hours of 7:00 p.m. and 10:00 p.m., with a rain date of Tuesday, July 6, 2010, to provide for a Municipal Band Concert, to be held at North Beach Gazebo, and the fireworks display, as part of the Independence Day festivities.

Further recommends that the Commissioner of Public Works/City Engineer, Chief of Police, and Director of Parks, Recreation and Cultural Services provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: Since the City is a co-sponsor of the event, there are no stipulations.

Recommendation of the Board of Parks, Recreation and Cultural Services 4-14-10: to approve the request from Fourth Fest of Greater Racine to use city right-of-way for the 4th of July parade and North Beach for the fireworks.

Further recommend that the Director of Parks, Recreation and Cultural Services, Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance in the interest of public safety to implement this event.

Fiscal note: The City is a co-sponsor of the event, there are no stipulations.

Snow said this is an annual request. Mark Hinkston appeared for questions. Hinkston said that if the 4th of July occurs on a Sunday it is always moved to Monday.

Wisneski moved and it was seconded by McCarthy to approve the communication from the President of 4th Fest of Greater Racine requesting permission to use city right-of-way for the 4th of July parade and permission to use North Beach for the fireworks

Further recommend that the Director of Parks, Recreation & Cultural Services, Commissioner of Public Works/City Engineer, and Chief of Police provide limited assistance in the interest of public safety to implement this event.

Note: the use of street-right-of-way has been approved by the Public Works and Services Committee and since the City is a cosponsor of the event there are no stipulations.

Recommended For Approval

[10-4945](#)

Subject: Communication from the Pete Henkes, Lighthouse Run Meet Director, requesting to use city right-of-way and Monument Square on June 19, 2010 for the 32nd Annual Lighthouse Run.

Recommendation of the Public Works and Services Committee on 4-13-10: Permission be granted to the sponsor of the Lighthouse Run to use certain city streets for the period of 6:00 a.m. to 10:30 a.m. on Saturday, June 19, 2010, and to close the following streets:

Main Street from State Street to Sixth Street
Lake Avenue from 8th Street to State Street
State Street from Main Street to Lake Avenue
Main Street from State Street to 3 Mile Road (west side two traffic lanes will remain open for two-way traffic)
Dodge Street from Main Street to Michigan Boulevard
Michigan Boulevard from Dodge Street to Wolff Street
Wolff Street from Michigan Boulevard to North Main Street

Further recommends that the Commissioner of Public Works be authorized and directed to communicate with the U. S. Coast Guard requesting permission to close Main Street Bridge to boat traffic for the period of 7:40 a.m. to 10:40 a.m. on Saturday, June 19, 2010 to satisfy the needs of this run.

Further recommends that this permission is granted with the following stipulations:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime cost and equipment and material loss incurred by any department in the assistance of this event shall be charged to the sponsor;
- D. Sponsor shall comply with the approved policy on parking restrictions for special events, and the sponsor shall distribute to all abutting property occupants on those streets where parking is being prohibited written notices of the ban approximately 48 hours in advance of this event.
- E. Sponsor shall be responsible for all traffic control and detour signage during the event.
- F. Sponsor shall pay a \$1,400.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance in the interest of public safety to implement this event in accordance with these stipulations.

Fiscal Note: There will be nominal costs to the various city departments, on a regular shift basis, to assist in implementing this event.

Recommendation of the Board of Parks, Recreation & Cultural Services 4-14-10: to approve the request of the Lighthouse Run Director to use city right-of-way and Monument Square on July 19, 2010 for the 32nd Annual Lighthouse Run.

Further recommend that permission be granted with the following stipulations:

- A. A hold harmless agreement is executed;
- B. A liability insurance certificate is filed prior to the event;
- C. Any overtime costs incurred by any City department to assist with this project is charged to the sponsor;

Further recommends that the Director of Parks, Recreation and Cultural Services and the Chief of Police provide limited assistance in the interest of public safety to implement this event.

Fiscal note: No cost to the City - \$25.00 reservation fee paid to the City

Snow said this is an annual request. Pete Henkes appeared to answer any questions.

McCarthy moved and it was seconded by Dyess to approve the request from the Lighthouse Run Director to use right-of-way and Monument Square on July 19, 2010 for the 32nd Annual Lighthouse Run.

Further recommend that permission be granted with the following stipulations:

- A. A hold harmless agreement is executed.*
- B. A liability insurance certificate is filed prior to the event*
- C. Any overtime costs incurred by any City department to assist with this project is charged to the sponsor.*

Further recommend that the Director of Parks, Recreation & Cultural Services and the Chief of Police provide assistance in the interest of public safety to implement this event.

Recommended For Approval

Adjournment

There being no further business, meeting adjourned at 6:09 p.m.

Sue Henry the Recreation Supervisor of the Tyler-Domer community center was present to answer questions and give a tour of the center.

If you are disabled and have accessibility needs or need information interpreted for you, please call the Parks, Recreation & Cultural Services office at 636-9453 at least 48 hours prior to this meeting.